

ULSTER TOWN BOARD MEETING

September 20, 2012 AT 7:00 PM

CALLED TO ORDER BY SUPERVISOR QUIGLEY, CHAIRMAN at 7 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN JOEL B. BRINK
TOWN COUNCILMAN ERIC KITCHEN
TOWN COUNCILWOMAN CRIS HENDRICK
TOWN COUNCILMAN JOHN MORROW
SUPERVISOR JAMES QUIGLEY 3rd

PUBLIC COMMENTS

Mr. Robert Barton inquired about the easement for Ulster Water District and the advancement of funds to the water district.

Supervisor Quigley stated that the town's easement would allow a developer to build more buildings adding to more income to the tax roll. The money would be borrowed and paid back at the prevailing rates.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Councilwoman Hendrick motioned to accept the minutes of the August 2, 2012 and August 16, 2012 meeting.

2nd by Councilman Brink

All Ayes

COMMUNICATIONS

Town Clerk Cosenza noted that he received a Personnel Correspondence from the Town Justice and would forward that to the Personnel Committee.

NYS DOT – They approved a speed limit of 40 MPH on Dewitt Lake Road and Mountain Road (see minutes of July 19, 2012)

Marc Rider - A letter was read criticizing the Personnel Committee for making a recommendation for hiring a Police Chief without interviewing a candidate.

ABSTRACT OF CLAIMS

Councilman Brink motioned to approve the September 2012 abstract as submitted.

2nd by Councilman Morrow

All Ayes

Councilman Brink moved to approve the following:

BUDGET MODIFICATIONS

Councilwoman Hendrick moved to approve the following:

Modify 2011 Budget

General Fund:

Transfer From	Transfer To	
A3620.101 Asst. Bldg. Inspector	A1920.400 Unallocated Insurance	6,453.00
A9070.800 Medicare Reimb.	A8760.400 Emergency Disaster	30,000.00
A9950.900 Transfer,Cap.Proj.	A8760.400 Emergency Disaster	348.00

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Highway Fund:

Transfer From		Transfer To	
D5142.420 Gas & Oil		D8760.400 Emergency Disaster	6,323.00

Ulster Sewer:

Transfer From		Transfer To	
SS2-8130.4456 Sludge Removal		SS2-8760.400 Emergency Disaster	3,953.00

Whittier Sewer:

Transfer From		Transfer To	
SS1-8130.409 Repairs & Supplies		SS1-8760.400 Emergency Disaster	9,134.00

General Fund:

Modify Appropriation A6140.400 (Home Relief) to be funded through A5990 (Approp.Fund Bal.) Home Relief expenses	97,769.00
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2nd by Councilwoman Hendrick
All Ayes

Councilwoman Hendrick moved to approve the following:
Modify 2012 Budget

General Fund:

Modify Appropriation A7140.401 (Rec. Equip.Reserve) to be funded through A5110 (Approp. Rsrv-Softball League) electric-Orlando St. Ballfield	360.94
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Modify Revenue A3390 (St.Aid, STEP Wages) and Appropriation A3120.103 (Traffic Safety Program) May 21 - June 3, 2012 wage reimb.	950.31
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Modify Revenue A3989 (St.Aid, Car Seat Grant) and Appropriation A3120.440 (Child Seat Grant) reimb.grant expenses	2,732.10
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Modify Revenue A4389 (Fed.Aid,Safety) and Appropriation A3120.430 (Clothing/Cleaning) Grant from Dept. of Justice for a bullet proof vest	356.40
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Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Rsrv-Football League) pants,cold packs,mouthguards from Anaconda Sports (Hat World)	605.50
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Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Rsrv-Football League) purchased cookie dough from ARYZTA,LLC for fund raiser	3,427.20
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Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Rsrv-Football League) conference dues and background check to Mid-Hudson Conference	1,214.50
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Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Rsrv-Football League) uniforms,body wraps,socks,hair bows from Team Cheer 596.77

Highway Fund:

Modify Revenue D1289(Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) June & July Gas Reimb. (Oper.Funds) 8,937.40

Modify Revenue D1289(Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) June Gas Reimb. (East Kng. Vol. Fire Co.) 643.02

Modify Revenue D1289(Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) July Gas Reimb. (Ulster Hose #5) 226.84

Modify Revenue D1289(Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) July Gas Reimb. (Ruby Fire Dist.) 210.71

Modify Revenue D1289(Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) July Gas Reimb. (Town of Kng.Hwy.Dept.) 789.90

2nd by Councilman Brink
All Ayes

7:15 – A Proposed Local Law of 2012: Burglar Alarm and Fire Alarm Local Law of the Town of Ulster to the Town Board

Councilman Brink moved to open the public hearing at 7:25 PM

2nd by Councilwoman Hendrick
All Ayes

Town Attorney Jason Kovacs gave a quick overview of the proposed local law. This is similar to the current law. It needs to be readopted as a local law and resubmitted to the State Code Division with an explanation on way parts of the law that are more stringent than the State's law are needed.

Councilwoman Hendrick moved to close the public hearing at 7:26 PM

2nd by Councilman Brink
All Ayes

Resolution authorizing an easement between the Town of Ulster FBO Ulster Water District and Wolf-Tec for a portion of the parcel of land at East Chester St. Bypass [SBL 48.66-2-9]

Councilwoman Hendrick moved to approve the following resolution:

RESOLUTION AUTHORIZING TRANSFER OF PERMANENT EASEMENT TO WOLFTEC, INC. SUBJECT TO PERMISSIVE REFERENDUM

WHEREAS, Wolftec, Inc., a domestic business corporation with offices at 20 Kieffer Lane,

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Kingston, NY 12401 has requested the Town of Ulster to convey to it a permanent easement consisting of a parcel of land approximately 0.642 acres in size located on the west side of East Chester Street Bypass, located on a parcel owned by the Town of Ulster and identified as Ulster County SBL 48.66-2-9; and

WHEREAS, Wolftec, Inc. intends to construct on such permanent easement area a driveway leading from East Chester Street Bypass to its business office at 132 R Flatbush Avenue in the City of Kingston; and

WHEREAS, as part of the consideration for this transaction, Wolftec, Inc. agrees to grant to the Town a permanent drainage easement over a portion of property identified as Ulster County SBL 48.74-3-29.112, located in the City of Kingston, which Wolftec has purchased or will purchase; now, therefore, be it.

RESOLVED, that the Town Board of the Town of Ulster, in regular session duly convened, does hereby authorize and direct the Supervisor of said Town to execute and deliver to the Wolftec, Inc. a permanent easement consisting of a parcel of land approximately 0.642 acres in size for the purpose of building a driveway, subject to permissive referendum as permitted by law.

BY ORDER OF THE TOWN BOARD OF THE TOWN OF ULSTER, NEW YORK

2nd by Councilman Kitchen
All Ayes

Resolution authorizing the advancement of working capital and short term capital funds between Districts

Councilman morrow moved to approve the following resolution:

WHEREAS, it may be necessary, from time to time, in the sound judgment of the Town Board of the Town of Ulster, to temporarily advance moneys held in a fund and not immediately required for the purpose for which they were raised or received, to any other fund of the municipal corporation; and

WHEREAS, in particular, such advancing of moneys from one municipal fund to another is specifically authorized by the General Municipal Law and by opinions of the New York State Comptroller, and

WHEREAS, it is necessary that the Town Board of the Town of Ulster adopt an official policy on such inter-fund transfers; now, therefore, be it

RESOLVED, that the Town Board of the Town of Ulster adopt as its official policy that the Town Board may temporarily advance moneys held in a fund and not immediately required for the purpose for which they were raised or received, to any other fund of the municipal corporation, by resolution of the Town Board; and be it further

RESOLVED, that by doing so, the Town Board must comply with all requirements of such inter-fund transfers as set out in the General Municipal Law.

2nd by Councilman Brink
All Ayes

Resolution authorizing the Ulster Water District to advance up to \$175,000 to the Glenerie Water District for the purpose of the construction of a Water Storage Tank

Councilwomen Hendrick moved to approve the following resolution:

WHEREAS, the Town of Ulster's Glenerie Water District is anticipating a cash flow problem in connection with the construction of the Glenerie Water Storage Tank; and

WHEREAS the New York State Comptroller's Office has stated a Fund may borrow from another Fund with the provision that interest is to be paid for the borrowing,

WHEREAS the interest rate is currently 1% annually for the Ulster Water District bank account; now, therefore,

BE IT RESOLVED that the Town Board authorizes the Town Supervisor to borrow from the Ulster Water District at a sum not to exceed \$175,000.00 if the Glenerie Water District encounters a cash flow problem.

AND BE IT FURTHER RESOLVED that the borrowing is to be repaid with interest at 1% per annum before December 31, 2013.

2nd by Councilman Morrow
All Ayes

Discussion on the establishment of Capital Reserve Funds for the Town of Ulster Water and Sewer Districts

Supervisor Quigley distributed a spreadsheet of the fund balances for the end of 2011, along with estimated 2012 balances. Also included was a list of large capital projects that are needed to continue operation for each district and an amount of money that needs to be set aside to fund them. This is for the Town Board to review and discuss at a future meeting.

Resolution to authorize the Town Clerk to insert the 2012 leaf pick schedule into the water bills

Councilman Brink moved to approve the following resolution:

WHEREAS, the Town of Ulster Highway Department is planning on a "leaf pick-up" throughout the Town of Ulster during Autumn 2012; and

WHEREAS, the Town Clerk felt taxpayers should be alerted to this; and

WHEREAS, insertion of such advice into water bills requires a Board resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk is hereby authorized to insert notes into water bill envelopes advising of the 2012 leaf pick-up schedule.

2nd by Councilwoman Hendrick
All Ayes

Authorize the Assessor to attend the NYS Assessor's Fall Conference in Lake Placid, NY, September 30th – October 3rd

Councilman Kitchen moved to authorize the Assessor to attend the NYS Assessor's Fall Conference in Lake Placid, NY, September 30th – October 3rd

2nd by Councilwoman Hendrick
All Ayes

Resolution granting Site Plan Approval for Dollar General for the construction of a 9100 sq. ft. building, on a parcel of land identified as SBL 39.15-5-15.100, 1973 Ulster Avenue, Lake Katrine

The developer gave an overview of the project. They will be installing sidewalks and will have shared parking with Van Kleeck's Tire. There is an effort to improve traffic movements from the road to the property. They have received all the Town Planning Board approvals.

Councilman Kitchen moved to approve the following:

Site Plan Approval
Dollar General
Section-Block-Lot: 39.015-5-16 & 18

WHEREAS, the Town of Ulster Planning Board and its consultant planner have reviewed an application by – Primax Properties, LLC dba Dollar General – *Site Plan* approval to construct a 9,100 square foot (SF) *Dollar General retail store on the subject site*, which is located at 1973 Ulster Avenue; and

WHEREAS, the materials submitted in support of the Proposed Action includes:

- *Project Narrative* by Mercurio-Norton-Tarolli-Marshall, Engineering & Land Surveying, PC;
- *Site Plan Application* by M-N-T-M, Engineering & Land Surveying, PC dated 7/13/12;
- *Site Plan Consent Form* signed by Clayton Van Kleeck dated July 7, 2012;
- *SEQR Short EAF* by M-N-T-M, Engineering & Land Surveying, PC dated 7/13/12;
- *Building Elevations* prepared by archSTUDIO7, Architecture dated July 5, 2012;
- *Lot Line Change Map* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012;
- *Commercial Site Plan* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012;

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- *Existing Conditions/Demo Plan* by M-N-T-M, Engineering & Land Surveying, PC 7/12;
- *NYS DOT Entrance Details* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012;
- *Stormwater Details* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012;
- *Site Plan Details* by M-N-T-M, *Engineering & Land Surveying, PC dated July 2012;*
- *Water Service Line & Sewage Disposal* by M-N-T-M, Engineering & Land Surveying, PC 7/2012;
- *Landscape Plan* prepared by M-N-T-M, Engineering & Land Surveying, PC dated July 2012; and
- *Lighting Plan* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012.
- *Building Elevations* prepared by archSTUDIO7, Architecture dated July 18, 2012;
- *Lot Line Adjustment Map* by M-N-T-M, Engineering & Land Surveying, PC revised July 25, 2012;
- *WB-65 Truck Turning Diagram* by M-N-T-M, Engineering & Land Surveying, PC dated July 2012;
- *Commercial Site Plan* by M-N-T-M, Engineering & Land Surveying, PC revised July 26, 2012;
- *Existing Conditions/Demo Plan* by M-N-T-M, Engineering & Land Surveying, PC revised 7/26/12;
- *NYS DOT Entrance Details* by M-N-T-M, Engineering & Land Surveying, PC revised 7/26/12;
- *Stormwater Details* by M-N-T-M, Engineering & Land Surveying, PC revised July 26, 2012;
- *Site Plan Details* by M-N-T-M, *Engineering & Land Surveying, PC revised July 26, 2012;*
- *Water Line & Sewage Disposal* by M-N-T-M, Engineering & Land Surveying, PC revised 7/26/12;
- *Landscape Plan* by M-N-T-M, Engineering & Land Surveying, PC revised July 26, 2012; and
- *Lighting Plan* by M-N-T-M, Engineering & Land Surveying, PC revised July 26, 2012.
- *Building Elevations* prepared by archSTUDIO7, Architecture dated July 18, 2012;
- *Commercial Site Plan* by M-N-T-M, Engineering & Land Surveying, PC revised August 17, 2012;
- *Existing Conditions/Demo Plan* by M-N-T-M, Engineering & Land Surveying, PC revised 7/26/12;
- *NYS DOT Entrance Details* by M-N-T-M, Engineering & Land Surveying, PC revised 8/17/2012;
- *Stormwater Details* by M-N-T-M, Engineering & Land Surveying, PC revised August 17, 2012;
- *Site Plan Details* by M-N-T-M, *Engineering & Land Surveying, PC revised August 17, 2012;*
- *Water Line & Sewage Disposal* by M-N-T-M, Engineering & Land Surveying, PC revised 8/17/12;
- *Landscape Plan* prepared by M-N-T-M, Engineering & Land Surveying, PC revised 8/17/12; and
- *Lighting Plan* by M-N-T-M, Engineering & Land Surveying, PC revised August 17, 2012.
- *Cover Letter* prepared by M-N-T-M, Engineering & Land Surveying, PC dated 9/7/2012;
- *Draft Easement Covenants and Restrictions Agreement* by San Eldorado, LLC 8/6/2012;
- *Building Elevations* prepared by archSTUDIO7, Architecture dated July 18, 2012;
- *Commercial Site Plan* by M-N-T-M, Engineering & Land Surveying, PC revised 9/7/12;
- *Existing Conditions/Demo Plan* by M-N-T-M, Engineering & Land Surveying, PC revised 7/26/12;
- *NYS DOT Entrance Details* by M-N-T-M, Engineering & Land Surveying, PC revised 8/17/12;
- *Stormwater Details* by M-N-T-M, Engineering & Land Surveying, PC revised August 17, 2012;
- *Site Plan Details* by M-N-T-M, *Engineering & Land Surveying, PC revised September 7, 2012;*
- *Water Line & Sewage Disposal* by M-N-T-M, Engineering & Land Surveying, PC revised 8/17/12;
- *Landscape Plan* prepared by M-N-T-M, Engineering & Land Surveying, PC revised 9/7/2012;
- *Lighting Plan* by M-N-T-M, Engineering & Land Surveying, PC revised August 17, 2012; and
- *SWPPP Review Letter* by John Mihm, P.E of Brinnier & Larios, PC., dated September 18, 2012.

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WHEREAS, the Planning Board considered of the application materials submitted by the applicant in support of the Proposed Action, along with the comments of its consultants made via memoranda (which memoranda are incorporated herein by reference); and

WHEREAS, the Town of Ulster Planning Board determined the applicant submitted a complete application; and

WHEREAS, the Planning Board upon review of the entire record (including SEQR Short Environmental Assessment Form (EAF)) found the Proposed Action was an Unlisted Action pursuant to Part 617 of State Environmental Quality Review Act (SEQR); and

WHEREAS, the Planning Board found the Proposed Action would not have an adverse impact on the environment; as Lead Agency made a determination of non-significance and issued a Negative Declaration pursuant to Part 617 of SEQR; and

WHEREAS, the Town of Ulster Planning Board, as Lead Agency, determined they had complied fully with the procedural requirements of Part 617 of the State Environmental Quality Review (SEQR) Act; and

WHEREAS, the Town of Ulster Planning Board provided a written recommendation to the Town of Ulster Town Board to override the UCPB required modifications to have the applicant provide *alternative site plans* that deemphasize the strip commercial appearance of site and move parking and loading to rear of site, and to provide a *cross access easement* to Katrine Lane; and

WHEREAS, the Town of Ulster Planning Board further recommended the Town Board grant Site Plan Approval to – Primax Properties, LLC dba Dollar General – subject to the conditions, limitations and restrictions set forth below.

1. Compliance with applicable zoning and building laws, rules and regulations;
2. Compliance with all representations made by the applicant;
3. Submission of final SWPPP, which complies with the Town’s consultant engineers’ required modifications;
4. Approval of Easement Covenants & Restrictions for Easements “A” and “B” by the Town Attorney; and
5. The Town’s consulting planner and Code Enforcement Officer are hereby authorized to approve minor Site Plan changes of a ministerial nature, which may arise due to unforeseen circumstances in the project site development;
6. Dollar General shall reapply to the Planning Board for approval of wall signs and freestanding monument sign; and
7. All fees, including consultant fees, shall be paid.

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NOW THEREFORE BE IT RESOLVED, the Town of Ulster Town Board has determined the Planning Board as Lead Agency has complied fully with the procedural requirements of Part 617 of the State Environmental Quality Review Act (SEQRA); and

FURTHER BE IT RESOLVED, the Town of Ulster Town Board hereby overrides the UCPB required modifications to have the applicant provide *alternative site plans* that deemphasize the strip commercial appearance of site and move parking and loading to rear of site, and to provide a *cross access easement* to Katrine Lane; and

FURTHER BE IT RESOLVED, the access between the Dollar General and Van Kleeck sites shall remain accessible to emergency vehicles at all times; and

FURTHER BE IT RESOLVED, the Town of Ulster Town Board hereby grants Site Plan Approval to – Primax Properties, LLC dba Dollar General – subject to the conditions, limitations and restrictions set forth below.

1. Compliance with applicable zoning and building laws, rules and regulations;
2. Compliance with all representations made by the applicant;
3. Submission of final SWPPP, which complies with the Town’s consultant engineers required modifications;
4. Approval of Easement Covenants & Restrictions for Easements “A” and “B” by the Town Attorney; and
5. The Town’s consulting planner and Code Enforcement Officer are hereby authorized to approve minor Site Plan changes of a ministerial nature, which may arise due to unforeseen circumstances in the project site development; and
6. Dollar General shall reapply to the Planning Board for approval of wall signs and freestanding monument sign; and
7. All fees, including consultant fees, shall be paid.

2nd by Councilman Brink
All Ayes

Authorize Nancy France to attend the Digital Towpath meeting

Councilman Kitchen moved to authorize Nancy France to attend the Digital Towpath meeting
2nd by Councilwoman Hendrick
All Ayes

Authorize the Supervisor to attend the GFOA meeting in October

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Councilman Brink moved to authorize the Supervisor to attend the GFOA meeting set on October 12, 2012 in Eastchester, NY (bag lunch only)

2nd by Councilwoman Hendrick

All Ayes

Authorize the hiring of Leanne Buchinger as a full time Justice Court Clerk

Councilwoman Hendrick moved to hire Leanne Buchinger as a full time Justice Court Clerk effective Sept. 24, 2012, at a rate of pay of \$14.97 as per the union contract (Grade 5, Step 4)

2nd by Councilman Hendrick

All Ayes

Award Public Bid on the Purchase of two Police Cars appropriating General Fund Unappropriated Fund Balance in the amount of \$24,147.00 each

Councilman Morrow moved to award Begnal Motor Company the public bid for the Town to purchase two Police Cars, with monies to pay for them from the General Fund Unappropriated Fund Balance in the amount of \$24,147.00 each

2nd by Councilwoman Hendrick

All Ayes

Authorizing purchase of Radio Equipment appropriating General Fund Unappropriated Fund Balance

Authorizing purchase of Radio Equipment appropriating General Fund Unappropriated Fund Balance

Councilman Morrow moved to authorize the purchase of radio equipment for the benefit of the Town Highway Department in the amount of \$27,785.16 under state bid from NYCOMCO.

2nd by Councilwoman Hendrick

All Ayes

Councilman Morrow moved to authorize the purchase of radio equipment for the benefit of the Town Police Department in the amount of \$37,758.90 under state bid from NYCOMCO.

2nd by Councilman Kitchen

All Ayes

Supervisor Quigley requested that Highway Superintendent Petramale and Lt. Cruise coordinate the order and setups for the radio systems.

Set a Public Hearing for Presentation of a Local Law of 2012: A Local Law authorizing the override of the tax levy limit established in General Municipal Law Section 3-C, for 2013 Town Budget for October 4, 2012 at 7:15 pm

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Councilman Brink moved to set a public hearing for a proposed local law authorizing the override of the tax levy limit established in General Municipal Law Section 3-C, for 2013 Town Budget for October 4, 2012 at 7:15 pm

2nd by Councilwoman Hendrick

Supervisor Quigley stated that this is merely to contact a public hearing in case they need to pass a local law to override the tax cap.

All Ayes

Set a Public Hearing for Presentation of Local Law of 2012: A Local Law Authorizing Chargeback of Safety Net Expenses to the 2013 Town & County Tax Bill for October 4, 2012 at 7:25 pm

Councilwoman Hendrick moved to set a public hearing for a proposed local law authorizing chargeback of Safety Net Expenses to the 2013 Town & County Tax Bill for October 4, 2012 at 7:25 pm

2nd by Councilman Brink

All Ayes

Set a Public Hearing for Presentation of Local Law of 2012: A Local Law Authorizing Chargeback of Board of Election Expenses to the 2013 Town & County Tax Bill for October 4, 2012 at 7:30 pm

Councilwoman Hendrick moved to set a public hearing for a proposed local law authorizing the chargeback of Board of Election Expenses to the 2013 Town & County Tax Bill for October 4, 2012 at 7:30 pm

2nd by Councilman Morrow

All Ayes

Set a Public Hearing for Presentation of Local Law of 2011: A Local Law Authorizing Chargeback of Expenses for the Eddyville Fire Protection District LOSAP to the 2013 Town & County Tax Bill for October 4, 2012 at 7:35 pm

Councilwoman Hendrick moved to set a public hearing for a proposed local law authorizing the chargeback of expenses for the Eddyville Fire Protection District LOSAP to the 2013 Town & County Tax Bill for October 4, 2012 at 7:35 pm

2nd by Councilman Brink

All Ayes

Adoption of Standard Work Day and Reporting Resolution for Retirement System

Councilwoman Hendrick moved to approve the following:

BE IT RESOLVED, that the Town of Ulster / Location code 0765 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

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James E. Quigley 3 rd	Town Supervisor	1/01/12 to 12/31/13 - Time Card
Eric Kitchen	Town Councilman	1/01/12 to 12/31/15 – 6.91
Jason P. Cosenza	Town Clerk	1/01/12 to 12/31/15 – 23.48
Frank Petramale	Highway Superintendent	1/01/12 to 12/31/15 – 30.78
Marsha Solomon Weiss 2 nd by Councilman Brink	Town Justice	1/01/12 to 12/31/15 – NA

All Ayes

Motion to Authorize the Town Clerk to go out to Public Bid on behalf of the Recreation Department for a 26 HP Tractor with a mower and bucket for Post Park

Councilman Morrow moved to authorize the Town Clerk to go out to Public Bid on behalf of the Recreation Department for a 26 HP Tractor with a mower and bucket for Post Park
2nd by Councilwoman Hendrick
All Ayes

Motion to Authorize the Town Clerk to go out to Public Bid on behalf of the Sewer Department for a new tractor loader for the Ulster WWTP

Councilman Morrow moved to authorize the Town Clerk to go out to Public Bid on behalf of the Sewer Department for a new tractor loader for the Ulster WWTP
2nd by Councilwoman Hendrick
All Ayes

Motion to Authorize the Supervisor to write a letter to UCRRA requesting the installation of Compacting Containers at the Transfer Station as requested by the contract between the Town and UCRRA Presentation to Town Board of a Draft Form of the Sewer Agreement between the Town of Ulster FBO, the Whittier Sewer District and Landing Woods at Ulster LLC with economic analysis

Councilman Morrow moved to authorize the Supervisor to write a letter to UCRRA requesting the installation of Compacting Containers at the Transfer Station as requested by the contract between the Town and UCRRA presentation to Town Board of a Draft Form of the Sewer Agreement between the Town of Ulster FBO, the Whittier Sewer District and Landing Woods at Ulster LLC with economic analysis
2nd by Councilman Brink
All Ayes

Draft Form of a Sewer District Agreement between Whittier Sewer District and Landing Woods

Supervisor Quigley presented a draft agreement for the Town Board review between the Whittier Sewer District Landing Woods and Landing Woods project

Appoint Dog Control Officer

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Councilman Hendrick moved to hire Forrester Willison at \$10.00 an hour plus mileage as a backup person for dog control.

2nd by Councilwoman Hendrick

All Ayes

Discussion on the appoint a Police Chief

A discussion occurred about the Personnel Committee meeting of Sept 18, 2012. Councilwomen Hendrick felt that the position of Police Chief should be promoted from within the Department. It was her understanding that there were two eligible candidates and one wasn't interested in the position. This was the reason for the recommendation of an appointment. She apologized for any misunderstanding. She recommended that the Town Board proceed to interview both candidates. Councilman Kitchen felt that the Personnel Committee acted in good faith in promoting a person from within the Police Department.

Councilwoman Hendrick moved to proceed with the internal interview process for the position of Police Chief with the Town's own officers: Anthony E. Cruise and Sgt. Trevor M. Barringer
2nd by Councilman Kitchen

Councilman Brink requested that the Town post the job internally before it goes out to the public. Supervisor Quigley felt that the Personnel Committee overstepped its directive of setting up a policy and process for interviewing candidates and went directly to hiring a person without interviewing anyone. He felt it was unfair to the other candidate in this circumstance. He requested that the motion be withdrawn. He also felt that the Town Board should consider interviewing both internal and external candidates.

A Roll Call Vote was taken –

Town Councilman Joel B. Brink - Nay

Town Councilman Eric Kitchen - Aye

Town Councilwoman Cris Hendrick -Aye

Town Councilman John Morrow -Aye

Town Supervisor James Quigley 3rd – Nay

The Personnel Committee would setup a process and procedure for interviewing the candidates.

Public Comment

Mr. Robert Barton inquired about Millen's Recycle process. What is the status of the Town's building?

Supervisor Quigley reported that Millen's is following all the rules and regulations. He is looking for the reports for the Town Hall study.

Councilwoman Hendrick motioned to adjourn the meeting at 8:26 PM

2nd by Councilman Brink

All Ayes

Respectfully Submitted by

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Jason Cosenza, RMC FHCO
Ulster Town Clerk