

ULSTER ORGANIZATIONAL TOWN BOARD MEETING

January 3, 2013 AT 7:00 PM

CALLED TO ORDER BY DEPUTY SUPERVISOR KITCHEN, ACTING CHAIRMAN at 7:00 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN JOEL B. BRINK

TOWN COUNCILMAN ERIC KITCHEN

TOWN COUNCIL MEMBER CRIS HENDRICK

TOWN COUNCILMAN JOHN MORROW

SUPERVISOR JAMES QUIGLEY 3rd - Absent

[Supervisor Quigley was excused from the meeting as he was on vacation]

WHEREAS, the Town Board of the Town of Ulster convened an organizational meeting for the year 2013 on January 3, 2013; and

WHEREAS, the Town is required by Town Law to make certain designations and appointments, establish salaries, paydays, schedule meetings and determine certain other matters;

NOW, THEREFORE BE IT RESOLVED:

The Town Board makes the following designations:

1. Depositories for Town Funds:

Key Bank, JP Morgan Chase, Citizens Bank

2. Official Newspapers:

The Kingston Times, the Daily and Sunday Freeman

3. Pay Days:

Elected and appointed Employees - monthly

Part-time employees - bi-weekly

Full-time employees – bi-weekly

4. Salaries of Elected Officials:

Supervisor	\$45,000.00
Deputy Supervisor	\$ 1,500.00
Town Clerk	40,000.00
Town Justice (2 each)	35,000.00
Council Member (4 each)	9,000.00

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Superintendent of Highways 50,000.00

5. Appointments:

Secretary to the Supervisor – Peggy King
Deputy Supervisor – Eric Kitchen
Attorney to the Town and Town Prosecutor – Jason J. Kovacs, Esq.
Special Attorney to the Town – Rebecca Milouras-Lette, Esq.
Director of Emergency Management – Andy Buboltz
Director of Recreation – Jeffrey Hayner
Confidential Bookkeeper - Ann Mitchell
Registrar of Vital Statistics - Jason Cosenza
FOIL Officer – Jason Cosenza
Deputy Registrar of Vital Statistics – Becky Vogt
Deputy Town Clerk - Shirley Felton
Clerk to Justice Weiss – Suzanne Platt
Clerk to Justice Kesick - Ann Raskoskie
Building Inspector – to be filled
Animal Control Officer – Aimori Brown
GIS Coordinator - James Maloney
Empire Zone Council Member – Joel B. Brink
Public Access Cable Commission – TBA
Assistant Superintendent of Water – Billy Williams
Assistant Superintendent of Wastewater Treatment – Vincent Maggiore
Deputy Superintendent of Highways – Charles Freer

6. Town Board:

Workshop Meetings: First Thursday of each month at 7:00 p.m.

Regular Monthly Meetings: Third Thursday of each month at 7:00 p.m.

Any meetings on a holiday will be rescheduled by the Town Supervisor

7. Town Board Agenda:

The Monday prior to the meeting at 4 pm is the deadline for submitting agenda items.

8. Mileage:

Mileage will be reimbursed at the rate of Federal Mileage Rate per mile for use of personal vehicle for town business.

9. Legal Holidays:

New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving Day and Christmas Day

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10. Work Days:

Monday through Friday or per negotiated contracts

11. Vacation:

As per negotiated contracts
All non-union employees per town code

12. Insurance Buyout:

Elected and appointed officials \$1,000.00
All others per negotiated contracts

13. Petty Cash:

Supervisor	\$ 100.00
Town Clerk	200.00
Highway Department	100.00
Police Department	100.00
Water Department	75.00
Court	75.00
Sewer Department	50.00
Whittier Sewer	25.00
Assessor	50.00
Building Department	50.00
Senior Center	50.00
Ryder Park	50.00

14. Highway Budget:

\$2,853,390.00

15. Appointment of Town Planner:

Alan Sorensen, Planit Main Street

16. Planning Board Meeting:

Third Tuesday of each month at 7:00 pm

17. Zoning Board of Appeals Meeting:

First Wednesday of each month at 7:30 pm

18. Police Matters Meeting:

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First Thursday of each month at 4:00 pm

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

19. All Authority for the daily operations of the Town and its districts:

Is hereby delegated to Town Supervisor James (Jim) E. Quigley 3rd

MOTION: Councilman Brink

SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Planning Board Members:

<u>Name</u>	<u>Term Ends</u>
Alan F. DeForest	2016
Anna Hayner	2015
Gary Mulligan	2014
Karl Allison	2013
Lawrence Decker	2017*

MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

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Alternates:

Frank Almquist 2013*
Tim O'Brien 2013*

MOTION: Councilman Brink
SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Appointment of Chair of the Planning Board:

Alan F. DeForest

MOTION: Councilman Brink
SECOND: Councilwoman Hendrick

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Zoning Board of Appeals Members:

<u>Name</u>	<u>Term Ends</u>
John Crispell	2016
Arnold Jacobson	2015
Elizabeth Kyriacou	2014
Robert Porter	2013
George Carlson	2017*

*Current appointment

MOTION: Councilman Morrow

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SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Appointment of Chair of the Zoning Board of Appeals:

John Crispell

MOTION: Councilwoman Hendrick

SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Assessment Board of Review:

<u>Name</u>	<u>Term Ends</u>
Larry Decker	2014
Anna Hayner	2013
John Crispell	2015*

MOTION: Councilwoman Hendrick

SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

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Town Historian:

Robert Sweeney

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MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

Police Matters Members:

It was announce that all the Town Board Members would be members of the Police Matters Committee.

Recreation Committee Members:

Chief Anthony Cruise
Erma Francello
Donald "Fritz" Genther
Sean Feeney
John Niles

MOTION: Councilwoman Hendrick

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

Economic Development Committee:

Michael Berardi
Clayton VanKleeck
John Iannotti
James F. Maloney
Patrick Sheehan

MOTION: Councilman Brink

SECOND: Councilman Morrow

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Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

Board of Ethics:

Joel B. Brink – Chairman
Bryan Ilgner
John Iannotti*

MOTION: Councilman Morrow
SECOND: Councilwoman Hendrick

Town Councilman Brink	- Abstained
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

The following were the announced:

Committee Assignments

Building and Grounds – Eric Kitchen (M), John Morrow (C)
 Recreation – Cris Hendrick (M), Eric Kitchen (C)
 Highway – Joel B. Brink (M), John Morrow (C)
 Finance – John Morrow (M), Joel B. Brink (C)
 Water and Waste Water Treatment – Cris Hendrick (M), Eric Kitchen (C)
 Personnel – John Morrow (M), Eric Kitchen (C)
 Planning, Assessor and Building Dept. – Eric Kitchen (M), Joel B. Brink (C)
 Constituent Services – John Morrow (M), Cris Hendrick (C)

THE SUPERVISOR IS AN EX OFFICIO MEMBER OF ALL COMMITTEES

Motion to appoint John Rose permanent Superintendent of the Town of Ulster Water Districts effective January 1, 2013

Councilman Brink moved to appoint John Rose as a permanent Superintendent of the Town of Ulster Water Districts effective January 1, 2013
2nd by Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye

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Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Accept letter of resignation from Paul Andreassen, Building Inspector

Councilman Morrow moved to accept a letter of resignation from Paul Andreassen, the Town Building Inspector
2nd by Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Abstained
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Motion to appoint James Maloney Interim Head of the Building Department

Councilman Hendrick moved to appoint James Maloney as the Interim Head of the Building Department effective December 28, 2012.
2nd by Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilwoman Hendrick - Aye
Town Councilman Morrow - Aye
Supervisor Quigley - Absent

CARRIED

Resolution Authorizing the Deputy Supervisor and Chief of Police to sign Agreement for Utilization of the Ulster Police Firearms Range with County of Ulster

WHEREAS, the Town of Ulster has historically allowed other local police agencies to use the Town of Ulster Police Firearms Range for the purpose of firearms qualification, and

WHEREAS, in order to conform to insurance liability standards, the Town of Ulster has established criteria set forth in an agreement for the use of this range,

NOW, THEREFORE BE IT RESOLVED to authorize the Deputy Supervisor and the Chief of Police to sign the inter-municipal Agreement for Utilization of the Ulster Police Firearms Range with the County of Ulster.

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MOTION: Councilman Morrow

SECOND: Councilman Brink

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

Councilman Morrow motioned to adjourn the meeting at 7:18 PM
2nd by Councilwoman Hendrick

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilwoman Hendrick	- Aye
Town Councilman Morrow	- Aye
Supervisor Quigley	- Absent

CARRIED

Respectfully Submitted by
Jason Cosenza, RMC FHCO
Ulster Town Clerk