

**TOWN OF ULSTER TOWN BOARD WORKSHOP MEETING (10)**

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MAY 4, 2017

**~~ PUBLIC HEARING SCHEDULED: 7:15 PM— CFA Application for Office of Community  
Renewal – Community development Block Grant Program Funds ~~**

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**CALLED TO ORDER BY SUPERVISOR QUIGLEY, CHAIRMAN at 7 PM**

**SALUTE TO THE FLAG**

**ROLL CALL BY CLERK, Suzanne Reavy:**

TOWN COUNCILMAN JOEL B. BRINK  
TOWN COUNCILMAN ERIC KITCHEN  
DEPUTY SUPERVISOR JOHN MORROW – *Excused*  
TOWN COUNCILMAN ROCCO SECRETO - *Excused*  
SUPERVISOR JAMES E. QUIGLEY 3<sup>rd</sup>

**ALSO IN ATTENDANCE**

1. Kathy Moniz, Building Inspector
2. Frank Petramale, Highway Superintendent
3. Mark Blauer, Grant Writer
4. Two Town residents

**ADDITIONS OR CHANGES TO AGENDA:** None

**COMMUNICATIONS:** None

**PUBLIC DISCUSSION ON AGENDA ITEMS:** None

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MAY 4, 2017

**NEW BUSINESS**

**MOTION to authorize the purchase of one marked patrol vehicle with K-9 kennel and K-9 deployment with heat alert kit**

*Recommendation of the Town of Ulster Police Commission*

MOTION: Councilman Kitchen

SECOND: Councilman Brink

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

**CARRIED**

**MOTION to authorize the hiring of one full time police officer**

*Presented by Councilman Brink*

Trevor Bailey: competitive; union; PBA; recommended by Lt. Berardi; \$22.33/hour

MOTION: Councilman Kitchen

SECOND: Supervisor Quigley

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

**CARRIED**

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**MOTION to authorize the hiring of one seasonal employee for the recreation department**

*Presented by Councilman Brink*

John Coffey: non-competitive; \$10/hour; hours vary; ends 10/31/17; recommended by Jeff Hayner

MOTION: Councilman Kitchen

SECOND: Supervisor Quigley

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

**MOTION to set the fee schedule for the Town of Ulster summer recreation program for 2017**

*Per Jeff Hayner – same fees as 2016*

*Councilman Kitchen*: Summer camp registration is at the Town Hall at the Town Clerk's Office, Monday-Friday 8-4. Happy that fees are the same as last year.

MOTION: Councilman Kitchen

SECOND: Councilman Brink

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

**RESOLUTION updating summer camp payment policy**

MAY 4, 2017

**RESOLUTION OF THE TOWN BOARD**  
**TOWN OF ULSTER**  
**Resolution Updating Summer Camp Payment Policy**

Date: May 4, 2017

WHEREAS, the Town of Ulster Recreation Department runs an annual Summer Camp at Robert Post Park for the youth of the Town of Ulster; and

WHEREAS, parents will sign up their children for Summer Camp during after-hours registration sessions held at Town Hall; and

WHEREAS, parents will occasionally sign up their children for Summer Camp while physically at Post Park during the first or second week of camp; and

WHEREAS, it is important that the Town of Ulster Town Board establish a policy for the collection of funds for Summer Camp tuition and the distribution of receipts for paid tuition;

NOW, THEREFORE, BE IT RESOLVED, that the Town hereby readopts the following policy for the collection of funds for Summer Camp tuition and the distribution of receipts for paid tuition:

1. Recreation Department Head Jeffrey Hayner, and his Camp Director and Assistant Directors – but not counselors – may accept Registration Forms containing information on the tuition to be charged and may collect checks and money orders from parents and guardians for Summer Camp Tuition;
2. Upon receipt of a check or money order, an official Town receipt must be given to the payor;
3. By the close of the next ensuing business day, the checks or money orders and all Registration Forms and copies of receipts with an adding machine tape totaling the batch must be turned over to the Town Clerk for reconciliation and recording.

MOTION: Councilman Brink

SECOND: Councilman Kitchen

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

**CARRIED**

**TOWN OF ULSTER TOWN BOARD WORKSHOP MEETING (10)**

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MAY 4, 2017

**MOTION to authorize the Police Department to provide Town support to the Town of Kingston Fun Run on May 21, 2017**

MOTION: Councilman Brink

SECOND: Councilman Kitchen

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

**PRESENTATION of Resolution updating the authorization for the Town of Ulster Supervisor to maintain checking and savings accounts at Bank of Greene County**

*Resolution at the next meeting*

**RESOLUTION UPDATING THE AUTHORIZATION FOR THE TOWN OF ULSTER SUPERVISOR TO MAINTAIN CHECKING AND SAVINGS ACCOUNTS AT BANK OF GREENE COUNTY**

WHEREAS, the Town of Ulster Town Board determines it is in the best interest of the Town of Ulster to maintain various checking and savings accounts at Bank of Greene County, in order to obtain the highest possible interest rates on Town accounts,

BE IT RESOLVED by the Town Board of the Town of Ulster, Ulster County, as follows:

1. That the Town Board of the Town of Ulster hereby declares Bank of Greene County an official depository for town funds.
2. That the Town Board of the Town of Ulster authorizes the Supervisor to maintain the following accounts at Bank of Greene County according to the terms and conditions of the authorizations granted in this resolution:

Ulster Water Halcyon Park Water Spring Lake Water Bright Acres Water Cherry Hill Water  
Glenerie Water  
East Kingston Water

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MAY 4, 2017

Whittier Sewer Ulster Sewer  
Washington Avenue Sewer Water & Sewer Collection

Town Clerk Tax Collector  
Biddy Basketball Softball League Volleyball League Junior Football League Trust & Agency  
Account  
PCK Road Escrow Account Rt. 9W Sewer Extension Special Districts  
Recreation Equipment Reserve Highway Equipment Reserve Police Block Grant  
Whittier Sewer Capital Project  
Brigham Lane Water Capital Project Fund Highway Fuel Dispensing System Reserve Fund

Katrine Lane Sewer Extension Capital Project  
Rider Park Pavilion Capital Project  
SCADA System Upgrade Capital Project

3. That Bank of Greene County is hereby authorized to pay and charge to any account of the Town of Ulster on their books, all such checks, drafts, or other orders when signed with mechanically affixed facsimile signatures of Town Supervisor James E. Quigley 3<sup>rd</sup>, Town Clerk Suzanne Reavy, or Town Bookkeeper Ann Mitchell, regardless of by whom the facsimile signatures may have been affixed thereon, if the signature resembles the facsimile specimens furnished Bank of Greene County/ Either of these three may act individually; this is not intended as solely a joint authorization.
4. That Bank of Greene County is hereby authorized to recognize the authority of the following individuals for the Initiation and Verification of Fund Transfers:

Initiate: Fund Transfers  
Ann Mitchell – Town Bookkeeper  
Suzanne Reavy – Town Clerk

Verify: Instructions of Transfer  
James E. Quigley 3<sup>rd</sup> – Supervisor  
Margaret M. King – Assistant to Supervisor

In no case can the same individual initiate a Funds transfer and verify the Instructions for the same transfer

5. That the Town Clerk is hereby authorized to file with Bank of Greene County a duly certified copy of this resolution.

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**PRESENTATION of Resolution declaring the Replacement of the Highway garage complex salt shed – a Type II Action under SEQRA**

*Per Supervisor: Consideration at the next meeting; Frank Petramale worked with engineers, Brinnier & Larios, to select site for salt shed & lay it out, to replace existing shed ; Under SEQRA Town Board is to declare its position on the actions in advance of applying for grants from NYS*

**RESOLUTION OF THE TOWN BOARD**

**Town of Ulster**

**Ulster County, New York**

**May \_\_, 2017**

**Whereas,** The Town of Ulster plans to replace the existing Sand & Salt Storage Building located at the John DeGasperis Town Highway Complex on East Chester Street By-Pass; and

**Whereas,** the Town Board of the Town of Ulster desires to be Lead Agency with respect to the Environmental Review of the project, and

**Whereas,** the project involves minimal land disturbance and involves the demolition and reconstruction of a building with similar dimensions; and

**Whereas,** a detailed review of the planned project indicates that the action is a Type II action in accordance with 617.5(c)(2) of the Environmental Conservation Law.

**Therefore, be it resolved** that the Town Board declares the activity to be a TYPE II action and that this action is therefore precluded from environmental review under Environmental Conservation Law, Article 8.

**RESOLUTION authorizing Town Supervisor to sign the Intermunicipal Agreement with City of Kingston regarding use of athletic facilities**

*Same Resolution as last year; only changes are dates in the Resolution*

**TOWN OF ULSTER TOWN BOARD WORKSHOP MEETING (10)**

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MAY 4, 2017

**AGREEMENT BETWEEN THE CITY OF KINGSTON AND THE  
TOWN OF ULSTER REGARDING THE USE OF ATHLETIC FACILITIES**

This Agreement entered into by and between the **CITY OF KINGSTON**, a municipal corporation and a city in the County of Ulster, State of New York, with principal offices at 420 Broadway, Kingston, New York 12401 (the "**CITY**") and the **TOWN OF ULSTER**, an incorporated Town in the County of Ulster, State of New York, with principal offices at 1 Town Hall Drive, Lake Katrine, New York 12455 (the "**TOWN**"); and; (each, a Party; together, the "Parties").

**RECITALS**

**WHEREAS**, the CITY and the TOWN wish to enter into an agreement for the use of certain athletic facilities to enhance the opportunities of the residents of the two municipalities for recreation; and

**NOW, THEREFORE**, in consideration of the mutual promises set forth herein, the Parties agree as follows:

1. The City of Kingston's Adult Softball League Program is authorized to use the Town of Ulster's Orlando Street field on Thursday evenings from approximately 5:30 p.m. to 8:30 p.m. for the 2017 season, beginning in May through September.
2. The City of Kingston Parks and Recreation Department would be responsible for prepping the field during the work day on Thursdays prior to use, and be responsible for making sure that the field/bleacher area is picked up (trash) at the end of each night of use.
3. All participants, or their guardians and/or parents in the case of players who are not of legal age, shall execute a waiver of liability in favor of both the Town of Ulster and the City of Kingston prior to utilizing the Orlando Street field under the auspices of the City of Kingston Parks and Recreation Department.
4. The City of Kingston Parks and Recreation Department will pay its pro rata share of the electrical charge for the use of the lights for the night of use. Said payment to be calculated by the parties and paid to the Town of Ulster.
5. The Town of Ulster will be responsible for having its scorekeeper at the Orlando Street field on Thursdays and this individual would be responsible for turning the field lights on and off
6. The City of Kingston Parks and Recreation Department has provided the Town of Ulster use of a ball field groomer to prep the fields for the Town of Ulster Softball Season



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7. The Town of Ulster Summer Recreation Program will be allowed to utilize the Andreatta Pool Complex for three days during the 2017 Summer Season. Dates to be arranged by mutual agreement.

**IN WITNESS WHEREOF**, the Parties have caused their duly authorized representatives to enter into this Agreement effective as of the date set forth below.

MOTION: Councilman Kitchen

SECOND: Councilman Brink

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

## TOWN OF ULSTER TOWN BOARD WORKSHOP MEETING (10)

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MAY 4, 2017

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### **~~ PUBLIC HEARING SCHEDULED: 7:15 PM— CFA Application for Office of Community Renewal – Community development Block Grant Program Funds ~~**

Mark Blauer Explanation of Public Hearing: Public Hearing is requirement prior to application deadline of 2017 Block Grant/Small Cities through the CFA process. Annual competition NYS offers variety of grants. Town has used in variety of programs since 1983. Application deadline is July 28. Small cities block grant ceiling is \$750K and has three requirements to be in competition for funding:

1. Pick an eligible activity (recent projects are Brigham Lane Water & Katrine Lane Sewer);
2. Benefit area must be low moderate income;
3. Pick a serious need (i.e. water, sewer, storm drainage)

No guarantee we will win any given years. Public can suggest ideas for potentially good project. Test the area with an income survey. Projects where public is affected by a service or the inadequacy of a service make good projects.

### **Blauer Opens Public Hearing (7:17 PM)**

**Supervisor James Quigley 3<sup>rd</sup>:** In 2015, the Town of Ulster was approached individuals of the Spring Lake Water District – specifically Catskill Ave/Golf Terrace/Saccoman Lane/Lucas Ave for est of sewer district. At that time, the Town was not capable of disposing of sewage except through a building of its own facility and no financing was beyond capability of the water district. In discussion with City of Kingston to accept sewage into their system if we were to establish it. Wishes to put forth in the record, a potential construction of a low pressure pump system along Lucas Ave from Lucas Meadows trailer park/Maxwell lane to the City of Kingston line to as many side streets that the grant will allow.

Blauer: 25 years ago the area was income eligible for the Spring Lake water tank, and confident it will be eligible again. Key element is cooperation from the City of Kingston. Potentially good project. Putting together a project scope and income survey.

**~ NO FURTHER COMMENTS ~**

MOTION to close the Public Hearing (7:20 PM): Councilman Kitchen  
SECOND: Councilman Brink

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MAY 4, 2017

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

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**PUBLIC COMMENT**

Leslie Lansing, Lincoln Park Place: Asks for update on the feral cat issue.

*Supervisor:* Following the last public hearing (4/20), accepting written comment for 30 days, which has not expired yet. Then Town Board will discuss how to proceed. Now on track with the SPCA to do a TNR in Riseley Street area. Waiting to hear from Mr. Saunders from SPCA.

*Town Clerk:* In email, Saunders indicated knocking on doors in that neighborhood and then trapping on May 16, 23, 30, and following week in June. Town Clerk's office sending out letter to all residents simultaneously.

*Supervisor:* Does Lansing have feral cat issue in her neighborhood? Recalls her previous comments about cats defecating in her yard.

*Lansing:* No feral cat issue. Has issue with free roaming cats. Several in her neighborhood. At least 3 in the neighborhood that unsure who they belong to.

**~NO FURTHER COMMENTS~**

*Supervisor:* Makes note that the Town Board is holding a special Town Board meeting on Monday, May 8 at 7PM to enter executive session immediately to discuss Hudson Valley Mall tax certiorari action (PCK Development Co, LLC v Town of Ulster. Convening with Town attorneys to discuss litigation.

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MAY 4, 2017

**MOTION to adjourn at 7:25 PM:**

MOTION: Councilman Kitchen

SECOND: Councilman Brink

|                          |          |
|--------------------------|----------|
| Town Councilman Brink    | -Aye     |
| Town Councilman Kitchen  | -Aye     |
| Deputy Supervisor Morrow | -Excused |
| Town Councilman Secreto  | -Excused |
| Supervisor Quigley       | -Aye     |

*CARRIED*

Respectfully Submitted by Suzanne Reavy  
Ulster Town Clerk