

ULSTER TOWN BOARD MEETING

December 17, 2015 AT 7:00 PM

**CALLED TO ORDER BY SUPERVISOR QUIGLEY at 7:00 PM**

**SALUTE TO THE FLAG**

**ROLL CALL BY CLERK**

TOWN COUNCILMAN JOEL B. BRINK

*TOWN COUNCILMAN ERIC KITCHEN - Excused*

TOWN COUNCILMAN JOHN MORROW

TOWN COUNCILMAN ROCCO SECRETO

SUPERVISOR JAMES QUIGLEY 3<sup>rd</sup>

**AGENDA ADDITIONS**

At the suggestion of the Town Clerk, there will be a motion to appoint Town Clerk Elect – Suzanne Reavy to the position of Deputy Tax Collector immediately for the purposes of organizing and getting out the tax bills for 2016.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Councilman Secreto motioned to accept the minutes of the November 5<sup>th</sup> and November 19<sup>th</sup>, 2015 meetings, 2<sup>nd</sup> by Councilman Morrow.

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

**COMMUNICATIONS**

None

**ABSTRACT OF CLAIMS**

Councilman Secreto motioned to approve the December, 2015 abstracts as presented as submitted, 2<sup>nd</sup> by Councilman Morrow.

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

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**BUDGET MODIFICATIONS**

**December**

**General Fund:**

Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Football League) reimb. To Greg Maisch for paper products for annual banquet	91.15
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Football League) payment to Mid Hudson Conference for 2015 dues	804.50
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Football League) payment to Deitz Sew Ink & Graphics for sweatshirts,embroidering & printing	1,665.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Football League) mileage reimb. (12/3/15) Greg Maisch	52.67
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Football League) payment to Deuire's Trophies for trophies	431.00
Modify Revenue A2705 (Gifts & Donations) and Appropriation A3120.200 (Equip.) grant from Wal-Mart for flashlights and batteries	1,000.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Biddy Basketball League) refereeing 12/1/15- Andrea Clausi	100.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp. Fund Bal-Biddy Basketball League) t-shirts from LIDS Team Sports	1,665.00

**Highway Fund:**

Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (Oper.Funds)	5,384.75
Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. \$305.71 & Nov. Gas Reimb. \$259.52 (East Kingston Vol. Fire Co.)	565.23
Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. \$463.95 & Nov. Gas Reimb. \$265.31 Town of Kingston Hwy Dept)	729.26

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**Highway Fund:**

Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (Ruby Fire Dept.)	40.79
Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (Ulster Fire Dist.#1/Spring Lake)	67.47

**GENERAL FUND:**

<b>Transfer From</b>	<b>Transfer To</b>	
A1220.400 Contractual Exps.	A1220.403 Office Supplies	405.00
A1220.400 Contractual Exps.	A1220.410 Computer Tech.	196.00
A1220.101 Secretary Salary	A1220.100 Supervisor Salary	0.04
A1930.400 Judgements & Claims	A1355.418 Legal/Professional	38,000.00
A1410.404 Law Books	A1410.410 Compter Tech.	75.00
A1450.400 Election Inspectors	A1420.400 Legal Fees	8,100.00
A1450.400 Election Inspectors	A1440.400 Engineering	6,770.00
A1990.400 Contingency	AA1620.454 Maintenance	8,401.00
A1910.400 Unalloc.Insur.	A1670.415 Legal Notices	636.00
A1990.400 Contingency	A4020.400 Registrar of Vital Statistics	4,475.00
A5132.407 Electric	A5132.454 Maintenance	700.00
A7110.200 Equipment	A7110.101 Park Attendants Wages	2,500.00
A7110.406 Telephone	A7110.101 Park Attendants Wages	250.00
A7110.407 Electric	A7110.101 Park Attendants Wages	857.00
A7110.420 Gas & Oil	A7110.101 Park Attendants Wages	3,120.00
A7110.421 Veh. Maint.	A7110.101 Park Attendants Wages	193.00
A7110.421 Veh. Maint.	A7110.426 Reps,Constr.,Equip.	150.00
A9060.800 Hosp.&Dntl.	A9060.802 Retirees Hosp.&Dntl.	35,921.00
A9060.800 Hosp.&Dntl.	A9070.800 Medicare Reimb.	17,136.00
A9055.800 Disability Insur.	A9070.800 Medicare Reimb.	28.00

**HIGHWAY FUND:**

<b>Transfer From</b>	<b>Transfer To</b>	
D5110.420 Gas & Oil	D5130.422 Equip. Maint.	15,000.00
D9060.804 Hosp.&Dntl	D9060.806 Retirees Hosp.&Dntl	6,952.00

**ULSTER WATER:**

<b>Transfer From</b>	<b>Transfer To</b>	
SW1.8310.100 Wages	SW1.8310.403 Office Supplies	300.00
SW1.8310.100 Wages	SW1.8310.406 Telephone	750.00
SW1.8310.100 Wages	SW1.8330.430 Uniforms	500.00
SW1.8310.100 Wages	SW1.8330.451 Chemicals	4,000.00
SW1.9060.800 Hosp.&Dental	SW1.8330.452 Salt	12,300.00
SW1.9080.800 Employ.Ben.Liab.	SW1.9010.800 Retirement	2,449.00
SW1.9080.800 Employ.Ben.Liab.	SW1.9070.800 Medicare Reimb.	1,313.00

**HALCYON  
PK.WATER**

<b>Transfer From</b>	<b>Transfer To</b>	
SW2.9080.800 Employ.Ben.Liab.	SW2.9010.800 Retirement	263.00

**BRIGHT ACRES  
WATER**

<b>Transfer From</b>	<b>Transfer To</b>	
SW4.9080.800 Employ.Ben.Liab.	SW4.9010.800 Retirement	206.00
SW4.8320.413 Equip.Rental	SW4.8320.409 Rep.&Supplies	686.00

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**CHERRY HILL  
WATER**

<b>Transfer From</b>	<b>Transfer To</b>	
SW5.9080.800 Employ.Ben.Liab.	SW5.9010.800 Retirement	107.00

**GLENERIE WATER**

<b>Transfer From</b>	<b>Transfer To</b>	
SW6.9080.800 Employ.Ben.Liab.	SW6.9010.800 Retirement	49.00
SW6.8320.455 Water cost	SW6.8320.400 Engineer	3,700.00

**ULSTER SEWER:**

<b>Transfer From</b>	<b>Transfer To</b>	
SS2.1420.400 Legal Services	SS2.8110.100 Wages	2,000.00
SS2.1440.400 Engin.Services	SS2.8110.100 Wages	2,000.00
SS2.1910.400 Unalloc.Insur.	SS2.8110.100 Wages	12,200.00
SS2.8110.101 Overtime Wages	SS2.8110.100 Wages	12,000.00
SS2.9060.800 Hosp.&Dntl.	SS2.8110.100 Wages	19,000.00
SS2.8130.401 Flow Monitoring	SS2.8130.423 Sewer Mains	4,000.00

MOTION: Councilman Secreto  
SECOND: Councilman Morrow

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- Excused
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Public Hearing 7:15 pm – Town of Ulster 2016 Fee Schedule**

**NEW BUSINESS**

**Presentation and Acceptance of the Town Clerk’s Report for November 2015**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- Excused
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

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**Motion to approve the Town Clerk Elect to attend 2016 Training School for Newly Elected Town Officials, January 13<sup>th</sup> – 15<sup>th</sup>, 2016 in Albany, NY**

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion to authorize the Supervisor to sign the 2016 Contract for the Care and Boarding of Canines with the Town of Saugerties, at the same rate and in the same form as the Contract in effect for 2015.**

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion to approve the salary increase of part time court employees, Paula America and Rebecca Crespino to \$11.75 per hour, effective 1/1/2016.**

MOTION: Councilman Brink

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Resolution approving Initiation of SEQR Unlisted Action – Coordinated Review and Site Plan Approval for Comfort Inn, 29-49 Sandy Road, 11-15 Powell Lane, Kingston, NY SBL: 48.18-1-28 &33.1**

**WHEREAS**, the Town of Ulster Planning Board and its consultant planner have reviewed an application by *SAI Capital Group, LLC with the Consent of Bipin Patel (Signatory for Huguenot Development, LLC (Owner))* seeking Site Plan approval for construction of a 94-room, 4-story *Comfort Inn* hotel along with associated parking, access, landscaped areas and utility infrastructure; and

**WHEREAS**, the applicant is proposing to develop the project in phases as follows: Phase 1 consisting of the initial fill of the subject site; and Phase 2 the hotel construction; and

**WHEREAS**, the materials submitted in support of the Proposed Action includes:

- *Application for Site Plan Review* by *SAI Capital Group, LLC*, dated 12/1/2015;
- *Site Plan Consent Form* signed by Bipin Patel, property owner dated 12/1/15;
- *SEQR FULL Environmental Assessment Form Part 1* prepared by SAI CG dated 12/4/15;
- *Stormwater Management Report* prepared by Stonefield Engineering & Design, dated 12/4/15;
- *Cover Sheet for Plan Set* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Existing Conditions Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Demolition Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Site Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Grading & Drainagew Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Utility Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Lighting Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Phase I Soil Erosion & Sediment Control Plan* by Stonefield Engineering & Design, dated 12/4/2015;
- *Phase II Soil Erosion & Sediment Control Plan* by Stonefield Engineering & Design, dated 12/4/2015;
- *Soil Erosion & Sediment Control Details* by Stonefield Engineering & Design, dated 12/4/2015;
- *Landscaping Plan* prepared by Stonefield Engineering & Design, dated 12/4/2015;
- *Landscaping Details* prepared by Stonefield Engineering & Design, dated 12/4/2015; and
- *Construction Details* prepared by Stonefield Engineering & Design, dated 12/4/2015.

**WHEREAS**, the Town of Ulster Town Board has the authority to approve the Proposed Action since more than 2,500 SF of new gross floor area is proposed with this Site Plan application, upon a favorable recommendation from the Town of Ulster Planning Board; and

**WHEREAS**, the Town of Ulster Town Board, upon review of the application materials determined the Proposed Action was an *Unlisted Action* pursuant to 6NYCRR Part 617 of State Environmental Quality Review (SEQR) Law; and

**WHEREAS**, other Involved Agencies include: NYSDEC (General Permit for Construction Activities), Ulster County Highway Department (proposed access at Sawkill Road), NYSDOT (Traffic Circulation) and Town of Ulster Highway Department (Site Access at Powell Lane); and

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**WHEREAS**, Interested Agencies would include the Town of Ulster Planning Board and Ulster County Planning Board; and

**WHEREAS**, the Town of Ulster Planning Board, at its December 15, 2015 meeting, referred this matter to the Town Board for the sole purpose of initiating a SEQR *Unlisted Action-Coordinated Review* with the Town Board so named as Lead Agency.

**NOW THEREFORE BE IT RESOLVED**, the Town of Ulster Town Board, based upon the above and its own review of the application materials, hereby declares its intent to be Lead Agency for an Unlisted Action-Coordinated Review and directs the Deputy Town Clerk to circulate a Notice of Intent to all Involved Agencies.

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

Follow-up will be done to get the Planning Board an Archeological and Environmental Report in order to make the Determination of Significance. Changes were made that Alan Sorenson wanted made.

**Based on a letter from the Town of Orchard Parks' Supervisor's Office a Discussion was held on the Statewide Initiative for Modification to the NYS Tax Cap. This is not to eliminate the tax cap, but rather to improve it.**

**Motion to authorize the Supervisor to write a letter on behalf of the Town and the Ulster Town Board, indicating our desire for modifications to take into consideration our Long Term Capital Infrastructure needs.**

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

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**Resolution Authorizing Interfund Loan from the Landfill Closure Reserve Fund to the Glenerie Water District.**

WHEREAS on August 9, 1988, pursuant to Section 6-f of the General Municipal Law as amended, the Town Board of the Town of Ulster did establish a Capital Reserve Fund known as the "LANDFILL CLOSURE RESERVE FUND" to finance the closing of the Town's landfill, and,

WHEREAS monies have been deposited in a bank account known as the Landfill Closure Reserve Fund, and

WHEREAS the Supervisor was authorized to invest from time to time the monies of said fund pursuant to Section 6-f of the General Municipal Law on authorization of the board pursuant to Section 6-c of the General Municipal Law, and,

WHEREAS the Town of Ulster, by deed dated May 18, 1993 conveyed the Town Landfill to the Ulster County Resource Recovery Agency which has assumed responsibility for costs of closing and capping the Town Landfill and,

WHEREAS the money deposited in the Landfill Closure Reserve Fund is no longer needed for this purpose and may be transferred to another account pursuant to the authority vested in the Town Board by General Municipal Law Section 6-c (9-a), and

WHEREAS it is proposed to loan monies from the Landfill Closure Reserve Fund to the Glenerie Water District (hereinafter the "District") to cover the balance of expenses for the Glenerie Water Storage Tank Project; and

WHEREAS, such loan from the Landfill Closure Reserve Fund to the Glenerie Water District will save the Glenerie Water District the cost and expense of borrowing the needed funds, and

WHEREAS, given these circumstances, the District has requested that the Town Board authorize an interfund loan in order to advance the costs of the Glenerie Water District Water Storage Tank Project from the Landfill Closure Reserve Fund to the District's Fund, until such time that the District can collect such taxes or otherwise generate sufficient revenue; and

WHEREAS, pursuant to General Municipal Law § 9-a, all interfund loans must be authorized by Town Board resolution, now therefore be it

RESOLVED, that the Town Board of the Town of Ulster hereby authorizes an interfund loan of up to \$92,500.00 from the Landfill Closure Reserve Fund to the Glenerie Water District; and be it further

RESOLVED, that, pursuant to General Municipal Law § 9-a, said monies shall be repaid to the Landfill Closure Reserve Fund no later than December 31, 2016; and be it further

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RESOLVED, that the interest rate established for the borrowing period is 0.5% per annum, and the repayment obligation amount is up to \$82,434.36, plus accrued interest; and be it further

RESOLVED, that the source of funding shall be a Landfill Closure Reserve Fund Interfund loan, in the amount of up to \$82,434.36, to the Glenerie Water District and be it further

RESOLVED, that the Town Supervisor is hereby authorized to take any and all steps necessary to effectuate said loan.

MOTION: Councilman Secreto

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

Report of Supervisor for the period ending December 31, 2015 on the Fund Balances of the Town's operating funds in accordance with Fund Balance Policy established May 21, 2015. There will be requests to appropriate reserve funds from unassigned fund balances later in the meeting.

**Resolution establishing a Retirement Contribution Reserve Fund under Section 6-r of the General Municipal Law.**

The Town Board of the Town of Ulster, duly convened in regular session, does hereby resolve as follows:

Section 1. That pursuant to Section 6-r of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Retirement Contribution Reserve Fund" ("Reserve Fund").

Section 2. The purpose of this Reserve Fund is to accumulate moneys to finance the cost of retirement contributions in accordance with 6-r of the General Municipal Law.

Section 3. The Supervisor is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Supervisor may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal law, and consistent with any investment policy of the Town of Ulster. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Supervisor shall account for the Reserve Fund in a

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manner which maintains the separate identity of the Reserve fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Reserve fund.

Section 4. Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of the Town Board and such additional actions or proceedings as may be required by Section 6-r of the General Municipal Law or any other law, including a permissive referendum if required by Section 6-r.

Section 5. This Resolution shall take effect immediately.

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion appropriating Restricted Reserves from the Unassigned Fund Balances of the General Fund and Ulster Sewer District Fund in accordance with the Supervisors Report previously given.**

MOTION: Councilman Secreto

SECOND: Councilman Morrow

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**PUBLIC HEARING**

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**Motion to Open the Public Hearing at 7:17 PM for the Town of Ulster 2016 Fee Schedule**

MOTION: Councilman Secreto

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion to Close the Public Hearing at 7:18 PM**

MOTION: Councilman Brink

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

**Resolution granting a one year extension of the Site Plan Approval for Ulster 9W Holdings LLC, 1680-1694 Ulster Ave & 1670-1678 Ulster Ave. SBL 39.082-2-3.2, 39.082-2-3.3 and 39.082-2-3.4**

WHEREAS, on February 5, 2007, the Ulster Town Board approved the application by Quick Chek Corporation for the development of approximately 7.5 acres, comprising SBL 39.082-2-3.2, 39.082-2-3.3, and 39.082-2-3.4; and

WHEREAS, pursuant to the resolution of the Town Board dated February 5, 2007, site development plan approval shall expire on February 5, 2012 if the approved improvements are not completed and a Certificate of Occupancy is not obtained by said date; and

WHEREAS, on July 7, 2011, the site plan approval heretofore granted on February 5, 2007 by the Town Board was amended as follows at a duly convened meeting of the Town Board: the approval granted by the Town Board on February 5, 2007 shall be deemed to have expired unless the approved improvements are completed and a Certificate of Occupancy is obtained no later than February 5, 2015; and

WHEREAS, on November 20, 2014, the site plan approval heretofore granted on February 5, 2007 by the Town Board was amended as follows at a duly convened meeting of

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the Town Board: the approval granted by the Town Board on February 5, 2007 shall be deemed to have expired unless the approved improvements are completed and a Certificate of Occupancy is obtained no later than February 5, 2016; and

WHEREAS, building permits for the retail lot and the bank lot have been issued by the Town of Ulster Building Department, but Certificates of Occupancy are not expected to be obtained before February 5, 2016; and

WHEREAS, Ulster 9W Holdings LLC is requesting a one (1) year extension of the site plan approval; and

WHEREAS, the Ulster Town Board has determined it is in the best interest of the Town of Ulster to extend the site plan approvals; and

WHEREAS, Ulster Town Code Section 145-14 grants the Town Board the power to vary or waive the provisions of Chapter 145, where, in its judgment, the circumstances justify such variance or waiver upon such terms and conditions as it may deem appropriate provided that such variation and/or waiver promotes the health or general welfare and orderly growth; now therefore, be it

RESOLVED, that the site plan approval heretofore granted on February 5, 2007, shall be amended as follows: the approval granted by the Town Board on February 5, 2007 shall be deemed to have expired unless the approved improvements are completed and a Certificate of Occupancy is obtained no later than February 5, 2017; and be it further

RESOLVED, that this resolution shall take effect upon payment by Ulster 9W Holdings LLC of any applicable extension fees.

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Building Inspector Kathy Moniz reported that the premises referenced below have shown marked improvement. Vehicles have been removed, and more will be removed, garbage has been removed. There has been a big improvement since 11/23/15.

**Resolution Ordering Securing of Structure Owned by Richard C. Rider, 697 Old Flatbush Rd. North, Kingston.**

**Motion to Table this Resolution to the January 7<sup>th</sup> 2016 meeting**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

**Presentation of Resolution authorizing Attorney for the Town, Jason J. Kovacs, Esq. to commence a Civil Action in New York State Supreme Court on behalf of the Town of Ulster against Richard C. Rider.**

This is a resolution for future consideration. No action taken tonight.

**Motion to authorize the Supervisor to sign Change Order #3 to Contract #TU-151, Whittier Wastewater Treatment Plant Replacement of Primary Clarifier in the amount of \$8,700.**

MOTION: Councilman Brink  
SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion to authorize the Supervisor to submit to the NY Office of the State Comptroller the required Corrective Action Plan for the Report of Examination – Fire Protection Services, dated November 2015**

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MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink - Aye  
*Town Councilman Kitchen* - Excused  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Motion to award bid on a Stahl Utility Body as per specification of RFB-TOUH2015-02**

MOTION: Councilman Secreto

SECOND: Councilman Brink

Town Councilman Brink - Aye  
*Town Councilman Kitchen* - Excused  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Discussion on Trail Head Signage Proposal at Rockwell Lane Parking Lot for O&W Rail Trail.**

Discussion held on a grant being obtained to finance the signage, with the Highway Department being responsible for the installation of signs if the grant is approved and monies awarded.

**Motion to proceed with the above process.**

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink - Aye  
*Town Councilman Kitchen* - Excused  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

The Town Supervisors Office went to bid for (2) Chevrolet Equinox. At the bid opening there were a total of 3 bids; 2 for Chevrolet Equinox and 1 for Jeep Cherokee Latitude 4X4.

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**Motion Authorizing the Supervisor to purchase (2) Jeep Cherokee Latitude 4X4 from Begnal Motors for a total of \$47,118.00**

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion adopting the Town of Ulster 2016 Fee Schedule**

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**PUBLIC COMMENTS**

None

**Motion to proceed into Executive Session for the discussion of Personnel Issues at 7:31 PM**

MOTION: Councilman Morrow

SECOND: Councilman Secreto

ULSTER TOWN BOARD MEETING

December 17, 2015 AT 7:00 PM

Town Councilman Brink - Aye  
*Town Councilman Kitchen - Excused*  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**The Town Board has reconvened from Executive Session at 7:52PM**

**Motion to Appoint Suzanne Reavy as Deputy Tax Collector, effective immediately**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink - Aye  
*Town Councilman Kitchen - Excused*  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Motion Authorizing the Supervisor to send a letter to the City of Kingston Water Department asking them to review the Administration of the Contract.**

MOTION: Councilman Secreto  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
*Town Councilman Kitchen - Excused*  
Town Councilman Secreto - Aye  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Motion to acknowledge the services of Linda McDonough as Town Clerk for the calendar year 2015**

ULSTER TOWN BOARD MEETING

December 17, 2015 AT 7:00 PM

MOTION: Councilman Morrow

SECOND: Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Secreto	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

Councilman Morrow moved to adjourn the meeting at 7:52 PM  
2<sup>nd</sup> by Councilman Secreto

Town Councilman Brink	- Aye
<i>Town Councilman Kitchen</i>	- <i>Excused</i>
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Respectfully Submitted by  
Linda A. McDonough  
Ulster Town Clerk