

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

**CALLED TO ORDER BY DEPUTY SUPERVISOR, COUNCILMAN KITCHEN at 7 PM**

**SALUTE TO THE FLAG**

**A moment of silence was observed for Jackie LaBarge, a former County Legislator and wife to former Supervisor Andy LaBarge**

**ROLL CALL BY CLERK**

TOWN COUNCILMAN JOEL B. BRINK  
TOWN COUNCILMAN ERIC KITCHEN  
TOWN COUNCILMAN JOHN MORROW  
TOWN COUNCILMAN ROCCO SECRETO  
*SUPERVISOR JAMES QUIGLEY 3<sup>rd</sup> - absent*

**PUBLIC COMMENT**

There was no public comment.

**COMMUNICATIONS**

There were no communications to report.

**DEPARTMENT HEAD REPORTS**

Waste Water Department – Waste Water Superintendent Corey Halwick reported all the systems are running fine. His camera truck has worked out well. The medical building had placed in a new system to connect to the towns. It had passed all of its tests, but the camera truck revealed a sag in the line. The contractor has to fix the issue. Once it is done, the camera truck will inspect it again.

Water Department – Water Superintendent John Rose read the monthly report. There was one major water break.

Police Department – Police Chief Anthony Cruise read the monthly police report. The police department is using social media to disseminate information to the public.

Highway Department – Highway Superintendent Frank Petramale reported that his crew has handled the weather very well. The new equipment has saved time and there were no mechanic breakdowns. He thanked the Police Department for their work in addressing the off-street parking issues when the department has to handle snow.

Building Department – Building Inspector Kathy Moniz read the monthly report.

Recreation Department - Director of Recreation, Jeffery Hayner, gave the monthly report. The basketball and volleyball programs are moving along.

Town Clerk – Town Clerk Cosenza read the monthly report.

**Motion authorizing the Deputy Supervisor to sign an engagement letter with Rusk, Wadlin, Heppner and Martuscello, LLP for General Town Legal Services for 2014 at the rate of \$150.00 per hour**

MOTION: Councilman Morrow

SECOND: Councilman Brink

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley - Absent*

CARRIED

**Motion authorizing the Deputy Supervisor to sign an engagement letter with Rebecca Millouras-Lettre, ESQ for General Town Legal Services for 2014 at the rate of \$150.00 per hour**

MOTION: Councilman Brink  
SECOND: Councilman Secreto

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley - Absent*

CARRIED

**Motion authorizing the Deputy Supervisor to sign the 2014 Contract with the Town of Esopus for Care and Boarding of Canines**

MOTION: Councilman Brink  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley - Absent*

CARRIED

**Motion to Hire Carol Bauer as a Temporary Worker for the Town Clerk's Office for Tax Collection @ \$12.00 per hour not to exceed 100 hour's total**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

*Supervisor Quigley* - *Absent*

CARRIED

**Motion authorizing the Town Clerk to go out to Public Bid for the purchase of chemicals during 2014 on behalf of the Town of Ulster Water Department and the Town of Ulster Sewer Department**

MOTION: Councilman Secreto  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley* - *Absent*

CARRIED

**Discussion on setting rates for the 2014 Town of Ulster Summer Camp Program**

The camp program will be eight weeks long, from 9 AM to 3 PM. The resident rate is \$275 for the first child and \$75 for each additional. The non-resident rate is \$525 for the first child and \$125 for each additional.

MOTION: Councilman Secreto  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley* - *Absent*

CARRIED

**Introduction of Local Law for Commercial Districts of 2014 - Design Guidelines for Commercial Districts**

This law was presented to the Town Board for review with the intention of setting a public hearing at the next Town Board Meeting. The purpose of the law is to stimulate development and improve the quality of the area.

**Discussion on request for "Do Not Pass on the Shoulder" sign to be placed on east side of East Chester Street Bypass near Tall Oaks Trailer Park**

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

Councilman Secreto reported he had received some complaints about people trying to exit the Tall Oaks Trailer Park on the East Chester Bypass. When a car is stopped to turn into the park or to turn into Keiffer Lane, other cars are passing around them. He suggested submitting a letter to the DOT to study placing a "Do Not Pass on the Shoulder" sign in the area.

Councilman Secreto moved to authorize the Town Attorney to request the NYS DOT to study placing a "Do Not Pass on the Shoulder" sign on the East Chester St. Bypass near the Tall Oaks Mobile Home Park.

2<sup>nd</sup> by Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
<i>Supervisor Quigley</i>	- <i>Absent</i>

CARRIED

**Scheduling of Public Hearing for Special Permit for Kingston Area Soccer League  
[recreational facility at corner of Route 32 and Kukuk Lane] on February 20, 2014 at 7:15  
PM.**

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
<i>Supervisor Quigley</i>	- <i>Absent</i>

CARRIED

**All Space Storage – Declare Town Board as Lead Agency**

MOTION: Councilman Secreto

SECOND: Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
<i>Supervisor Quigley</i>	- <i>Absent</i>

CARRIED

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

**Resolution adopting Local Law No. of 2014; A Local Law Providing for the Adoption of a New Section 61-4(K) of Chapter 61 of the Town Code (Building Permit Fees)**

**TOWN OF ULSTER**  
Local Law No. 1 of 2014

A Local Law Providing for the Adoption of a New Section 61-4(K) of Chapter 61 of the Town Code

Be it enacted by the Town Board of the Town of Ulster as follows:

**Section I.** A new Section 61-4(K) of Chapter 61 of the Code of the Town of Ulster is hereby enacted as follows:

**§ 61-4(K). Fee**

The fee specified in or determined in accordance with the provisions set forth in Section 61-16 (Fees) must be paid at the time of submission of an application for a Building Permit, for an amended Building Permit, or for renewal of a Building Permit. An additional fee in the amount of \$250.00 for residential construction work or \$500.00 for commercial construction shall accompany an application for a building permit which is submitted to the Town of Ulster Building Department after the work contemplated by the applicant has commenced.

**Section II. Severability**

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudicated in any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered, and such invalidity shall not be deemed to affect the remaining portions thereof.

**Section III. Effective Date**

This Local Law shall be effective as provided by law, upon filing and acceptance by the New York State Secretary of State.

MOTION: Councilman Morrow

SECOND: Councilman Brink

A Roll Call Vote was taken:

Town Councilman Brink - Aye

Town Councilman Kitchen - Aye

Town Councilman Morrow - Aye

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

Town Councilman Secreto - Aye  
*Supervisor Quigley* - Absent

CARRIED

**Motion to Award bid for Superintendent of Highways to purchase a Body/Plow/Wing package as per Bid#RFB-TOUH2014-1**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley* - Absent

CARRIED

**Motion to Award bid for Superintendent of Highways to purchase a single axle Chassis as per Bid#RFB-TOUH2014-2**

MOTION: Councilman Secreto  
SECOND: Councilman Brink

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley* - Absent

CARRIED

**Motion to Award bid for Superintendent of Highways to purchase a 2014 bandit 1390XP chipper as per Bid#RFB-TOUH2014-3**

MOTION: Councilman Brink  
SECOND: Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilman Morrow - Aye  
Town Councilman Secreto - Aye  
*Supervisor Quigley* - Absent

CARRIED

ULSTER TOWN BOARD MEETING  
FEBRUARY 6, 2014 AT 7:00 PM

**Purchase Two Police Cars**

MOTION: Councilman Morrow  
SECOND: Councilman Secreto

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
<i>Supervisor Quigley</i>	<i>- Absent</i>

CARRIED

**Town Hall Building Committee**

Mr. Robert Crane thanked his committee for their hard work. He reported that they are planning on meeting with Congressman Gibson. They have had meetings with Assemblyman Cahill's Office. The town grant writer had reported that there is no grant money for building a new Town Hall. They are hoping to get member items money for building a new building. They have talked to Scott Dutton, an architect, and the Town engineer who gave them a history and overview of the building. They don't feel it is worth investing any more money in the existing building. The contraction's cost are expected to rise so, if the town wants to build, it needs to do it soon. They suggested leasing at roughly \$12 a foot. They also could purchase an existing building, but they have not looked into what inventory is available.

**PUBLIC COMMENT**

There was no public comment.

Councilman Morrow moved to adjourn the meeting at 7:59 PM  
2<sup>nd</sup> by Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
<i>Supervisor Quigley</i>	<i>- Absent</i>

CARRIED

Respectfully Submitted by  
Jason Cosenza, RMC FHCO  
Ulster Town Clerk