

ULSTER TOWN BOARD MEETING

June 4, 2015 AT 7:00 PM

CALLED TO ORDER BY SUPERVISOR QUIGLEY at 7 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN JOEL B. BRINK

TOWN COUNCILMAN ERIC KITCHEN

TOWN COUNCILMAN JOHN MORROW

TOWN COUNCILMAN ROCCO SECRETO - Excused

SUPERVISOR JAMES QUIGLEY 3rd

AGENDA ADDITIONS

Presentation for a change of Ulster Sign ordinance

PUBLIC COMMENT

N/A

COMMUNICATIONS

A letter was read from Anna Parks, a Town resident requesting the Town Board to consider installing No Parking signs along the guard rail on City View Terrace. Ms. Parks is concerned with the cars that are being left there, and questions the reason they would be there.

The Chief explained that they have followed up, and it appears that local residents of City View Terrace leave a second vehicle there, while running errands in another vehicle, instead of driving all the way home to drop a vehicle off. They will continue to monitor the area.

DEPARTMENT HEAD REPORTS

Wastewater Department – Report given by Councilman Kitchen in the absence of Mr. Halwick. All Districts are up and running. There are no problems at this time.

Recreation Department – Adult Men’s League Softball is going on, and “Beach” Volleyball is being set up for Post Park. It is hopeful to get it started within the next month.

We are currently accepting registration for summer camp, and that is going well thru the Clerk’s Office. There will be a night registration on June 5th from 6-8. Summer Camp begins June 29th and runs through August 21st. There will be no camp on July 3rd. Hiring is in process and will be presented at the next meeting.

All the Parks are open and operational with Rider Park doing well with the boat launch. Post Park is now open until 9 pm for the summer.

Police Department – Chief Cruise presented the 1st quarter arrest and ticket report which are up from last year. He has been urging officers to be consistent. Motor Vehicle accidents are at 175, and traffic stops at 1100. Chief also spoke about the Railway Safety Initiative in conjunction

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with CSX and other agencies. Fliers have been handed out. The hope is to reduce railway accidents.

Chief Cruise reported on Quality of Life crimes, and the recent operations regarding Spas, Massage Parlors and Internet crimes. Also being addressed and promoted is underage alcohol consumption at parties.

Building Department – Kathy Moniz reported that Fire Inspections are being completed, municipal residence inspections are complete, mobile home parks are close to being done. Ulster Savings Bank and related businesses are close to being complete, with a July anticipated opening.

Texas Roadhouse has a minor bumpout and that is almost done. Adams Fairacre Farms is progressing with a little bit of a problem because of the rock. Residence Inn has broken ground. Atticus is working on property maintenance issues to keep the neighborhoods looking nice.

Kathy also thanked the Police Department for being there when needed.

MS4 PRESENTATION – Presentation was given by Dave Allen – Stormwater Management Officer and Fire Inspector.

The report covered the Stormwater Management for the year and the full report is available on the Town Website. Educational materials are available at various places in town, including the Town Clerk’s Office, the Town of Ulster Library and Hoffman Car Wash.

PUBLIC HEARING – 7:15 Local Law _____ of 2015, updating Police Dept. Rules re: Wallkill Law

Mr. Kovacs gave a brief overview of the law which deals with Police discipline. This law makes minor changes to the current law seeking to put in to the law the current practice putting the hearing between a town board member or arbitrator and the officer.

Motion by Councilman Brink to open the Public Hearing at 7:26 pm, and seconded by Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

No comments from the public

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Motion by Councilman Morrow to close the Public Hearing at 7:27 pm, and seconded by Councilman Kitchen.

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

NEW BUSINESS

Presentation of Resolution designating the Town Supervisor as the Claims Manager for the purpose of administering GML Section 207-C claims. This will be considered at a future meeting.

Presentation of a Form of Resolution for the establishment of Capital Reserve Funds in accordance with the Adopted Fund Balance. Resolution for consideration at the next Town Board Meeting.

Presentation of Form of Annual Fund Balance Policy Compliance Statement for Year-end December 31, 2014. Form for consideration at the next Town Board Meeting.

Motion to authorize the purchase of one unmarked Detective Vehicle for the Police Department under NYS Bid, from Henderson Ford in the amount of \$16,895.71.

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

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Motion to declare surplus and authorize the sale of two Police Vehicles via Auction International

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Motion to authorize the hiring of one seasonal worker for the Recreation Department, Kyle Maisch with a rate of pay of \$9.00 an hour, starting 5/29/2015.

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Motion to authorize the hiring of one part time (20 hour a week) employee for the Water/Sewer Department, Kathleen Siricusano at a rate of \$14.29 per hour, starting 05/04/2015

MOTION: Councilman Morrow

SECOND: Supervisor Quigley

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

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Motion to authorize the hiring of two part time Police Officers, Robert J. Keller at the rate of \$21.19, starting 6/8/2015 and Daniel R Killian at the rate of \$21.19, starting 6/22/2015.

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Resolution Authorizing the General Fund to advance funds to the Brigham Lane Water Extension Project with reimbursement to be made from NYS DHCR Grant

WHEREAS, the Town of Ulster has been previously awarded a grant by New York State DHCR to expand water services in the Brigham Lane area; and

WHEREAS, it is necessary that the Town begin construction work in the Brigham Lane area promptly so that the Town may comply with all DHCR grant deadlines; and

WHEREAS, all of the grant monies that have been awarded to the Town have not yet been received by the Town; and

WHEREAS, the Town Supervisor has advised that the Town's General Fund has funds available to loan to the Brigham Lane Water Extension Project account so that work on the project may be timely commenced; and

WHEREAS, it is anticipated that by the conclusion of the project, the Town will have received sufficient grant proceeds to reimburse the Town General Fund; and

WHEREAS, General Municipal Law § 9-a authorizes a municipal corporation to temporarily advance money from any other fund of the corporation in the same manner as prescribed by general, special or local law for making budgetary transfers between appropriations; and

WHEREAS, pursuant to General Municipal Law § 9-a(3) which allows this temporary advance pursuant to said section, the funds must be repaid to the fund from which they were advanced as soon as available, but not later than the close of the fiscal year in which the advance was made; and

WHEREAS, General Municipal Law requires that if monies from a fund which if raised by taxes, special ad valorem levies or special assessments, would be raised from taxes, ad valorem levies or special assessments on a different base of properties than those for which taxes, ad valorem levies or special assessments would be raised for the fund to which the advance is made, repayment shall include an amount reasonably estimated to be the additional amount that would have been earned in the investment of monies in the funds making the advance had the advance not been made; now, therefore, be it

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RESOLVED, that the Town Board authorizes an inter-fund loan from General Fund to Brigham Lane Water Extension Project to cover any initial construction costs or expenses; and be it further

RESOLVED, that monies temporarily advanced pursuant to this authorization shall be repaid to the fund from which it was advanced as soon as available, but no later than December 31, 2015 together with interest that the Town would have received on funds deposited in the Town's general operating account

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

**RESOLUTION AUTHORIZING THE TOWN OF ULSTER SUPERVISOR
TO OPEN NEW CHECKING AND SAVINGS ACCOUNTS AT BANK OF GREENE
COUNTY**

WHEREAS, the Town of Ulster Town Board determines it is in the best interest of the Town of Ulster to open various checking and savings accounts at Bank of Greene County, in order to obtain the highest possible interest rates on Town accounts,

BE IT RESOLVED by the Town Board of the Town of Ulster, Ulster County, as follows:

1. That the Town Board of the Town of Ulster hereby declares Bank of Greene County an official depository for town funds.
2. That the Town Board of the Town of Ulster authorizes the Supervisor to open the following accounts at Bank of Greene County according to the terms and conditions of the authorizations granted in this resolution:

Ulster Water
Halycon Park Water
Spring Lake Water
Bright Acres Water
Cherry Hill Water
Glenerie Water
East Kingston Water

Whittier Sewer
Ulster Sewer

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Washington Avenue Sewer
Water & Sewer Collection

Town Clerk
Tax Collector
Biddy Basketball
Softball League
Volleyball League
Junior Football League
Trust & Agency Account
PCK Road Escrow Account
Rt. 9W Sewer Extension
Special Districts
Recreation Equipment Reserve
Highway Equipment Reserve
Police Block Grant
Whittier Sewer Capital Project
Brigham Lane Water Capital Project Fund
Highway Fuel Dispensing System Reserve Fund

3. That Bank of Greene County is hereby authorized to pay and charge to any account of the Town of Ulster on their books, all such checks, drafts, or other orders when signed with mechanically affixed facsimile signatures of Town Supervisor James E. Quigley 3rd, Town Clerk Linda McDonough, or Town Bookkeeper Ann Mitchell, regardless of by whom the facsimile signatures may have been affixed thereon, if the signature resembles the facsimile specimens furnished Bank of Greene County/ Either of these three may act individually; this is not intended as solely a joint authorization.
4. That the Town Clerk is hereby authorized to file with Bank of Greene County a duly certified copy of this resolution.

MOTION: Councilman Kitchen

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

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**RESOLUTION AUTHORIZING THE TOWN OF ULSTER SUPERVISOR
TO CLOSE BANK ACCOUNT(S) AT JP MORGAN CHASE BANK, N.A.**

WHEREAS, the Town of Ulster Town Board has heretofore declared Bank of Greene County an official depository for town funds; and

WHEREAS, the Town of Ulster Town Board has heretofore opened various checking accounts at Bank of Greene County to handle the town's financial and depository needs; and

WHEREAS, the following bank account(s) at JP Morgan Chase Bank, N.A. contain zero balances, are no longer needed for the town's banking needs, and are considered superfluous;

Ulster Water
Halycon Park Water
Spring Lake Water
Bright Acres Water
Cherry Hill Water
Glenerie Water
East Kingston Water

Whittier Sewer
Ulster Sewer
Washington Avenue Sewer
Water & Sewer Collection

Town Clerk
Tax Collector
Biddy Basketball
Softball League
Volleyball League
Junior Football League
Trust & Agency Account
PCK Road Escrow Account
Rt. 9W Sewer Extension
Special Districts
Recreation Equipment Reserve
Highway Equipment Reserve
Police Block Grant
Whittier Sewer Capital Project
Brigham Lane Water Capital Project Fund
Highway Fuel Dispensing System Reserve Fund
Payroll Account No. 2 - 5370

THEREFORE, BE IT RESOLVED by the Town Board of the Town of Ulster, Ulster County, as follows:

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1. That the Town Board of the Town of Ulster authorizes the Supervisor to close the following bank account(s) at JP Morgan Chase Bank, N.A. according to the terms and conditions of the authorizations granted in this resolution:

Ulster Water
Halycon Park Water
Spring Lake Water
Bright Acres Water
Cherry Hill Water
Glenerie Water
East Kingston Water

Whittier Sewer
Ulster Sewer
Washington Avenue Sewer
Water & Sewer Collection

Town Clerk
Tax Collector
Biddy Basketball
Softball League
Volleyball League
Junior Football League
Trust & Agency Account
PCK Road Escrow Account
Rt. 9W Sewer Extension
Special Districts
Recreation Equipment Reserve
Highway Equipment Reserve
Police Block Grant
Whittier Sewer Capital Project
Brigham Lane Water Capital Project Fund
Highway Fuel Dispensing System Reserve Fund
Payroll Account No. 2 - 5370

2. That the Town Clerk is hereby authorized to file with JP Morgan Chase Bank, N.A. a duly certified copy of this resolution.

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MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Resolution on Summer Camp Payment Policy

A discussion was held as to the types of payments that will be received outside of the Town Clerk's Office during after-hours or on-site camp registration. A modification was made to the original un-adopted policy adding cash as a method of payment and receipt, however credit cards can only be used at the Town Clerk window.

A proposal to modify the resolution is on the floor

On a Motion by Councilman Morrow, seconded by Supervisor Quigley to Accept the Modification of the Resolution before adoption as stated above.

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

RESOLUTION ESTABLISHING SUMMER CAMP PAYMENT POLICY

WHEREAS, the Town of Ulster Recreation Department runs an annual Summer Camp at Robert Post Park for the youth of the Town of Ulster; and

WHEREAS, parents will sign up their children for Summer Camp during after-hours registration sessions held at Town Hall; and

WHEREAS, parents will occasionally sign up their children for Summer Camp while physically at Post Park during the first or second week of camp; and

WHEREAS, it is important that the Town of Ulster Town Board establish a policy for the collection of funds for Summer Camp tuition and the distribution of receipts for paid tuition;

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NOW, THEREFORE, BE IT RESOLVED, that the Town hereby adopts the following policy for the collection of funds for Summer Camp tuition and the distribution of receipts for paid tuition:

1. Recreation Department Head Jeffrey Hayner, and his Camp Director and Assistant Directors – but not counselors – may accept Registration Forms containing information on the tuition to be charged and may collect cash, checks and money orders from parents and guardians for Summer Camp Tuition;
2. Upon receipt of cash, check or money order, an official Town receipt must be given to the payor;
3. By the close of the next ensuing business day, cash, checks or money orders and all Registration Forms and copies of receipts with an adding machine tape totaling the batch must be turned over to the Town Clerk for reconciliation and recording.

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Presentation of Proposed Zoning Text Amendment, it is for presentation only. This will be considered at a future meeting.

PUBLIC COMMENT

Anna Parks, a town resident expanded on her letter as read into Communications earlier in the meeting. She again requested that cars not be left there. As stated above, Chief Cruise will have cars monitoring the area at various times to see if there are issues. Supervisor Quigley will also have the Highway Department look into possibly cutting trees down to open it up visually. Anna Parks thanked the Police Department.

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Motion to proceed into Executive Session at 7:50 pm for the purposes of reviewing the City of Kingston Water Purchase Agreement.

MOTION: Councilman Kitchen

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Town Board returned from Executive Session at 8:20 pm, no action recommended, no action taken.

Councilman Morrow moved to adjourn the meeting at 8:20 PM
2nd by Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Excused</i>
Supervisor Quigley	- Aye

CARRIED

Respectfully Submitted by
Linda McDonough
Ulster Town Clerk