

**TOWN OF ULSTER WORKSHOP MEETING (1)**

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January 7, 2016

Directly Following 2016 Town Board Organizational Meeting

**PRESENT:**

TOWN COUNCILMAN JOEL B. BRINK  
TOWN COUNCILMAN ERIC KITCHEN  
TOWN COUNCILMAN JOHN MORROW  
TOWN COUNCILMAN ROCCO SECRETO  
SUPERVISOR JAMES E. QUIGLEY 3rd

SUPERVISOR QUIGLEY: Are there any additions or changes to the Agenda as presented?

TOWN COUNCILMEN: NONE

SUPERVISOR has one addition to the Agenda as presented:

Add the ratification of a personal services contract between the Town of Ulster Police Department and a consultant for evaluation of potential hires.

**PUBLIC COMMENT IN REFERENCE TO PRESENTED AGENDA**

There was no public comment.

**COMMUNICATIONS**

Town Clerk: There are no communications.

**BUDGET MODIFICATIONS:**

January 2016

**Whittier Sewer:**

Modify Appropriation SS1.9950.900 (Interfund Transfer, Capital Project) to be  
Funded through SS1.5990 (Approp. Fund Bal) expenses for Whittier Sewer  
Cap. Project. – Brinnier & Larios – Inv#7 – Primary Clarifier Replacement. 7,914.00

Modify Appropriation SS1.9950.900 (Interfund Transfer, Capital Project) to be  
Funded through SS1.5590 (Approp. Fund. Bal.) expenses for Whittier  
Sewer Cap. Proj. – Grant Street Construction – Inv #4 – primary clarifier replacement 85,975.00

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**Whittier Sewer**

**Cap. Proj. :**

Modify Revenue HWS, 5031 (Interfund Transfer) and Appropriation HWS.8110.400 (Engineering) payment to Brinnier & Larios – Inv #7 – Primary Clarifier Replacement Replacement 7,914.00

Modify Revenue HWS.5031 (Interfund Transfer) and Appropriation HWS.8110.200 (Construction) payment to Grant St. Constr. – Inv #4 – primary clarifier replacement 85,975.00

COUNCILMAN Brink asks for motion to accept Budget Modifications as presented.

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**MOTION authorizing the Supervisor to sign the Use and Occupancy Permit for Wallkill Valley Rail Trail.**

WHEREAS, Use and Occupancy Permit #82474 was issued by the New York State Department of Transportation (DOT) to the Town of Ulster, which permit allows the Town to use State land for parking purposes, and the Parking Lot at the Northern Terminus of the Wallkill Valley Rail Trail (Route 32 and Rockwell Lane) is located in this permit area; and

WHEREAS, it is in the best interest of the Town of Ulster and its residents to use the permit area as a Parking Lot for the users of the Wallkill Valley Rail Trail; now, therefore, be it

RESOLVED, that the Town Board authorizes the Supervisor to sign the proposed DOT Permit # 82474 and submit it to DOT for approval; and be it further

RESOLVED, that upon the return of the permit countersigned by DOT’s Regional and Main Offices, it shall be filed with the Town Clerk.

MOTION: Councilman Secreto

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SECOND: Councilman Morrow

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**RESOLUTION Appointing Town Clerk as Registrar of Vital Statistics, Appointing Deputy Town Clerk as Deputy Registrar of Vital Statistics**

WHEREAS, it is necessary to appoint a Registrar and Deputy Registrar of Vital Statistics for the Town of Ulster; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Ulster hereby appoints Suzanne Reavy as Registrar and Lauren Hommel as Deputy Registrar of Vital Statistics for the Town of Ulster for the period of January 1, 2016 to December 31, 2016.

MOTION: Councilman Kitchen

SECOND: Councilman Brink

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**MOTION to authorize the Supervisor to sign Payment Estimate Number 4 to Contract TU-151, Whittier Wastewater Treatment Plant; Primary Clarifier Replacement in the amount of \$85.975.00**

[Attachments #1 and #2]

MOTION: Councilman Secreto

SECOND: Councilman Morrow

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Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**MOTION to authorize the Supervisor to sign the Range Use Agreements between the Town of Ulster and the City of Kingston**

[Signed Agreement available in the Town Clerk's Office]

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**MOTION to authorize the Supervisor to sign the Range Agreements between the Town of Ulster and the Ulster County Law Enforcement Training Group**

[Signed Agreement available in the Town Clerk's Office]

MOTION: Councilman Brink

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

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**Motion to authorize the highway Superintendent to auction off surplus Town equipment with Auction International**

[Attachment #3]

MOTION: Councilman Brink  
SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**MOTION to authorize the Supervisor to sign the Stipulation of Settlement between the Town of Ulster and Local 17**

MOTION: Councilman Morrow  
SECOND: Councilman Brink

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Presentation and Acceptance of Town Clerk's Report for December, 2015**

[Attachment #4]

MOTION: Councilman Secreto  
SECOND: Councilman Brink

Town Councilman Brink	-Aye
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Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**DISCUSSION OF POLICE DEPARTMENT HIRES, as discussed by Councilman Morrow (Personnel Committee Chairman)**

**Police Department requests part-time hires**

1. Coleman Altizio - Dispatcher

Part time; Union competitive; Step 1; Wage \$15.91; Requested by Lt. Gramoglia; Start date 1/11/16; Successful completion of background and interview process ; previous experience as a dispatcher at Kingston Police Department.

**Supervisor Quigley calls for MOTION to accept the hiring recommendation**

MOTION: Councilman Brink

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

2. Anthony Scarselli – Dispatcher

Recommended by Lt. Gramoglia; Part-time; union competitive position; contract under PBA; \$15.91/hour; start date 1/11/2016.

**Councilman Morrow calls for MOTION to hire Mr. Scarselli**

MOTION: Councilman Brink

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye

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Town Councilman Morrow -Aye  
Town Councilman Secreto -Aye  
Supervisor Quigley -Aye

*CARRIED*

3. Timothy Quigley- Dispatcher

Part-time; competitive; union; step 1; \$15.91/hr; recommended by Lt. Gramoglia; start date 1/11/16

**Councilman Morrow calls for MOTION to hire Mr. Quigley – asks for ROLL CALL VOTE**

MOTION: Secreto

SECOND: Brink

Town Councilman Brink - YES  
Town Councilman Kitchen - YES  
Town Councilman Morrow - YES  
Town Councilman Secreto - YES  
Supervisor Quigley - Abstain

*CARRIED*

4. Thomas A. Sickler, Jr. – Police Officer

Part-time; Union competitive; Step 1; Wage \$21.61/hr; PBA contract;; start date 1/11/16;  
Recommended by Lt. Gramoglia; completed background and interview process; Associates Degree Criminal Justice; certified police officer presently employed by Woodstock Police Department

**Councilman Morrow calls for MOTION to hire Mr. Sickler**

MOTION: Councilman Secreto

SECOND: Councilman Brink

Town Councilman Brink -Aye  
Town Councilman Kitchen -Aye  
Town Councilman Morrow -Aye  
Town Councilman Secreto -Aye  
Supervisor Quigley -Aye

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*CARRIED*

**PUBLIC COMMENT on any issues:**

There was no public comment

**MOTION to authorize officer in charge to sign engagement papers with Dr. Gerald Fix for personal services be provided to the Ulster Police Department for the evaluation of potential hires.**

MOTION: Councilman Kitchen

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

Councilman Morrow: Is there a report on the Rider residence?

**BUILDING INSPECTOR, KATHY MONIZ** : Report of Rider house on Old Flatbush Rd.

Moniz states she has been there several times during the week, also taking pictures; dumpster put on property; things placed in dumpster; still monitoring it – slow process; slow attempts being made to clear the property.

Councilman Kitchen: Has a deadline been put on this cleanup process?

Moniz: There had been in the beginning, now off track, due to the fact that there are different concerns. Rider is present at meeting tonight, she will speak with him. The dumpster present is a good sign that there will be closure.

Rider: One week.

Supervisor Quigley: We will bring this up at the next Town Board meeting and continue to monitor.

No further comments.



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**Supervisor Quigley calls for MOTION to adjourn**

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	-Aye
Town Councilman Kitchen	-Aye
Town Councilman Morrow	-Aye
Town Councilman Secreto	-Aye
Supervisor Quigley	-Aye

*CARRIED*

Respectfully Submitted,  
Suzanne Reavy  
Ulster Town Clerk