

**TOWN OF ULSTER TOWN BOARD ORGANIZATIONAL MEETING (01)**

---

January 4, 2024

**MEETING HELD IN PERSON AND VIRTUALLY Via ZOOM and FACEBOOK LIVE**

**CALLED TO ORDER BY SUPERVISOR QUIGLEY, at 7:00 PM**

**SALUTE TO THE FLAG**

**ROLL CALL by Town Clerk, Suzanne Reavy:**

TOWN COUNCILMAN CLAYTON VAN KLEECK  
TOWN COUNCILMAN ROCCO SECRETO  
TOWN COUNCILWOMAN ANNA HAYNER  
TOWN COUNCILWOMAN MARYANN DeGROODT  
SUPERVISOR JAMES E. QUIGLEY 3<sup>rd</sup>

**ALSO IN ATTENDANCE:**

1. Warren Tutt, Building Inspector
2. Kyle Berardi, Police Chief
3. Frank Petramale, Highway Superintendent
4. Tosca Sweeney, Comptroller
5. Jason Kovacs, Town Attorney
6. Vincent Maggiore, Wastewater Superintendent
7. Ten in-person attendees

**WHEREAS, the Town Board of the Town of Ulster convened an organizational meeting for the year 2024 on January 4, 2024, and**

**WHEREAS, the Town is required by Town Law to make certain designations and appointments, establish salaries, paydays, schedule meetings and determine certain other matters;**

**NOW, THEREFORE BE IT RESOLVED:**

**The Town Board makes the following designations:**

- 1. Depositories for Town Funds:**  
Bank of Greene County, NYLAF

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## **2. Official Newspapers:**

The Daily and Sunday Freeman, Hudson Vally One

## **3. Pay Days:**

Elected and appointed Employees - monthly

Part-time employees - bi-weekly

Full-time employees – bi-weekly

## **4. Salaries of Elected Officials:**

Supervisor \$ 55,000.00

Deputy Supervisor 2,500.00

Town Clerk 61,556.00

Town Justice (2 each) 50,157.50

Council Member (4 each) 10,400.00

Superintendent of Highways 86,990.00

## **5. Appointments:**

Secretary to the Supervisor – Peggy King

Deputy Supervisor – Clayton VanKleeck

Attorney to the Town of Ulster and Special Prosecutor: Jason J. Kovacs, Esq.

Assistant Special Prosecutor: David Goodge, Esq.

Special Attorney to the Town – Rebecca Milouras-Lettre, Esq.

Bond Counsel – Thomas E. Myers, Esq. of Orrick, Herrington & Sutcliff LLP

PILOT Counsel – John N. Vagianelis, Esq. of Mazzotia & Vagianelis, P.C.

Financial Advisor – Michael J. Loguerico of Munistat Services, Inc.

Comptroller - Tosca Sweeney

Registrar of Vital Statistics – Suzanne Reavy

Deputy Registrar of Vital Statistics – Melanie Rieker

FOIL Officer –Suzanne Reavy

Handicapped Parking Permit Issuing Agent – Suzanne Reavy

Deputy Town Clerk – Melanie Reiker

Clerk to Justice Myers – Rosanne Kaznowski

Clerk to Justice Kesick – Karen Gorski

Building Inspector – Warren Tutt

Flood Plain Administrator – Warren Tutt

MS4 Coordinator – Warren Tutt

Hazzard Mitigation Coordinator – Miranda Bernholz

Ulster County Planning Board Member – Frank Almquist, John Crispell (alternate)

Ulster County Transportation Council – MaryAnn DeGroot

Ashokan Release Working Group and Lower Esopus - MaryAnn DeGroot

Assistant Superintendent of Wastewater Treatment – Josh Brink

Deputy Superintendent of Highways – Charles Freer

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## **6. Town Board:**

Workshop Meetings: First Thursday of each month at 7:00 p.m. (*no workshop meeting in July*)

Regular Monthly Meetings: Third Thursday of each month at 7:00 p.m.

## **7. Town Board Agenda:**

The Tuesday prior to the meeting at 4 pm is the deadline for submitting agenda items.

## **8. Mileage:**

Mileage will be reimbursed at the rate of Federal Mileage Rate of \$.67 per mile (or as adjusted by the IRS) for use of personal vehicles for town business.

## **9. Legal Holidays:**

New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Juneteenth Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving Day, and Christmas Day

## **10. Workdays:**

Monday through Friday or per negotiated contracts

## **11. Vacation:**

As per negotiated contracts

All non-union employees per town code

## **12. Insurance Buyout:**

Appointed Officials and non-union employees \$3,500.00 per year.

All others per negotiated contracts.

Town Board Members and Supervisor are not eligible for the Insurance Buyout

## **13. Petty Cash:**

Supervisor \$ 100.00

Town Clerk 100.00

Tax Collector 150.00

Water Dept. Cash Drawer 150.00

Court 100.00

Building Department 50.00

Rider Park 50.00

Whittier Sewer 25.00

Sewer Department 50.00

Water Department 75.00

## **14. Highway Budget:**

\$3,622,221.00

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**15. Appointment of Town Planner:**

David Church, AICP

**16. Planning Board Meeting:**

Second Tuesday of each month at 7:00 pm

**17. Zoning Board of Appeals Meeting:**

Second Wednesday of each month at 7:00 pm

**18. Police Matters Meeting:**

First Thursday of each month at 4:00 pm

**19. All Authority for the daily operations of the Town and its districts:**

Is hereby delegated to Town Supervisor James (Jim) E. Quigley 3rd, per Town Law Section 29 (16)

**MOTION TO ACCEPT THE AFOREMENTIONED ITEMS (2024-M-001)**

MOTION: Councilman Secreto

SECOND: Councilwoman Hayner

ROLL CALL VOTE:

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

***The following current appointments will be voted on individually:***

**Planning Board Members:**

**Name Term Ends**

Larry Decker 2024

Rory Lee 2025

Frank Almquist 2026

John Stowell 2027

John Crispell 2028\*

\*Current appointment

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**Motion to Appoint Crispell** (2024-M-002)

MOTION: Councilwoman Hayner

SECOND: Councilman Secreto

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Appointment of Chair of the Planning Board:**

Rory Lee

**Zoning Board of Appeals Members:**

**Name Term Ends**

Sanjay Coutinho 2024\*

Steve Shultis 2025

Kevin Reginato 2026

Anthony Moustakas 2027

Megan Higgins 2028\*

\*Current appointments

**Motion to Appoint Coutinho** (2024-M-003)

MOTION: Councilman Van Kleeck

SECOND: Councilman Secreto

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

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**Motion to Appoint Higgins** (2024-M-004)

MOTION: Councilman Secreto  
SECOND: Councilwoman Hayner

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Appointment of Chair of the Zoning Board of Appeals:**  
Kevin Reginato

**Assessment Board of Review:**

**Name Term Ends**

*Ryan VanKleeck 9/2026\** (2024-M-005)

MOTION: Councilwoman Hayner  
SECOND: Councilman Secreto

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

*John Crispell 9/2027\** (2024-M-006)

MOTION: Councilman Secreto  
SECOND: Councilman Van Kleeck

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Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

*Margie Stickles 9/2028\* (2024-M-007)*

MOTION: Councilman Secreto  
SECOND: Councilwoman DeGroot

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

\*Current appointments

**Town Historian:**  
Robert Sweeney

**Police Matters Members:**  
Town Board

**Recreation Committee Members:**  
Marguerite Koechel  
Suzanne Reavy  
Lauren Hommel  
Melainie Rieker  
Alyssa Bigelow

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**Board of Ethics:**

Anna Hayner - Chair  
Bryan Ilgner  
John Iannotti

**Association of Town's Annual Meeting:**

Delegate – Suzanne Reavy  
Alternate Delegate – Anna Hayner

**Committee Assignments:**

Parks & Recreation – Secreto (C), VanKleeck  
Finance – VanKleeck (C), DeGroodt  
Buildings & Grounds – Hayner (C), DeGroodt  
Personnel – Secreto (C), Hayner

**THE SUPERVISOR IS AN EX OFFICIO MEMBER OF ALL COMMITTEES**

***The following Resolutions will be voted on individually:  
ROLL CALL VOTE ON EACH RESOLUTION***

**Resolution Regarding Overtime Pay to Town Employees (2024-R-008)**

**Resolution Regarding Overtime Pay to Town Employees**

**Be it resolved by the Town Board of the Town of Ulster as follows:**

1. The Town Board of the Town of Ulster does hereby approve overtime payments to Town employees only with the prior written approval of the department head or Town Supervisor and/or his designees except in the case of an emergency involving the health, safety, and welfare of the public for the year 2024.
2. This resolution shall become effective January 1, 2024.



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MOTION: Councilman Secreto  
SECOND: Councilwoman DeGroot

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

**Motion to adopt Policy Regarding Adoption of Local Laws (2024-M-009)**

**Policy Regarding Adoption of Local Laws**

**Be it resolved by the Town Board of the Town of Ulster as follows:**

A proposed local law may be introduced only by a member of the Town Board at a meeting of such Board. **(MEETING #1)**

At the next regularly scheduled meeting of the Town Board, **(MEETING #2)** the Town Board shall schedule a public hearing on the local law. Notice of the public hearing must be given at least five (5) days prior to hearing.

At the public hearing, interested parties may be allowed to speak either for or against the local law. **(MEETING #3)**

It is the policy of the Town Board that the Board shall delay the vote on the proposed local law until the next meeting after the 30 day period has expired to receive written comments. **(MEETING #4)** A majority of the full Board is necessary to approve the local law, and the names and votes must be entered in the minutes.

If a vote on the matter has not been taken within 120 days of the Public Hearing **(Meeting #4)** the matter must start the process over again.

If a mandatory or permissive referendum is required, the procedures of the Municipal Home Rule Law must be followed.

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The adoption of the local law must be certified by the Town Clerk after passage, as to accuracy and procedure by the Town Attorney. The certified copy shall contain only the text of the local law and shall be on the forms prescribed by the Department of State.

Local laws shall be numbered consecutively, beginning with No. 1 in each calendar year. Laws subject to referendum should not be numbered until filed.

A local law becomes effective twenty (20) days after adoption and filing, unless otherwise provided in the local law, and no local law shall take effect before it is filed.

All local laws filed in the Clerk's office shall be recorded in a separate book or books, which are to be indexed.

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

**Resolution Adopting Rules of Conduct for Town Board Meetings and Public Hearings per Town Law Section 63 (2024-R-010)**

**Resolution Adopting Rules of Conduct for Town Board Meetings and Public Hearings**

Whereas, the New York State Open Meeting Law (Article 7, Public Officers Law) gives members of the public the right to attend meetings of public bodies but does not give the public the right to speak or otherwise participate at those meetings, except at public hearings and under other limited circumstances, and

Whereas, New York State Town Law authorizes a town board to enact rules and regulations regarding the conduct of public meetings and public hearings conducted by the town board, and the New York State Committee on Open Government has agreed that a public body can adopt reasonable rules that treat members of the public equally, and

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Whereas, the Committee on Open Government has stated that any such rules could serve as a basis for preventing verbal interruptions, shouting or other outbursts, as well as slanderous or obscene language or signs, and that a town board could regulate actions of the public attending meetings so as not to interfere with meetings or prevent others in attendance from observing or hearing the deliberative process, and

Whereas, a town board has a responsibility to ensure that everyone has the right to participate in a public hearing and therefore can reasonably limit the length and general nature of public comments to the subject of the public hearing so that a town board can consider various points of view, and

Whereas, a town board can limit other comments from the public at town board meetings to a specific time set in the agenda for public participation and comment.

Now, therefore, be it resolved by the Town Board of the Town of Ulster hereby adopts the following rules for public participation at meetings of the Town Board:

1. Except for public hearings duly designated as such by action of the Town Board, public participation at meetings of the Town Board shall be limited to the public participation segment of the agenda of Town Board meetings.
2. Public comment, whether during the public participation segment of the Town Board meeting or during a duly designated public hearing, shall be limited to three minutes per person. An individual's time may not be given or traded to other speakers or reserved for other portions of the meeting.
3. Any individual wishing to speak during the public participation segment or during a public hearing shall raise his or her hand. When recognized by the Supervisor or the presiding officer, the individual must stand and state his or her name and, if appropriate, group affiliation and must state the subject he or she will be addressing.
4. Comments must relate to the purpose of the public hearing or to legitimate town business.
5. The Supervisor or the presiding officer shall act as timekeeper or shall designate another elected official as timekeeper.
6. Members of the Town Board, speakers and audience members must observe proper decorum. Any statements made during the meeting or during a public hearing by the Supervisor, members of the Town Board, town officials or employees, or members of the public shall not involve personal, impertinent, or slanderous attacks on

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individuals, regardless of whether the individual so attacked is an elected official, a town official or employee, or a member of the public.

7. The Supervisor or the presiding officer shall control the meeting. The use of profane, vulgar, inflammatory, threatening, abusive, or disparaging language or racial or ethnic slurs directed at the Supervisor, members of the Town Board, town officials or employees and members of the public, or statements by a person attending the meeting which are not made during the public participation segment of the agenda or during a public hearing, shall not be tolerated.
8. It is inappropriate to utilize a public meeting for making political speeches, including threats of political action and the same will not be allowed.
9. Comments by speakers must be addressed to the Town Board. Attendees may not address the Town Board unless recognized by the Supervisor or the presiding officer.
10. Discussion between speakers and attendees of the public meeting or hearing is prohibited. A speaker may disagree with or support prior speakers in comments directed to the Town Board.
11. Banners, flyers, or other signs are not permitted in the meeting room; distribution of flyers in the meeting room is also not permitted.
12. Any person who disregards the directives of the Supervisor or the presiding officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Town Board disturbs the peace at a meeting and will be barred from further participation and forfeit any balance of time remaining for his or her comments.
13. If a speaker who has violated these rules refuses to step down, the Supervisor or the presiding officer may ask for the individual to be removed from the meeting room and charged with disorderly conduct as per the Penal law.
14. The above rules shall take effect immediately.

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MOTION: Councilwoman Hayner

SECOND: Councilman Secreto

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

**Resolution Authorizing the Town Supervisor to Submit to the Town Clerk a Copy of the Report to the State Comptroller Required by General Municipal Law § 30. (2024-R-011)**

**Authorizing the Town Supervisor to Submit to the Town Clerk a Copy of the Report to the State Comptroller Required by General Municipal Law § 30**

**WHEREAS**, Town Law § 29(10-a) states as follows:

In lieu of preparing the report required by subdivision ten of this section, the town board may determine, by resolution, that the supervisor shall submit to the town clerk, within the time period prescribed in section thirty of the general municipal law, a copy of the report to the state comptroller required by section thirty of the general municipal law, providing, however, that if the time for the filing of the annual report has been extended by the state comptroller as provided in the said statute, then the time for submitting a copy of the report to the town clerk similarly shall be extended. The town clerk shall cause either a summary of such report to be published within ten days after receipt thereof in a form approved by the state comptroller or a notice that a copy of such report is on file in the town clerk's office and is available for public inspection and copying, in the official newspaper and in such other newspapers as the town board may direct; and

**WHEREAS**, General Municipal Law § 30 states in part as follows:

Each town or village having a population, as shown by the latest preceding decennial federal census, between five thousand to nineteen thousand nine hundred ninety-nine, shall file their

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respective reports with the comptroller within ninety (90) days after the close of the fiscal year of such town or village; and

**WHEREAS**, the Town of Ulster’s fiscal year closes on December 31; and

**WHEREAS**, the Town Board of the Town of Ulster has determined that it is in the best interest of the Town of Ulster to authorize the Town Supervisor adequate time to prepare a copy of the report to the state comptroller required by section thirty of the general municipal law;

NOW, THEREFORE Be It Resolved by the Town Board of the Town of Ulster that:

- 1. A copy of the supervisor’s annual financial report for 2024 to the State Comptroller be filed with the town clerk within the first 90 days of 2025, unless the Comptroller extends the filing date by 30 days, in which case the same extension shall apply to the filing with the town clerk.**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

January 4, 2024

**Resolution Authorizing Supervisor to Sign Checks Using Facsimile Signature for Payroll Account (2024-R-012)**

**Resolution Authorizing Supervisor to Sign Payroll Checks Using Facsimile Signature**

WHEREAS, Town Law Section 29(3) authorizes a Town Supervisor to sign checks by a facsimile signature provided that authorization is given by the Town Board; and

WHEREAS, the Supervisor signs a large number of payroll checks on behalf of the Town of Ulster on a regular basis and he has requested the authority to affix a facsimile signature to checks rather than sign his autograph to each check; and

WHEREAS, the Supervisor must maintain the check signer in his possession and control; and

WHEREAS, the check signer may only be affixed to payroll checks by the Supervisor or under his direct supervision

NOW THEREFORE, BE IT RESOLVED, the Town Board of the Town of Ulster hereby authorizes the Town Supervisor to use his facsimile signature to sign payroll checks pursuant to Town Law Section 29(3); and

BE IT FURTHER RESOLVED, that the facsimile signature may only be affixed by the Town Supervisor or under his direct supervision.

MOTION: Councilwoman Hayner

SECOND: Councilwoman DeGroot

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

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***ALL OF THE FOLLOWING POLICIES AVAILABLE FOR PUBLIC VIEWING ON TOWN OF ULSTER WEBSITE: <http://townofulster.ny.gov>***

**Motion to adopt Procurement Policy for 2024 (2024-M-013)**

MOTION: Councilwoman Hayner

SECOND: Councilman Secreto

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to adopt Investment Policy for 2024 (2024-M-014)**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to adopt FOIL Policy for 2024 (2024-M-015)**

MOTION: Councilwoman Hayner

SECOND: Councilman Secreto



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Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to adopt Fund Balance Policy for 2024 (2024-M-016)**

MOTION: Councilman Secreto  
SECOND: Councilwoman DeGroot

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to adopt Records Management Policy for 2024 (2024-M-017)**

MOTION: Councilman Secreto  
SECOND: Councilwoman Hayner

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

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**Resolution appointing Frank Almquist and John Crispell, Alternate to the UC Planning Board (2024-R-018)**

**REVISED Resolution Appointing Delegates to the Ulster County Planning Board**

WHEREAS, the terms of the current delegates from the Town of Ulster to the Ulster County Planning Board will expire on December 31, 2023; and

WHEREAS, the Town Board, or the majority Members thereof, are authorized to recommend to the Ulster County Legislature for consideration and appointment, delegates to fill said vacancies.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The recitations above set forth are incorporated in this Resolution as if fully set forth and adopted herein.
2. The Town Board of the Town of Ulster hereby recommends to the Ulster County Legislature FRANK ALMQUIST, a Town of Ulster resident, for consideration as a member of the Ulster County Planning Board representing the Town of Ulster.
3. The Town Board of the Town of Ulster hereby recommends to the Ulster County Legislature JOHN CRISPELL, a Town of Ulster resident, for consideration as an alternate member of the Ulster County Planning Board representing the Town of Ulster.
4. A certified copy of this resolution shall be sent to the Ulster County Planning Department and the Clerk of the Ulster County Legislature within ten (10) days.

MOTION: Councilwoman Hayner

SECOND: Councilman Secreto

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

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**Resolution appointing Miranda Bernholz “Sole Assessor” for a term ending September 30, 2025 (2024-R-019)**

**Resolution Acknowledging the Retirement of the Town of Ulster Assessor and Appointing a New Assessor**

WHEREAS, the Town Board of the Town of Ulster appointed Daniel P. Baker II as Assessor for the Town of Ulster; and

WHEREAS, the appointment of Daniel P. Baker II is a six (6) year term which commenced on October 1, 2019; and

WHEREAS, Daniel P. Baker II has submitted a letter of resignation from the office of Assessor to the Town of Ulster effective December 31, 2023; and

WHEREAS, the Town Board acknowledged the receipt of the resignation, which was filed with the Town Clerk, and thank Daniel P. Baker II for his service to the Town; and

WHEREAS, the Town has a critical need for an Assessor during the first quarter of 2024 to, among other things, receive and process tax exemption applications from property owners by the taxable status date (March 1<sup>st</sup>) and prepare and distribute notices to property owners regarding change in assessments and to tax-exempt properties regarding changes in status of exemptions; and

WHEREAS, the office of Assessor to the Town of Ulster needs to be immediately filled so the Assessor can be available to citizens of the Town of Ulster between January 1, 2024 and the tentative roll date (May 1<sup>st</sup>) and grievance date; and

WHEREAS, Miranda Bernholz, a current New York State Certified Assessor, has expressed her desire to be appointed to fill the vacancy in the office of Assessor for the Town of Ulster; and

WHEREAS, the Town Board desires to appoint Miranda Bernholz as Assessor to the Town of Ulster to fill the unexpired term of Daniel P. Baker II ending on September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Miranda Bernholz as Assessor for the Town of Ulster for the unexpired term ending September 30, 2025, effective January 1, 2024.

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MOTION: Councilman Secreto  
SECOND: Councilwoman Hayner

Town Councilman Van Kleeck	-YES
Town Councilman Secreto	-YES
Town Councilwoman Hayner	-YES
Town Councilwoman DeGroot	-YES
Supervisor Quigley	-YES

*CARRIED*

**Presentation of Local Law 1 of 2024, Repealing Local Law 1 of 2020,  
Grievance Day of the Town of Ulster**

PRESENTATION ONLY. NEXT MEETING A PUBLIC HEARING WILL BE SCHEDULED.

**MOTION to adjourn (7:23 pm) (2023-M-020)**

MOTION: Councilwoman DeGroot  
SECOND: Councilwoman Hayner

Town Councilman Van Kleeck	-Aye
Town Councilman Secreto	-Aye
Town Councilwoman Hayner	-Aye
Town Councilwoman DeGroot	-Aye
Supervisor Quigley	-Aye

*CARRIED*

Respectfully Submitted by Suzanne Reavy  
Ulster Town Clerk