

**CALLED TO ORDER BY SUPERVISOR QUIGLEY at 7 PM**

**SALUTE TO THE FLAG**

**ROLL CALL BY CLERK**

TOWN COUNCILMAN JOEL B. BRINK  
TOWN COUNCILMAN ERIC KITCHEN  
TOWN COUNCILMAN JOHN MORROW  
*TOWN COUNCILMAN ROCCO SECRETO-Absent*  
SUPERVISOR JAMES QUIGLEY 3<sup>rd</sup>

**AGENDA ADDITIONS**

**PUBLIC COMMENT**

None

**COMMUNICATIONS**

A letter was read from Kiwanis Kingston Classic, on behalf of HITS thanking Chief Cruise and Lt. Gramoglia for all of the support provided and the assistance with traffic management during their recent event.

A letter was read from Frank Fauble II of the U.C. Volunteer Firemen's Association regarding clothing bins and stationing them in suitable locations around the community. The items placed in these bins directly benefit Ulster County Firefighters, and burned out victims. In addition, it was asked that we patronize the businesses that show their support whenever possible.

A letter was read from resident Matthew Griffin regarding John Brown Park. He is interested in spearheading community involvement in the building of a new playground for the residents of Halcyon Park. He is looking for permission to do this, and in addition asking for the Town to possible budget monies toward this project next year.

An invitation was read from Timothy Rose, Executive Director of the Ulster County Resource Recovery Agency, inviting Supervisor Quigley to participate in an Agency sponsored workshop regarding the proposed MSW/C&D and recycling roll-off services contract.

A letter was read from Mr. Augie Wiedemann stating that as a resident, he would like our community to have the option to choose renewable electricity through Community Choice Aggregation (CCA). His hope is that we will start the formation of a community choice aggregation program.

## ULSTER TOWN BOARD MEETING

May 7, 2015 AT 7:00 PM

### **SPECIAL RECOGNITION**

Recognizing Jason Cosenza, who took a new opportunity to advance his career, was thanked by the Town Board, and presented with a plaque for his 17 years of service and dedication to the Town of Ulster as Ulster Town Clerk. Your service is appreciated.

Jason thanked everyone for the recognition and gave a short speech summarizing his accomplishments and the pride he took during his years with the Town. He expressed his appreciation to the department heads and his staff over the years. He also thanked the Town of Ulster Republican Party and the Conservative Party.

### **NEW BUSINESS**

#### **Presentation by Michael Loguerico of Munistat Services on Refinancing Opportunity for Town Debt Issue.**

Mr. Loguerico explained what refinancing of the bonds mean, and the analysis that goes into calculating the anticipated savings. The Town anticipates a savings of approximately \$750,000 depending on when and if the refinancing takes place. Interest rates are on the rise, and the bond market is going through a volatile period.

Adopting a Refunding Bond Resolution is a first step in the process for refinancing bonds. He noted that the adoption of this resolution does not mean you have to follow through with it. If the savings to the Town is not achieved, the only fee that would be due is the rate agency fee.

The Town would have to do an official bond offering statement once the resolution is adopted. A notice would have to be published and there is a 20 day estoppel period.

A short discussion was held.

#### **Presentation of Resolution Approving Refunding of Town Water and Sewer Debt**

This proposed resolution and letters are being provided to the Town Board for review at this time, so that the resolution may be further discussed and acted upon at the next Town Board Meeting on May 21<sup>st</sup>, 2015.

#### **Report from the Water Committee on Ulster Water District 4.8 million gallon South Storage Tank**

Councilman Kitchen's report covered the differences in size and cost of a new tank, along with the differences between recoating and painting the current tank and a new concrete tank.

The costs and bond runs for the difference schemes and scenarios, prepared by Munistat, were presented to the Board for review.

Councilman Kitchen commented that there are only two companies on the East Coast and they are in high demand

**Presentation of Resolution authorizing the Town Engineer to Prepare an official “plan, Map and Report” for the project and to authorize the preparation of a Resolution to Borrow by Bond Counsel.**

This Resolution will be taken up at the next Town Board Meeting.

**Committee Reports**

**Building and Grounds** – Councilman Morrow met with Water Superintendent Rose to discuss their needs and look at his buildings. This included 1 Costanzi Drive and looked at estimates to rebuild that building and/or build at a new location. The committee met with the Courts and Judges to review their expansion needs, and have met with the Police Department to talk about the problems they are having with the trailers and dry rot and water getting in walls.

**Recreation**-Councilman Kitchen reported on Adult Volleyball, and the possibility of Beach Volleyball. The men’s softball league is underway and there have been major changes this year that should make it a successful season.

Summer Camp Registration is underway, and rates were explained. It was also explained that we accept non-residents ages 5-13.

Parks are open, and the John Brown Park is being improved upon and cleaned up. Rider Park is still awaiting the approval of a grant for a pavilion and the boat launch is operational for the season.

**Highway** – Councilman Secreto is absent, but the Highway Superintendent Petramale reported that this is the busy time of year, roads have all been cleaned and swept and they are gearing up for a busy time.

**Finance** – Councilman Brink reports that the Committee meets once a month, the day before the Town Board Meeting. All of the bills are gone through for accuracy and the Abstract is reviewed.

**Wastewater**-The Committee met and discussed the repairs and maintenance needed on the equipment and spoke about employee advances and education. Also discussed were the duties that Mr. Maggiore has taken on in anticipation of Mr. Halwick retiring at some point in the future.

**Personnel**-Councilman Brink spoke of two people retiring in the next month, and wishes them well.

**Planning, Assessor and Building**-Hardees and Sweet Frog have been issued Certificates of Occupancy. Ulster Commons which will house the new Ulster Savings Bank is preparing to be open in June, and other tenants will be outfitting their spaces for opening in July. The focus has been on unsafe buildings in the community, and they are looking into cleaning up the 9W corridor in the Glenerie area. Councilman Brink had nothing to report on the Assessor’s Office.

Mr. Maloney apologized to Councilman Brink for the misunderstanding of the request to have a

report ready. He stated that he thought he was to present a report. Mr. Maloney reported that the Tentative Tax Role was filed on May 1<sup>st</sup> as required by law. He also stated that his staff has been very busy going through the exemption process this season, and he thanked his staff for making sure all seniors into the office with the application and documentation. The Office will continue to be busy getting the final role completed.

**Introduction of Town Law updating Police Dept. Rules re: Walkill Law**

A local discipline law was adopted a few years ago, and at the request of Chief Cruise there are several changes in the town law required to conform the existing law to the way the procedures are occurring within the Police Dept., so in keeping with policy, a Town Law is being introduced, we will be calling at the next meeting for a setting of a public hearing, letting it age and proceeding from there.

**Discussion on CFA Application for Bread Alone for Funding for Primary Treatment Improvements**

Supervisor Quigley had a discussion with Mr. Leader and his son over the performance of the Sewer System that was installed at Bread Alone. They are having some internal difficulties and are modifying their internal housekeeping processes to try to meet the Town's wastewater regulations. They might be required to spend up to \$200,000 for a new primary Treatment facility at their baking facility, and they have asked the Town to consider either a direct CFA Application from the Town, or supporting of Bread Alone in filing their own application. This is being presented tonight for thoughts and will be taken up at a future meeting.

**Discussion on Traffic Situation on Ulster Avenue and letter to NYSDOT Regional Traffic Engineer requesting Traffic Study**

This was called to our attention by Mr. Morrow, and an email outlines the problems at the Hoffman Car Wash on Ulster Ave., next to Michaels Diner. Supervisor Quigley had a discussion with Mr. Corrigan of the NYSDOT and has provided him with our accident data for the past three years that was obtained from our Police Department for that location.

Councilman Morrow stated that the issue started with several accidents and the other businesses having their business access affected because of traffic tie-up. In addition the water on the roadway presents a problem, especially in the winter. Councilman Kitchen concurs with Councilman Morrow.

**Motion to have the Town Clerk write a letter to the NYSDOT Regional Traffic Engineers in Poughkeepsie, requesting a traffic study be done, and provide them the information in the Supervisors Office relating to the accident data for them to review.**

MOTION: Councilman Brink  
SECOND: Supervisor Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Absent</i>
Supervisor Quigley	- Aye

CARRIED

Mr. Petramale advised that NYS has been on the road at that location posting signage, and working there the past few days.

**Discussion on new Playground Equipment for John Brown Mini Park-Halcyon Park**

The Recreation Committee along with Mr. Hayner will reach out to Mr. Griffin, see communications, for ideas for the playground and bring it back to the Town Board.

**Presentation and discussion on O&W Rail Trail Coalition of Municipalities Agreement**

O&W is trying to create the rail trail coming thru Hurley and the City of Kingston but are unsure of what route they want to take. They are trying to get the Town's involvement and discussions with the County are ongoing. They are working on a contract with the Town, which is also ongoing. This will be taken up again at a future meeting.

**Presentation of Fund Balance Policy and Resolution for Adoption of Policy**

A Fund Balance Policy and Resolution was presented to the Town Board for review to be addressed at the next Town Board Meeting.

**Presentation and discussion on Supervisor's Request to go to public bid for Container Rental and Container Transport Services for the Town of Ulster Transfer Station effective 4Q 2015**

A session is scheduled on May 12<sup>th</sup> as indicated during Communications. It is estimated that the Transfer Station will lose almost \$47,000 in 2016 unless changes in operations are made. The Town Board was presented with Budgets and an RFP for Proposal with three alternates to be discussed at the next meeting.

**Presentation and Acceptance of Town of Ulster 2014 Annual Update Report filed with the NYS Comptroller as required by GML Section 30**

**Motion to accept the Annual Update Report as filed**

MOTION: Councilman Brink  
SECOND: Supervisor Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
*Town Councilman Secreto* - Absent  
Supervisor Quigley - Aye

CARRIED

Supervisor Quigley also asked that the records reflect that a proper filing has been made with the Town Clerk's Office. Town Clerk McDonough advised that this report has been received and filed with her office.

**Motion to authorize the hiring of one seasonal worker for the Sewer Department, Geordan Niles at a starting wage of \$10.00 per hour, effective 5/11/15.**

MOTION: Councilman Morrow  
SECOND: Supervisor Quigley

Town Councilman Brink - Aye  
Town Councilman Kitchen - Abstained  
Town Councilman Morrow - Aye  
*Town Councilman Secreto* - Absent  
Supervisor Quigley - Aye

CARRIED

**Motion to authorize the hiring of eleven seasonal workers for the Highway Department as follows:**

Employee	Tentative	Rate
Name	Start Date	of Pay
Jordan King	4/27/2015	\$10.00
Timothy Quigley	4/27/2015	\$10.00
Jonathan McGee	5/11/2015	\$10.00
Eric Molinaro	5/11/2015	\$10.00
Paul Pirigyi	5/15/2015	\$10.00

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Nolan Secreto	6/29/2015	\$9.00
Justin Kelly	6/29/2015	\$9.00
Hunter Niles	5/18/2015	\$9.00
Kevin Hill	5/18/2015	\$9.00
Zachary Williams	5/11/2015	\$9.00
Joseph Paige	6/29/2015	\$9.00

MOTION: Councilman Kitchen  
SECOND: Supervisor Quigley

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
*Town Councilman Secreto - Absent*  
Supervisor Quigley - Aye

Supervisor Quigley abstained on the first 2 hires, Jordan King and Timothy Quigley as they are related, and votes in the affirmative on the others.

CARRIED

**Motion to authorize the hiring of a 90 day temporary full time Police Dispatcher, Jordyn Kilfoyle at a starting wage of \$15.60 per hour, effective 5/08/15 .**

MOTION: Councilman Kitchen  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
*Town Councilman Secreto - Absent*  
Supervisor Quigley - Aye

CARRIED

**Resolution authorizing the Town Supervisor to sign the Intermunicipal Agreement with the City of Kingston regarding the use of Athletic facilities.**

**WHEREAS**, the City of Kingston and the Town of Ulster wish to enter into an agreement for the use of certain athletic facilities to enhance the opportunities of the residents of the two municipalities for recreation; and

**WHEREAS**, it is hereby determined that it will be in the best interests of the Town of Ulster to be a party to such intermunicipal agreement; now, therefore, be it

**RESOLVED** that the Town Supervisor and is hereby authorized to sign on behalf of the Town of Ulster the proposed agreement, which is annexed her to and incorporated herein as Exhibit "A".

**AGREEMENT BETWEEN THE CITY OF KINGSTON AND THE  
TOWN OF ULSTER REGARDING THE USE OF ATHLETIC FACILITIES**

This Agreement entered into by and between the **CITY OF KINGSTON**, a municipal corporation and a city in the County of Ulster, State of New York, with principal offices at 420 Broadway, Kingston, New York 12401 (the "**CITY**") and the **TOWN OF ULSTER**, an incorporated Town in the County of Ulster, State of New York, with principal offices at 1 Town Hall Drive, Lake Katrine, New York 12449 (the "**TOWN**"); and; (each, a Party; together, the "Parties").

**RECITALS**

**WHEREAS**, the CITY and the TOWN wish to enter into an agreement for the use of certain athletic facilities to enhance the opportunities of the residents of the two municipalities for recreation; and

**NOW, THEREFORE**, in consideration of the mutual promises set forth herein, the Parties agree as follows:

1. The City of Kingston's Adult Softball League Program is authorized to use the Town of Ulster's Orlando Street field on Thursday evenings from approximately 5:30 p.m. to 8:30 p.m. for the 2015 season, beginning in May through September.
2. The City of Kingston Parks and Recreation Department would be responsible for prepping the field during the work day on Thursdays prior to use, and be responsible for making sure that the field/bleacher area is picked up (trash) at the end of each night of use.
3. All participants, or their guardians and/or parents in the case of players who are not of legal age, shall execute a waiver of liability in favor of both the Town of Ulster and the City of Kingston prior to utilizing the Orlando Street field under the auspices of the City of Kingston Parks and Recreation Department.
4. The City of Kingston Parks and Recreation Department will pay its pro rata share of the electrical charge for the use of the lights for the night of use. Said payment to be calculated by the parties and paid to the Town of Ulster.
5. The Town of Ulster will be responsible for having its scorekeeper at the Orlando Street field on Thursdays and this individual would be responsible for turning the field lights on and off
6. The City of Kingston Parks and Recreation Department will assist the Town of Ulster in securing a school gymnasium one night per week, during the Town of Ulster's Youth Basketball Program for the November, 2015 to March, 2016 season



ULSTER TOWN BOARD MEETING

May 7, 2015 AT 7:00 PM

**IN WITNESS WHEREOF**, the Parties have caused their duly authorized representatives to enter into this Agreement effective as of the date set forth below.

DATE: May , 2015

TOWN OF ULSTER

CITY OF KINGSTON

BY: \_\_\_\_\_

BY: \_\_\_\_\_

NAME: James E. Quigley, III

NAME: Shayne Gallo

TITLE: Town Supervisor

TITLE: Mayor

MOTION: Councilman Brink  
SECOND: Councilman Morrow

- Town Councilman Brink - Aye
- Town Councilman Kitchen - Aye
- Town Councilman Morrow - Aye
- Town Councilman Secreto* - *Absent*
- Supervisor Quigley - Aye

CARRIED

**Review and Approval of Agreement for the expenditure of Highway monies per section 284 of the NYS Highway Law.**

This agreement is a legal agreement, to be done annually; allowing the Highway Superintendent to expend the funds budgeted.

**Motion to approve the Agreement as proposed**

MOTION: Councilman Morrow  
SECOND: Councilman Brink

- Town Councilman Brink - Aye
- Town Councilman Kitchen - Aye
- Town Councilman Morrow - Aye
- Town Councilman Secreto* - *Absent*
- Supervisor Quigley - Aye

CARRIED

It was noted that this agreement should be signed by the Town Board individually, before being submitted to the Ulster County Highway Superintendent.

**Motion for the Chief of Police to go to bid for one Detective Car.**

MOTION: Councilman Morrow  
SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Absent</i>
Supervisor Quigley	- Aye

CARRIED

**Presentation and Acceptance of the Supervisors Monthly Report for the Month of April 2015.**

MOTION: Councilman Brink  
SECOND: Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Absent</i>
Supervisor Quigley	- Aye

Town Clerk McDonough acknowledges that this report has been filed in the Town Clerk's Office.

**PUBLIC COMMENT**

Terri Quarantino – a town resident advised the Town Board the Porta-Potties at Rider Park have been full and those using the park have been upset at the condition of them. She suggested that they be emptied more than once a week and they be emptied before and after the weekends. Mr. Metzger advised that he had called the Supervisors Office today. The Supervisor advised that they will look into the matter.

It was noted that once the Pavilion is built, there will be public restrooms.

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Councilman Kitchen moved to adjourn the meeting at 8:11 PM  
2<sup>nd</sup> by Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
<i>Town Councilman Secreto</i>	- <i>Absent</i>
Supervisor Quigley	- Aye

CARRIED

Respectfully Submitted by  
Linda McDonough  
Ulster Town Clerk