

ULSTER TOWN BOARD MEETING
MARCH 19, 2015 AT 7:00 PM

CALLED TO ORDER BY SUPERVISOR QUIGLEY at 7 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN JOEL B. BRINK
TOWN COUNCILMAN ERIC KITCHEN
TOWN COUNCILMAN JOHN MORROW
TOWN COUNCILMAN ROCCO SECRETO
SUPERVISOR JAMES QUIGLEY 3rd

AGENDA ADDITIONS

To be added at the end of meeting - Appointment of Deputy Tax Collector and Deputy Registrar of Vital Statistics

PUBLIC COMMENT

N/A

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Councilman Secreto motioned to accept the minutes of the February 2nd, 2015 meeting.

2nd by Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Abstained

CARRIED

Councilman Brink motioned to accept the minutes of the February 19th, 2015 meeting.

2nd by Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

COMMUNICATIONS

A Letter was read from Mr. Riccio of Saugerties regarding the Recreation Director, Jeff Hayner and the Awards ceremony in memory of his son. Mr. Riccio expressed his dissatisfaction of Mr.

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Hayner's actions, and his being left out of being a part of the presentation of the award as he has done in past years.

Supervisor Quigley advised the Board of his conversations with Mr. Hayner, Mr. Riccio and people seated with Mr. Riccio at the game. Mr. Riccio left the game before the presentation of the awards and Mr. Hayner did in fact try to find him.

Due to the circumstances above, a policy has been established in the recreation department whereby notices will be sent two weeks before the game to both parents (return receipt requested) of the deceased child, Joseph Riccio Jr., advising them of the date and time of the event, and asking them to confirm with the town on their intent on being present for the presentation of the award.

ABSTRACT OF CLAIMS

Councilman Morrow motioned to approve the March 2015 abstracts as presented as submitted, 2nd by Councilman Secreto

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

BUDGET MODIFICATIONS

General Fund:

Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Biddy Basketball League) Jan. refereeing-John Lowe,Jr.	150.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Biddy Basketball League) Feb. refereeing-Paul Remick	250.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Biddy Basketball League) basketballs from Anaconda Sports	1,764.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Volleyball League) referee fees returned-Washboard Joseph Guido	26.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund Bal.-Volleyball League) referee fees returned-Shawn Shader Shader (Shader Septic Service)	52.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through	

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A5110 (Approp.Fund Bal.-Volleyball League) referee fees returned-Valerie Myers
(Priority One Consulting) 26.00
(Priority One Consulting)

Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through

A5110 (Approp.Fund Bal.-Biddy Basketball League) Mar. refereeing-Paul Remick 25.00

**Highway
Fund:**

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Jan. 15' Gas Reimb. (Town of Kingston Hwy.) 1,252.68

Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas &
Oil) Jan. Gas Reimb. (Oper.Funds) 5,938.95

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Jan. 15' Gas Reimb. (Ruby Fire Dist.) 112.22

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Jan. 15' Gas Reimb. (E.Kng.Vol.Fire Co.) 473.91

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Feb. 15' Gas Reimb. (Ruby Fire Dist.) 140.08

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Jan. 15' Gas Reimb. (Ulster Hose #5) 59.17

Modify Revenue D1289 (Oth.Dept. Income) and Appropriation D5142.420 (Gas & Oil)
Feb. 15' Gas Reimb. (Ulster Hose #5) 60.43

MOTION: Councilman Secreto
SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

Presentation of Retirement Awards - Shirley Felton and Joe Cashara

Supervisor Quigley presented Shirley Felton an award in appreciation for 12 years of dedicated service to the Town of Ulster Town Clerk's Office.

Supervisor Quigley presented Joe Cashara an award in appreciation of over 28 years of dedicated service to the Town of Ulster Water Department.

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NEW BUSINESS

Presentation and discussion of Retainer Agreement between the TOU and Roemer, Wallens, Gold & Mineaux LLP for the period February 1, 2015 through January 31, 2018 (3 years)

Motion authorizing the Supervisor to sign said Agreement for Services with Roemer, Wallens, Gold & Mineaux, LLP

MOTION: Councilman Morrow
SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Motion to accept the resignation of Elizabeth Robinson-Fallon as part time dispatcher, in good standing, effective March 30, 2015

MOTION: Councilman Secreto
SECOND: Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Motion to authorize the Highway Superintendent and Deputy to attend the annual Highway School in Ithaca, NY, May 31st – June 3rd

MOTION: Councilman Morrow
SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Discussion on 2015 CFA Application Process

Motion to set a Public hearing to call for projects to be submitted under the 2015 CFA Program for Thursday, April 2, 2015 at 7:15 pm

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Motion to authorize the Supervisor to sign contract with Mark Blauer for Preparation of 2015 CFA Grant Application

MOTION: Councilman Secreto

SECOND: Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Discussion of NYS 2016 Property Tax Freeze Credit requirements

The Governor and State Legislature enacted to Property Tax Freeze Credit as part of the 2015 State Budget. This resulted in qualified residents getting refunds

For Town residents to qualify in the future, part of the requirement is that the Town Board needs to develop a plan to save approximately \$111,000.00 per year for 2016, 2017, 2018, as defined in the program.

Documents were distributed to the Town Board in order to come up with ideas. Councilman Morrow indicated that we should continue looking into Shared Services with other municipalities.

Councilman Secreto and Councilman Brink are going to look into more LED lighting. Councilman Brink concurred.

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Councilman Kitchen agreed with both of these ideas; however he also wanted to mention that the refunds to the residents are minimal.

The Town Board will review the budget, review the program guidelines and come up with a plan sometime in May to meet the deadline set forth by the State.

Discussion on Intrastate Mutual Aid Program

Chief Cruise explained that under a disaster situation, they can ask or provide mutual aid without any formal agreement. Under this program we can loan out our resources if applicable. This is an Opt Out Option. At this time, the Town Board does not wish to opt out.

Motion for the Supervisors Office to execute any documents under this program to formalize our involvement.

Resolution referring to the TOU Town Board for acceptance of Sketch Plan & Initiation of SEQRA Unlisted Action- Coordinated Review for Seven Greens Apartments and Motion to Schedule a Public hearing for Site Plan Amendment and Special Use Permit for Seven Greens Apartment for Thursday, April 2, 2015 at 7:20 pm

WHEREAS, the Town of Ulster Town Board, its consultant planner have reviewed an application by Norwich Management, LLC (with the consent of Ulster Senior Citizen Associates (owner)) seeking *site plan amendment* and *special use permit* approval to develop 24 new residential units (8 units in one building and 16 dwelling units in another building) on the 15-acre site, which presently contains 125 low-income senior residential units with associated parking spaces and pedestrian walkways throughout the complex; and

WHEREAS, the materials submitted in support of the Proposed Action includes:

Site Plan Application prepared by Chazen Engineering & Surveying, P.C, dated 3/16/15;
Written Narrative prepared by Chazen Engineering & Surveying, P.C, dated 3/16/15;
Site Improvement Narrative prepared by Chazen Engineering & Surveying, P.C, dated 3/16/15;
SEQRA Short EAF Part 1 prepared by Chazen Engineering & Surveying, P.C, dated 3/16/15;
Site Plan Consent Form sign by David Carlen, Managing Member of Owner dated 3/16/15;
Map of Existing Conditions prepared by Chazen Engineering & Surveying, P.C, dated 10/31/14; *Site Demolition Plans* prepared by Chazen Engineering & Surveying, P.C, dated 12-4-2014;
Site Layout and Landscaping Plans by Chazen Engineering & Surveying, P.C, dated 12-4-2014;
Site Grading Plans prepared by Chazen Engineering & Surveying, P.C, dated 12/4/14;
and
Proposed Bldg. Addition Overall Layout Plan by Chazen Eng. & Surveying, P.C, dated 12/4/14.

WHEREAS, the Town of Ulster Town Board has the authority to approve the Site Plan Amendment since more than 2,500 SF of new gross floor area is proposed with this action upon a recommendation from the Town of Ulster Planning Board; and

WHEREAS, the Town of Ulster Town Board has the authority to approve the Special Permit request for this action following the holding of a public hearing; and

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WHEREAS, the Town of Ulster Planning Board referred this matter to the Town Board for the purpose of accepting the *Proposed Bldg. Addition Overall Layout Plan (Sketch Plan)* and initiating a SEQR *Unlisted Action-Coordinated Review* with the Town Board so named as Lead Agency; and

WHEREAS, the Town of Ulster Town Board, upon review of the SEQR Short EAF Part 1 and recommendation of its Planning Board determined the Proposed Action was an *Unlisted Action* pursuant to 6NYCRR Part 617 of State Environmental Quality Review (SEQR) Law; and

WHEREAS, other Involved Agencies would include: New York State Housing Finance Corporation (Project Funding); NYSDEC (General Permit for Construction Activities, SWPPP); and Town Water & Sewer Department (connections to water and sewer); and

WHEREAS, Interested agencies would include NYS Ag & Markets since an Agricultural Data Statement is required for the Proposed Action since site abuts Ulster Ag District No. 4;
and

WHEREAS, the Town's Consulting Planner recommended to the Town Board that it accept the *Proposed Bldg. Addition Overall Layout Plan (Sketch Plan)* and initiate a SEQR *Unlisted Action-Coordinated Review* with the Town Board so named as Lead Agency.

NOW THEREFORE BE IT RESOLVED, the Town of Ulster Town Board hereby accepts the *Proposed Bldg. Addition Overall Layout Plan (Sketch Plan)* and declares its intent to be Lead Agency for an Unlisted Action-Coordinated Review and directs the Deputy Town Clerk to circulate a Notice of Intent to all Involved Agencies; and

FURTHER BE IT RESOLVED, the Town of Ulster Town Board, hereby sets a public hearing on the Proposed Action at its April 2, 2015 meeting.

Motioned by: Morrow
Seconded by: Secreto

All in Favor:

All Opposed:

James E. Quigley, III, Supervisor
Eric Kitchen, Councilman
Joel Brink, Councilman
John Morrow, Councilman
Rocco Secreto, Councilman

____X____
____X____
____X____
____X____
____X____

CARRIED

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Motion to authorize the hiring Courtney Perry as full time Deputy Clerk for the Town Clerk's Office, starting 3/23/15, at the rate of \$12.20 per hour.

MOTION: Councilman Secreto
SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Motion to appoint Courtney Perry as Deputy Tax Collector and Deputy Registrar of Vital Statistics

MOTION: Councilman Secreto
SECOND: Councilman Kitchen

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

PUBLIC COMMENT

Mr. Hayner thanked the Supervisor for looking into the matter regarding the letter from Mr. Riccio, Sr. and bringing it to conclusion.

Councilman Secreto moved to adjourn the meeting at 7:27 PM
2nd by Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Respectfully Submitted by
Linda McDonough
Ulster Town Clerk