

CALLED TO ORDER BY SUPERVISOR WOERNER, CHAIRMAN at 7:05 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN DAVID BRINK
TOWN COUNCILMAN JOEL B. BRINK
TOWN COUNCILMAN ERIC KITCHEN
TOWN COUNCILMAN ROCCO SECRETO
SUPERVISOR NICKY B. WOERNER

COMMUNICATIONS

Councilman Joel B. Brink received a request to auction off the Town Highway Department's surplus equipment.

Councilman Joel B. Brink motioned to auction off the Town Highway Department's surplus equipment.

2nd by Councilman Secreto

All Ayes

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Councilman David Brink motioned to approve the minutes of November 5, 2009 and November 19, 2009.

2nd by Councilman Joel B. Brink

All Ayes

ABSTRACT OF CLAIMS

Councilman Joel B. Brink motioned to approve the following:

FUND	CLAIM #	AMOUNT
UTILITIES		
GENERAL	1201-1223	9,501.38
ULSTER WATER	1201-1204	323.02
HALCYON PK. WATER	1201	306.51
SPRING LAKE WATER	1201-1203	235.48
BRIGHT ACRES WATER	1201	244.49
WHITTIER SEWER	1201-1202	839.30
ULSTER SEWER	1201-1203	11,118.49
WASHINGTON AVE. SEWER	1201-1202	101.16
SPECIAL LIGHT	1201-1206	3,824.20
ALL OTHERS		
GENERAL	1201-12119	91,408.44
HIGHWAY	1201-1223	57,376.29
WHITTIER SEWER	1201-1202	85.00

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ULSTER SEWER	1201-1221	22,186.87
ULSTER WATER	1201-1225	17,465.09
HALCYON PK. WATER	1201-1203	683.77
SPRING LAKE WATER	1201	25.00
BRIGHT ACRES WATER	1201-1203	1,006.54
CHERRY HILL WATER	1201	25.00
GLENERIE WATER	1201	25.00
EAST KINGSTON WATER	1201	25.00
INSURANCE (ALL FUNDS)	1201-1219	119,287.13
MEDICARE REIMB.		14,210.70
CAPITAL PROJECTS		
TRUST & AGENCY	1201-1231	25,615.00
SENIOR CENTER CAP. PROJ.	1201-1205	92,687.28
	TOTAL	\$ 468,606.14

2nd by Councilman Secreto
A Roll Call Vote was taken – All Ayes

Resolution of ADA Notice and Grievance Procedure

Councilman David Brink moved to approve the following:
RESOLUTION ESTABLISHING A GRIEVANCE PROCEDURE PURSUANT TO SECTION 504 OF AMERICANS WITH DISABILITIES ACT

WHEREAS, the Town of Ulster is committed to supporting the rights of disabled individuals to fully participate in the affairs of the government of the Town and employment opportunities within the Town of Ulster; and

WHEREAS, in order to protect and preserve those rights as set forth in the Americans with Disabilities Act, United States Code Section 42 U.S.C. 12101 et seq. the Town wishes to establish a procedure by which individuals who believe they may have been deprived of such rights may file grievances with respect thereto; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Ulster hereby adopts a grievance procedure as set forth herein: TOWN OF ULSTER AMERICANS WITH DISABILITIES ACT/ SECTION 504 GRIEVANCE PROCEDURE

The Town of Ulster has developed a voluntary internal grievance procedure providing for prompt and equitable resolution of complaints alleging any discrimination against persons on the basis of disability with respect to public access, employment matters and/or in the provision of services by the Town or its personnel and which complaints allege acts or omissions prohibited by the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act of 1973.

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1. Complaint process

- a. Complaints should be addressed to:

Town Clerk
1 Town Hall Drive
Lake Katrine, New York 12449
Telephone (845) 382-2455
Fax (845) 382-1050

- b. A complaint should be filed in writing (preferably) or verbally via audio tape. It should contain:

- (1) The name, address, telephone (voice and/or tty) numbers, and fax number of the person filing the complaint;
- (2) The name of his/her representative or attorney, if any; and
- (3) A brief description of the alleged violations including the date(s) and town personnel involved, if any.

- c. A complaint should be filed within ten (10) business days after the complainant becomes aware of the alleged violation.

2. Investigation Process

- a. All complaints shall be forwarded by the Town Clerk to the Town Supervisor.
- b. The Town Supervisor will conduct such investigation as he or she deems appropriate. Complaints regarding accessibility shall be conducted in consultation with the Town's consulting engineer or such other Town personnel or consultants as the Supervisor deems necessary.
- c. Upon determination that the complaint is valid, the Supervisor shall take such action as is necessary to bring the Town into compliance with the requirements of Section 504 of the Americans with Disabilities Act. In the event that action by the Town Board is required for compliance, the Supervisor shall bring to the Town Board a recommendation for such action as is necessary for compliance with the Act. This procedure contemplates informal but thorough investigation affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Mediation may be offered to the complainant at this level.
- d. A written determination as to the validity of the complaint and a description of the resolution, if any, will be issued by the Town Supervisor and a copy forwarded to the complainant within fifteen (15) business days after the complaint has been received, unless further time is necessary or the deadline is extended by all parties and in writing. The Town Clerk will maintain the files and records relating to the complaints filed. Complaints will remain confidential except to the extent necessary to conduct a review of the facts and to the extent authorized by law.

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2nd by Councilman Secreto
All Ayes

Town Uniform Bid Award

Councilman Joel B. Brink motioned to award the Town Uniform Bid that was opened on December 15, 2009 at 3:30 PM to Uniforms USA Inc. (Contract shall expire on December 31, 2012. If agreeable by both parties, the town will have the right to renew the contract for an additional year.)

2nd Councilman David Brink

A Roll Call Vote was taken – All Ayes

Councilman Secreto moved to approve the following:

BUDGET MODIFICATIONS:

General Fund:	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve -Biddy Basketball) basketballs and mesh ball bags from Anaconda Sports	261.00
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Biddy Basketball) t-shirts, basketballs, ballbags, cold packs, whistles, and scorebooks	2,777.25
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Softball League) electric at Orlando St. Ballfield	394.95
	Modify Revenue A2705 (Gifts & Donations) and Appropriation A3120.435 (Canine) donation from American Legion Post 1748	75.00
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Biddy Basketball) deposit-bowling party-Mid City Lanes	250.00
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Biddy Basketball) sponsor family at Crosby Elementary School	150.00
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Biddy Basketball) jackets, attache bags-Anaconda Sports	454.75
	Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Biddy Basketball) refereeing-David Jackson	80.00

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Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Softball League) payments to: Ronald Kelder, Field Prep. Sept. 6th-Oct. 7th for \$425.00, Ray Lindhurst, umpire forfeit fee for \$28.00, Earl Mitchell, umpire forfeit fee for \$28.00, Paul Remick, umpire forfeit fees for \$112.00, Herzog Supply, marking lime & delivery charge for \$91.35 and Anaconda Sports, softballs for \$84.00

768.35

Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve- Junior Football) reimb. to Greg Maisch for trophies purchased from Deuire's Trophies for banquet

280.00

General Fund: Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve- Junior Football) 16 laptop attache bags

320.00

Modify Appropriation A7140.200 (Equipment) to be funded through A5110 (Approp. Reserve-Softball League) electric at Orlando St. Ballfield-Nov. 3-Dec. 4th

311.88

Highway Fund: Modify Revenue D2591 (Stormwater Permits) and Appropriation D5130.200 (Equipment) appropriate revenue for equipment purchase

20,000.00

General Fund:	Transfer From:	Transfer To:	
	A3120.105 Holiday Pay	A3120.104 Part Time Wages	4,500.00
	A3120.200 Equipment	A3120.430 Clothing	5,000.00
	A3120.200 Equipment	A3120.435 Canine	1,000.00
	A3120.101 Overtime	A3120.100 Police Wages	11,017.56
	A1110.410 Computer Tech.	A1110.403 Office Supplies	300.00
	A1930.400 Judgmnt & Claims	A1220.101 Secretary Salary	7,000.00
	A1220.404 Payroll Servs.	A1220.101 Secretary Salary	1,100.00
	A1220.400 Contractual Exp.	A1220.200 Office Equipment	200.00
	A1220.400 Contractual Exp.	A1220.403 Office Supplies	800.00
	A1320.200 Computer Equip.	A1345.400 Meetings & Instructions	700.00
	A3620.100 Building Inspector	A1410.101 Dep. Clerk's Wages	10,300.00
	A1410.404 Law Books	A1410.420 Mileage	100.00
	A1410.404 Law Books	A1410.454 Copy Machine Lease	500.00
	A1930.400 Judgmnt & Claims	A1420.400 Legal Fees	82,000.00
	A1930.400 Judgmnt & Claims	A1440.400 Engineering	9,000.00
	A1620.407 Electric	A1620.409 Repairs & Supplies	1,600.00
	A1930.400 Judgmnt & Claims	A1620.454 Maintenance	5,500.00
	A1621.407 Electric	A1621.406 Telephone	150.00
	A1910.400 Unallocated Insur.	A1621.409 Repairs & Supplies	200.00
	A1910.400 Unallocated Insur.	A1670.415 Legal Notices	2,800.00
	A1910.400 Unallocated Insur.	A1920.400 Dues	47.00
	A3310.100 Cross.Guard Wage	A3310.433 Two-Way Radio Serv.	930.00
	A1990.400 Contingency	A3310.434 Street Signs, Signals	1,050.00
	A3620.100 Building Inspector	A3620.101 P/T Bldg. Inspector	9,600.00
	A3620.102 Clerk's Wages	A3620.200 Office Equipment	600.00
	A3620.102 Clerk's Wages	A3620.403 Office Supplies	250.00

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	A3620.102 Clerk's Wages	A3620.404 Off. Equip.Maintenance	3,000.00
	A3620.419 Vehicle Lease	A3620.421 Vehicle Maint.	2,252.00
	A3620.100 Building Inspector	A3620.421 Vehicle Maint.	1,600.00
	A1930.400 Judgmnt & Claims	A5010.403 Office Supplies	1,200.00
	A1930.400 Judgmnt & Claims	A5132.407 Electric	2,900.00
	A1930.400 Judgmnt & Claims	A5132.408 Heat	5,000.00
	A1930.400 Judgmnt & Claims	A5132.409 Repairs & Supplies	3,500.00
	A1930.400 Judgmnt & Claims	A5132.454 Maintenance	8,000.00
	A1930.400 Judgmnt & Claims	A6140.400 Home Relief	48,000.00
	A1930.400 Judgmnt & Claims	A7110.420 Gas & Oil	500.00
	A1930.400 Judgmnt & Claims	A7110.426 Repairs,Construction	10,000.00
	A1930.400 Judgmnt & Claims	A7140.200 Equipment	3,500.00
	A1930.400 Judgmnt & Claims	A7140.400 Prog.Supplies,Events	13,500.00
	A1930.400 Judgmnt & Claims	A7510.400 Historian Expenses	145.00
	A1930.400 Judgmnt & Claims	A8020.400 Town Planner	8,500.00
	A1930.400 Judgmnt & Claims	A8160.402 Tub Grinding	2,500.00
	A8160.200 Equipment	A8160.404 Printing-Permits	200.00
	A8160.420 Gas & Oil	A8160.430 Uniform Rental	300.00
	A1930.400 Judgmnt & Claims	A8160.492 Recycling - Tires	7,000.00
	A1930.400 Judgmnt & Claims	A9050.800 Unemployment Insur.	3,500.00
	A1930.400 Judgmnt & Claims	A9070.800 Medicare Reimb.	1,176.00
Highway Fund:	Transfer From:	Transfer To:	
	D5110.440 Blacktop	D5112.20 CHIPS	494.00
Ulster Water:	SW1-8310.101 O.T. Earnings	SW1-1420.400 Legal Services	435.00
	SW1-8310.101 O.T. Earnings	SW1-1910.400 Unalloc.Insur.	250.00
	SW1-8310.101 O.T. Earnings	SW1-1940.400 Land Purchase	1,200.00
	SW1-8310.101 O.T. Earnings	SW1-8310.404 Postage	370.00
	SW1-8320.400 Engin. Servs.	SW1-8310.406 Telephone	600.00
	SW1-8320.400 Engin. Servs.	SW1-8310.437 Schooling	50.00
	SW1-8320.409 Rep.& Suppls.	SW1-8320.250 Meters & Hydrants	3,700.00
	SW1-8320.413 Equip.Rental	SW1-8320.423 Tools	200.00
	SW1-8320.407 Electric	SW1-8320.455 Water Costs	1,547.00
	SW1-8330.452 Salt	SW1-8330.401 Lab Testing	3,600.00
Halcyon Pk. Water:	SW2-8310.403 Office Suppls.	SW2-1420.400 Legal Services	105.00
	SW2-8310.403 Office Suppls.	SW2-8310.404 Postage	30.00
Spring Lk.Water:	SW2-8320.250 Meters	SW3-8310.406 Telephone	200.00
Bright Acres Water:	SW4-8330.401 Lab Testing	SW4-8330.451 Chemicals	200.00
	SW4-8320.423 Suppl & Tools	SW4-9730.700 B.A. Note Interest	303.00
Cherry Hill Water:	SW5-8310.403 Office Supplies	SW5-8310.404 Postage	48.00
	SW5-8320.455 Water Costs	SW5-9710.700 Serial Bond Int.	442.00
Glenerie Water:			

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	SW6-8320.250 Meters	SW6-8310.404 Postage	150.00
East Kingston Water			
	SW7-8310.403 Office Supplies	SW7-8310.404 Postage	44.00
	SW7-8320.409 Rep.& Supplies	SW7-8320.455 Water Costs	500.00
	Transfer From:	Transfer To:	
East Kingston Water			
	SW7-8330.401 Lab Testing	SW7-8320.455 Water Costs	226.00
Whittier Sewer:			
	SS1-8110.403 Office Supplies	SS1-8110.438 Engineer	115.00
Ulster Sewer:			
	SS2-8110.401 Legal Consult.	SS2-8110.404 Postage	355.00
	SS2-8110.101 Overtime	SS2-1420.400 Legal Services	435.00
	SS2-8110.101 Overtime	SS2-1910.400 Unallocated Insur.	808.00
	SS2-8130.400 Plant Improve.	SS2-8110.200 Safety Equipment	1,900.00
	SS2-8130.400 Plant Improve.	SS2-8110.437 Schooling	2,600.00
	SS2-8130.400 Plant Improve.	SS2-8130.422 Equipment Repair	11,000.00

2nd by Councilman David Brink
 All Ayes

Craig Artist expressed his appreciation for the opportunity to have served in the position of deputy supervisor with the current Town Board and offered his assistance to the incoming Town Board.

Shirley Gaffney thanked Supervisor Woerner, Councilmen David Brink, Joel B. Brink and Secreto for their services to the Town.

Shirley Whitlock, Kingston City Alder Member, Ward 4, thanked Supervisor Woerner for his assistance during his term of office.

A letter of complaint was read on behalf of Mr. Catello Viviani alleging employee misconduct and abuse of power in the Building Department. This matter will be turned over to the incoming 2010 Town Board for review.

Councilman Joel B Brink gave Councilman Secreto, Councilman David Brink and Supervisor Woerner a small memento in recognition for their time and service to the town.

Each of the members of the Town Board expressed their gratitude in serving the Town.

Councilman Secreto motioned to adjourn the meeting at 7:38 PM

2nd by Councilman David Brink
 All Ayes

Respectfully Submitted by
 Jason Cosenza, RMC FHCO Ulster Town Clerk