

TOWN OF ULSTER TOWN CLERK

townofulster.ny.gov

1 Town Hall Drive
Lake Katrine, NY 12449
845-382-2455

Suzanne Reavy, Town Clerk
town_clerk@townofulster.ny.gov



Melanie Rieker, Deputy Clerk
melanie@townofulster.ny.gov

ROBERT E. POST PARK: Located at 515 Park Road, off Ulster Landing Road, on the Hudson River.

OPEN: For functions from May 1st to Oct. 31st.

There are two pavilions available on a first come first served basis. Reservations open on February 1st of each year.

RATES

May 1st to September 30th:

	<u>Small Pav.</u>		<u>Large Pav.</u>	
	<u>Weekend</u>	<u>Weekday</u>	<u>Weekend</u>	<u>Weekday</u>
Resident	\$125/day	\$60/day	\$235/day	\$125/day
Non-Resident	\$180/day	\$95/day	\$315/day	\$175/day

October 1st to October 31st :

	\$50	\$25	\$115	\$65
--	------	------	-------	------

** Holiday rentals will be charged the weekend rate**

Large Pavilion:

36 - 8' picnic tables - Accommodates up to 250 people - Electricity
Kitchen with counter space, sink, refrigerator -- Covered barbecue area

Small Pavilion

10 - 6' picnic tables - Accommodates up to 60 people - Electricity - Small barbecue area

- The park has a playground and a large playing field, as well as smaller fields for volleyball and bocce ball. These amenities are available to all and we ask for your cooperation in sharing them.
- There is a park attendant on duty that will supervise use of the facility and maintain the rules. Cooperation with his requests is appreciated.



TOWN OF ULSTER ROBERT E. POST PARK PAVILION PERMIT

PERMIT NO. _____ LARGE PAV [] SMALL PAV []
 FEE: _____ RESIDENT [] NON-RESIDENT []
 DATE OF RESERVATION: _____ GROUP SIZE (#): _____
 ESTIMATED TIME OF ARRIVAL: _____
 NAME OF ORGANIZATION
 OR PERSON(S) IN CHARGE: _____
 ADDRESS: _____
 PHONE: _____ EMAIL: _____

<p><u>PARK HOURS</u></p> <p>May 1 - Last Sunday in May: 8am – 7pm Memorial Day – Labor Day: 8am - 9pm After Labor Day - October 31: 8am - 7pm</p>	<p><u>ALCOHOL POLICY</u></p> <p>ALCOHOL ALLOWED ONLY IF PROOF OF INSURANCE COVERAGE IS PROVIDED TO THE TOWN CLERK AT LEAST 10 DAYS PRIOR TO THE EVENT (SEE ATTACHED RULES ON ALCOHOL)</p> <p>INSURANCE RECEIVED ___ YES ___ NO ___ N/A</p>
--	--

- PARK RULES**
- 1) PARK BATHROOMS WILL LOCK 30 MINUTES PRIOR TO CLOSING OF PARK.
 - 2) **NO**: SMOKING ON TOWN PROPERTY; SWIMMING; FIREWORKS; COOKING OR FIRES UNDER THE PAVILIONS; BOUNCE HOUSES
 - 3) REFUSE MUST BE PUT INTO PROPER CONTAINERS AND THE AREAS MUST BE CLEANED BEFORE LEAVING.
 - 4) TABLES MUST BE RETURNED TO THEIR ORIGINAL POSITION.
 - 5) USE OF THE ATHLETIC FIELDS ARE LIMITED TO TWO HOURS.
 - 6) RIDING OF MOTORCYCLES OR MOTORIZED BIKES AROUND THE PARK GROUNDS, OTHER THAN ON ROADWAYS, IS STRICTLY PROHIBITED.
 - 7) THE SERVING OF FOOD TO THE PUBLIC – FREE OR AT A COST – REQUIRES A PERMIT FROM THE ULSTER COUNTY DEPARTMENT OF HEALTH.
 - 8) CONFETTI, GLITTER, STREAMERS, ETC. MUST BE CLEANED UP BY THE GROUP.
 - 9) DOGS MUST BE LEASHED AND CLEANED UP AFTER.
 - 10) PARK STAFF HAVE AUTHORITY TO ENFORCE ALL RULES ABOVE.
- * FAILURE TO COMPLY WILL RESULT IN DENIAL OF FUTURE USE OF OUR FACILITIES ***

I UNDERSTAND PARK HOURS, PARK RULES, AND TOWN OF ULSTER ALCOHOL POLICY:

SIGNATURE _____ DATE: _____

TOU OFFICE SIGNATURE: _____ DATE: _____

*** Make all checks payable to: **TOWN OF ULSTER** *** NO REFUNDS***NO RAINDATES

HOLDING AN EVENT IN THE TOWN OF ULSTER WITH ALCOHOL

- HERE IS WHAT IS REQUIRED -

-

AT LEAST 10 DAYS PRIOR TO YOUR EVENT, PROVIDE THE TOWN CLERK WITH A COPY OF YOUR INSURANCE POLICY:

- 1. OBTAIN AN INSURANCE POLICY FROM ANY INSURANCE COMPANY**
- 2. THESE INSURANCE POLICIES ARE SOMETIMES REFERRED TO AS: EVENT POLICY, ALCOHOL POLICY**
- 3. THE INSURANCE POLICY MUST HAVE A \$1,000,000 RIDER**
- 4. INSURANCE POLICY MUST COVER THE DATE OF YOUR EVENT**
- 5. THE INSURANCE POLICY MUST NAME THE TOWN OF ULSTER AS AN ADDITIONAL INSURED, USING THIS NAME AND ADDRESS:**

**TOWN OF ULSTER
1 TOWN HALL DRIVE
LAKE KATRINE, NY 12449**

DO NOT! USE THE TOWN PARK ADDRESS !!

- 6. SUBMIT THE INSURANCE POLICY IN PERSON OR VIA EMAIL TO:
TOWNCLERK@TOWNOFULSTER.NY.GOV**
- 7. THE TOWN OF ULSTER DOES NOT CHARGE A SEPARATE FEE FOR THE USE OF ALCOHOL; HOWEVER YOU WILL HAVE TO PAY FOR THE INSURANCE POLICY THROUGH THE INSURANCE COMPANY OF YOUR CHOICE.**
- 8. NO INSURANCE POLICY? NO ALCOHOL.**

