

**ULSTER ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 2, 2007 AT 1:00 PM**

CALLED TO ORDER BY SUPERVISOR WOERNER, CHAIRMAN at 7 PM.

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN CRAIG ARTIST
TOWN COUNCILMAN DAVID BRINK
TOWN COUNCILMAN JOEL B. BRINK
TOWN COUNCILMAN ROCCO SECRETO
SUPERVISOR NICKY B. WOERNER

Councilman Joel Brink motioned to approve the following:

WHEREAS, the Town Board of the Town of Ulster convened an organizational meeting for the year 2007 on January 2, 2007; and

WHEREAS, the Town is required by Town Law to make certain designations and appointments, establish salaries, paydays, schedule meetings and determine certain other matters;

NOW, THEREFORE BE IT RESOLVED:

The Town Board makes the following designations:

1. Depositories for Town Funds:

HSBC, Fleet Bank, Bank of America, Bank of New York, M&T Bank, Citizens' Bank.

2. Official Newspapers:

The Kingston Times, The Daily and Sunday Freeman

3. Pay Days:

Elected, appointed and union employees - bi-weekly or monthly
Part-time employees - bi-weekly or monthly

4. Salaries of Elected Officials:

Supervisor	\$40,000.00
Town Clerk	35,000.00
Town Justice (2 each)	35,000.00
Council Member (4 each)	9,000.00
Receiver of Taxes	15,900.00
Superintendent of Highways	50,000.00

ULSTER ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 2, 2007 AT 1:00 PM

5. Appointments:

Deputy Supervisor – Charles E. Thomas
Secretary to Supervisor – Shannon Hart
Director of Emergency Management – James Corrigan
Attorneys to the Town – Andrew P. Zweben, Davor Majorski
Special Attorneys to the Town – Kevin Bryant, Mary Lou Christiana
Confidential Bookkeeper - Ann Mitchell
Registrar of Vital Statistics - Jason Cosenza
Deputy Registrar of Vital Statistics - Carol Bauer
Deputy Town Clerk - Shirley Felton
Clerk to Justice Weiss - Sirena Green
Clerk to Justice Kesick - Anna Raskoskie
Building Inspector II - Martin Petersen
Animal Control Officer - Susan Trnka
GIS Coordinator - James Maloney
Empire Zone Council Member - Joel Brink
Public Access Cable Commissioner – Ronald Markisenis
Assistant Superintendent of Waste Water Treatment - Richard Watjen
Deputy Superintendent of Highways - William Williams

6. Town Board:

Regular Monthly Meetings: Third Monday of each month at 7:00 p.m.

Workshop Meetings: First Monday of each month at 7:00 p.m.

Any meetings on a holiday will be rescheduled by the Town Supervisor

7. Town Board Agenda:

The Thursday prior to the meeting at noon is the deadline for submitting agenda items.

8. Mileage:

Mileage will be reimbursed at the rate of \$.485 per mile for use of personal vehicle for town business.

9. Legal Holidays:

New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans' Day, Thanksgiving Day, Friday after Thanksgiving Day and Christmas Day.

10. Work Days:

ULSTER ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 2, 2007 AT 1:00 PM

Monday through Friday or per negotiated contracts.

11. Vacation:

As per negotiated contracts.
All non-union employees per town code.

12. Insurance Buyout:

Elected and appointed officials \$1,000.00
All others per negotiated contracts.

13. Petty Cash:

Supervisor \$100.00
Receiver of Taxes 100.00
Town Clerk 100.00
Police Department 100.00
Water Department 75.00
Court 75.00
Sewer Department 50.00
Whittier Sewer 25.00
Assessor 50.00
Building Department 50.00

14. Highway Budget:

\$ 2,326,822.00

15. Committee Appointments:

Building and Grounds: Secreto and Artist
Recreation: Secreto and Artist
Highway: Secreto and J. Brink
Insurance and Public Safety: Secreto and J. Brink
Finance: J. Brink and Secreto
Water and Waste Water Treatment: J. Brink and Secreto
Personnel: D. Brink and J. Brink
Planning, Assessor and Building Dept.: D. Brink and Artist
Information Services: Artist and D. Brink

Ethics: Rocco Secreto, Nicholas Harris and John Ianotti

THE SUPERVISOR IS A STANDING MEMBER ON ALL COMMITTEES

16. Planning Board Members:

ULSTER ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 2, 2007 AT 1:00 PM

Name	Term Ends
Gerard "Ozzie" Beichert	2011
Renno Budziak	2010
Frank Almquist	2009
George Lucente	2008
Lawrence Decker	2007

17. Appointment of Chair of the Planning Board:

Gerard "Ozzie" Beichert

18. Appointment of Town Planner:

Alan Sorenson, Planit Main Street

19. Planning Board Meeting:

Third Thursday of each month at 7:30 p.m.

20. Zoning Board of Appeals Members:

Name	Term Ends
John Crispell	2011
Karen Markisenis	2010
Donald Wise	2009
Mark Kaiser	2008
Nelson White	2007

21. Appointment of Chair of the Zoning Board of Appeals:

John Crispell

22. Zoning Board of Appeals Meeting:

First Wednesday of each month at 7:00 p.m.

23. Assessment Board of Review:

Name	Term Ends
John Heitzman	2012
Rose Osmer	2007
Frank Almquist	2008

24. Police Commission Members:

ULSTER ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 2, 2007 AT 1:00 PM

Hon. Supervisor Nicky B. Woerner
Hon. Councilman Craig Artist
Hon. Judge Paula L. Leonard (Ret.)

25. Police Commission Meeting:

Third Tuesday of each month at 5:00 p.m.

26. Recreation Committee Members:

Hon. Councilman Rocco Secreto, Chairman
Donald "Fritz" Genter
Anthony Cruise
Jeffrey Primo
Santiago "Chuck" Cruz

27. Recreation Director:

Edward "Doc" Norton – Interim Director of Recreation

28. All authority for the daily operations of the Town:

Is hereby delegated to Town Supervisor Nicky B. Woerner

2nd by Councilman Secreto
A Roll Call vote was taken – All Ayes

Councilman David Brink motioned to adjourn the meeting at 7:35 PM
2nd by Councilman Artist
All Ayes