

ULSTER TOWN BOARD MEETING  
December 5, 2013 at 7:00 PM

**CALLED TO ORDER BY SUPERVISOR JAMES QUIGLEY, CHAIRMAN at 7 PM**

**SALUTE TO THE FLAG**

**ROLL CALL BY CLERK**

TOWN COUNCILMAN JOEL B. BRINK  
TOWN COUNCILMAN ERIC KITCHEN  
TOWN COUNCILWOMAN CRIS HENDRICK  
TOWN COUNCILMAN JOHN MORROW  
SUPERVISOR JAMES QUIGLEY 3<sup>rd</sup>

**PUBLIC COMMENT**

**There was no public comment.**

**COMMUNICATIONS**

Mr. Sheldon Potolsky – a letter was read requesting that the two parking signs on the north end of Meadowbrook be removed as they are no longer needed.

NYSDOT – A letter of denial was read for a uniform speed limit of 35 mph from the Route 209/199 overpass to the Ulster/Town Line.

**Motion to hire Taylor Glass as a Part Time Clerk for the Assessor's Office at \$11.00 an hour effective December 2, 2013.**

MOTION: Councilman Morrow

SECOND: Councilman Briink

Town Councilman Brink	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Discussion on Operation Hours of the Transfer Station**

The Town Board discussed cutting a day to save money to stay in check with the approved 2014 Town of Ulster Budget. The opinion of the Town Board was to keep Tuesday and Saturday as operating days.

**Motion to set the Transfer Station Hours of Operation to Tuesday & Saturday from 7:15 to 2:45 PM, effective January 1, 2014 to March 31, 2014 as a trial period to further be reviewed by the Town Board in March of 2014**

ULSTER TOWN BOARD MEETING

December 5, 2013 at 7:00 PM

MOTION: Councilman Morrow

SECOND: Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**7:15 pm - Proposed Local Law of 2013 - A Local Law to Provide Minimum Requirements for Meeting Attendance and Training for Members of the Town of Ulster Planning Board and Town of Ulster Zoning Board of Appeals**

Town Attorney Jason Kovacs reported that this law clearly lays out the attendance and training requirements for Town Planning and Zoning Board Members and offers a means to remove a member if they don't meet these requirements.

Councilman Brink moved to open the public hearing at 7:15 PM  
2<sup>nd</sup> by Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Public Comments**

Mr. Renno Budziak inquired why the law was being proposed when it appears that the law already exists. He inquired about the in-house training service.

Town Attorney Jason Kovacs explained that the law now offers a training requirement and has a set procedure to remove an individual who fails to meet those requirements. An example of an in-house training service was when he spoke to the Town Planning Board about access to parcels without access to Town roads. The Town Board would determine the credit amounts.

Mr. Ronald Porter asked that the Town Board offer more education opportunities for the town Zoning Board members as the majority of classes available are related to town planning. He also proposed that the zoning education requirement be relaxed.

Councilwomen Hendrick moved to close the hearing at 7:30 PM  
2<sup>nd</sup> by Councilman Brink

ULSTER TOWN BOARD MEETING

December 5, 2013 at 7:00 PM

Town Councilman Brink	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Presentation of Local Law of 2013 - A Local Law Providing for the Adoption of a New Section 61-4(K) of Chapter 61 of the Town Code (Building Permit Fees)**

Town Attorney Jason Kovacs reported that this proposed law allows for an additional fee for when building permits come in and work was already performed.

A public hearing is expected to be set for the January 16, 2014 Town Board meeting.

**Resolution Authorizing Interfund Loan from the Landfill Closure Reserve Fund to the Glenerie Water District**

Supervisor Quigley reported that the Town had received a \$600 K grant for the Glenerie Water District for a water tank. There was a \$90 K shortfall and the district fund balance is insufficient. The proposal is loan money from the Landfill Closure Reserve Fund at a commercial rate up to the \$92 K with that amount to be paid back in one year. This would save the town money in issuing a BAN note and save an unfair burden on the water district.

Councilman Morrow moved to approve the loan as stated.  
2<sup>nd</sup> by Councilman Brink

Discussion followed. The item was deferred to the next Town Board meeting.

**Report on Traffic Situation on Hillside Terrace / Robin Lane**

Councilman Kitchen gave a brief report of his findings for the area. A special traffic sign was used in the area to determine the traffic type. Police Chief Cruise stated that the study is still in the preliminary stages.

**NY DEC Revised Flood Maps**

Supervisor Quigley reported that he and Councilman Brink attended a meeting in the City of Kingston about the DEC revision of the Flood Maps. The Town of Ulster will have its input heard in this process. This may have an impact on flood insurance in the area.

**Public Comment**

Mrs. Tiffany Christiana discussed with the Town Board about traffic on Beth Drive.

ULSTER TOWN BOARD MEETING

December 5, 2013 at 7:00 PM

Mr. Sheldon Potolsky inquired about the removal of the two parking signs on the north end of Meadowbrook Drive.

Recreation Director Jeff Hayner reported a successful tree lighting event with thanks to Hannaford, Santa Claus and Ulster Hose #5.

**Formation of a Special Sub-Committee**

Supervisor Quigley suggested forming a special sub-committee to review the Town Hall location and make recommendations. He recommended that the committee consist of five citizen members and Town Board Member liaison. Mr. Robert Crane was interested in serving and has recommended Brian Cahill and Michael Berardi.

Mr. Robert Crane stated that the flood map will include more of the town hall site. The committee would review the worsening condition of the Esopus Creek and work to find grant funding for a future Town Hall.

Councilwoman Brink moved to close the meeting at 7:37 PM  
2<sup>nd</sup> by Councilman Kitchen

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

Respectfully Submitted by  
Jason Cosenza  
RMC FHCO - Ulster Town Clerk