

ULSTER TOWN BOARD MEETING

October 3, 2013 at 7:00 PM

**CALLED TO ORDER BY SUPERVISOR JAMES QUIGLEY, CHAIRMAN at 7 PM**

**SALUTE TO THE FLAG**

**ROLL CALL BY CLERK**

TOWN COUNCILMAN JOEL B. BRINK

TOWN COUNCILMAN ERIC KITCHEN

*TOWN COUNCILWOMAN CRIS HENDRICK – Absent*

TOWN COUNCILMAN JOHN MORROW

SUPERVISOR JAMES QUIGLEY 3<sup>rd</sup>

**PUBLIC COMMENT**

Robert Crane requested a Building Reserve Fund be set aside for a future building.

**COMMUNICATIONS**

Mr. Wilson & Mary Lou Stoutenburg – A letter was read thanking the town for a removal of a dangerous dead tree that was bordering their property near their house. The tree was located on town land that was recently acquired.

**DEPT. HEAD REPORTS**

*Building Inspector Kathryn Moniz* gave the monthly building report. Fifty eight fire inspections were performed. Supervisor Quigley reported that he received a complaint that construction was being performed at later hours on Ledge Road. She would look into it and contact the person.

*Waste Water Superintendent Corey Halwick* reported all the plants are running well. There were some minor changes to the waste water structure plans for the new medical building. The department has been using the new camera truck. The road repairs in Whittier Sewer District were performed. He thanked the Highway Department for their work.

*Police Chief Anthony E Cruise* gave the monthly police report. They had performed DWI checkpoints with the Kingston Police, Ulster County Sheriff, and the NYS Troopers. They are looking at changing their strategies. They are training with other departments to save money and increase their efficiencies in working together. He is looking to move the DARE Officer from the elementary schools to the Miller School due to the 5<sup>th</sup> grade moving up to the middle school. On October 5, 2013, they will attend a Home Safety Day at Home Depot offering a child safety seat check and Child ID passes. On Oct. 14, 2013, they will be attending the Adam's Oktoberfest and doing child safety seat checks and providing child ID passes. The Halloween curfew was discussed. The new K-9 dog is expected to finish his final training by October 18, 2013. A discussion about acquiring land for a radio tower was discussed. He thanked Frank Petramale and the Highway Department for addressing the crosswalk at Miller School.

Highway Superintendent Frank Petramale gave the monthly report. He plans on having some equipment for sale through an online auction. They plan to finish some roads in Glenerie. They paved over 19 roads. They plan to finish using SHIPS money to finish a project that was started 15 years ago. The shared paving program is working well. Leaf pick-up will start after Election

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Day and the schedule was placed on the back of the water bills, on the website and in the newspaper. The Glenerie Stormwater District is near finished. They are preparing for the winter. The Transfer Station is running well. Salvation Army Drop boxes were installed there and are helping to keep stuff out of the landfill. All of the FEMA projects have been completed. The new plow truck is in operation.

Councilman Kitchen read the monthly report for the Water Departments. There were five service leaks. The Glenerie Water Tank was put back into use. The exterior of the Town of Ulster Water Tank was pressure washed. Fire hydrant flushing schedule is being implemented.

Town Clerk Cosenza gave the monthly report for the Town Clerk's Office. The DEC Spots licensing system is expecting to change their system and process. There is progress in the new credit card company taking over the property tax payment system.

**Presentation of the 2014 Tentative Budget**

Supervisor Quigley reported that the 2014 Tentative Budget was electronically distributed.

**Presentation of a Proposed Local Law of 2014 Tax Cap Override**

Supervisor Quigley reported that the Town has proposed 2014 Tax Cap Override as a means of protection in case they exceed the 2% tax cap. The town has enacted the tax cap in the last two prior years as a matter of business.

**Motion to set a Public Hearing for October 17, 201, at 7:15 PM for a Proposed Local Law of 2013: A Local Law authorizing the override of the tax levy limit established in General Municipal Law Section 3-C, for 2014 Town Budget**

Motioned by Councilman Kitchen  
Seconded by Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Absent
Town Councilman Morrow	- Aye
Supervisor Quigley	- Aye

CARRIED

**Motion to set a Public Hearing for a Proposed Local Law of 2013 – Setting of Town Fees for 2014, on November 7, 2013 for 7:30 PM**

Motioned by Councilman Kitchen  
Seconded by Councilman Brink

Town Councilman Brink	- Aye
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Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Authorize the Sewer Superintendent to purchase a Ford F250 form Van Bortel Ford, E. Rochester, NY under NYS bid**

Motioned by Councilman Morrow

Seconded by Councilman Kitchen

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Official presentation of the 2012 Audited Financial Statement and AUD Report**

Supervisor Quigley reported that he had posted the official Town of Ulster 2013 audited financial statement and AUD report on the town website. These reports were presented to the Town Board.

**Motion to authorize the Supervisor to sign Change Order #2 for TU – 131 Route 9W Extension for Arold Construction**

Motioned by Councilman Brink

Seconded by Councilman Kitchen

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Authorize the Supervisor to sign the Certificate of Substantial Completion for the Installation of Low Pressure Sanitary Sewer Force Main and Appurtenances**

Motioned by Councilman Brink

Seconded by Councilman Kitchen

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Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Hiring of a Part-Time Hiring of a Police Officer**

Councilman Brink moved to hire Mathew C. Bagaloais as a part-time officer at a rate of \$19.19 an hour effective October 4, 2013  
2<sup>nd</sup> by Councilman Morrow

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

**Announcements**

Supervisor Quigley reported that Assemblyman Cahill was able to pass a bill to allow the town an extended time for the borrowing of money before they had to go to bonding. This allowed the town to save approximately \$100K over the next two years.

Supervisor Quigley reported that Standard and Poor has raised the town's credit rating from A- to AA-.

**Public Comment**

There were no public comments.

Councilman Brink moved to close the meeting at 8:04 PM

2<sup>nd</sup> by Councilman Kitchen

Town Councilman Brink - Aye  
Town Councilman Kitchen - Aye  
Town Councilwoman Hendrick - Absent  
Town Councilman Morrow - Aye  
Supervisor Quigley - Aye

CARRIED

Respectfully Submitted by  
Jason Cosenza, RMC FHCO - Ulster Town Clerk