

**ULSTER TOWN BOARD MEETING
DECEMBER 20, 2004 AT 7:00 PM**

CALLED TO ORDER BY SUPERVISOR DEPUTY WISE, CHAIRMAN

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN CRAIG ARTIST
TOWN COUNCILMAN ROBERT VAN KLEECK
TOWN COUNCILMAN JOEL B. BRINK
TOWN COUNCIL MEMBER BARBARA WISE
SUPERVISOR FREDERICK J. WADNOLA – Absent

COMMUNICATIONS –

Town Clerk Cosenza announced that he had received a letter of resignation from Jack Scheffel to be effective January 14, 2005

COMMITTEE REPORTS

Council Member Wise reported from the Buildings and Grounds committee that the Town Hall's meeting rooms air handler was frozen from the cold air blowing through the ceiling. It was repaired. Councilman Van Kleeck reported that he had received some bids to put the insulation in the ceiling to prevent future freezes and loss of heat between the roof and ceiling.

Councilman Artist thanked Nelson White for his tireless help in auditing the abstract with the Town Finance Committee

Councilman Van Kleeck reported from the Highway Committee that the new ten wheeler had arrived and met all the standards.

Council Member Wise reported under the Insurance Committee, that she was waiting to receive quotes for the Town's Insurance Policies.

Councilman Brink motioned to accept the resignation letter of Jack Scheffel effective January 14, 2005

2nd by Councilman Van Kleeck

Four Ayes – Supervisor Wadnola was absent

Councilman Brink reported from the Personnel Committee, that he would post the HMEO job opening caused by the recent retirement effective December 21, 2004 till January 12, 2005.

Councilman Brink read and motioned the following:

RESOLUTION

WHEREAS, the Town of Ulster ("Town") and Laborers International Union Local 17 ("Union") are signatories to a Collective Bargaining Agreement which provides at Article XI that Christmas Day and New Year's Day shall be observed as holidays; and

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WHEREAS, said Article XI also provides that:

When such a holiday falls on a Saturday, Town employees shall be granted the Friday preceding.

And,

WHEREAS, Christmas Day, December 25, 2004, and New Year's Day, January 1, 2005, are Saturdays, which, pursuant to the Collective Bargaining Agreement shall be observed on December 24, 2004, and December 31, 2004, respectively; and

WHEREAS, employees of the Transfer Station would otherwise be required to work on December 25, 2004, and January 1, 2005; and

WHEREAS, employees of the Transfer Station shall not be required to work on December 25, 2004, and January 1, 2005.

NOW, it is hereby resolved as follows:

1. Employees of the Transfer Station shall, pursuant to the Collective Bargaining Agreement, be granted December 24, 2004 and December 31, 2004 as holidays and shall not be required to work on December 25, 2004 and January 1, 2005, but shall work on December 27, 2004 and January 3, 2005, as regular work days.

2nd by Councilman Van Kleeck

Council Member Wise inquired if the Union had been contacted about the resolution.

Councilman Brink stated, "No, he had not spoken to them".

A Roll Call Vote was taken 3 Ayes- 1 Nay by Council Member Wise voted – Supervisor Wadnola was absent

Councilman Artist reported from the Technology Committee that two town employees received training from ADP for the payroll system. He further reported that an RFP was being created to go out to bid for computer services.

DEPARTMENT HEAD REPORTS

Town Clerk – The monthly clerk report was read. Town Clerk, Jason Cosenza reported that the \$20,000 grant from Senator John J. Bonacic's Office has been completed and the check was in the mail

Sewer Department – All is well. It was reported that the Town went out to bid for a sewer line replacement project on Esopus Avenue

Water Department – All is well.

Highway Department – Highway Superintendent Tinnie asked people not to park alongside the road when it snows so that his crew can clear the road properly.

Police Department- The monthly report was read.

APPROVAL OF MINUTES FROM PREVIOUS MEETING

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Council Member Wise motioned to approve the minutes for November 1, 2005, November 15, 2004, and the November 4, 2004 -2005 Budget Hearing.
2nd by Councilman Van Kleeck
All Ayes

Councilman Artist motioned to approve the following:

ABSTRACT OF CLAIMS

| FUND | CLAIM # | AMOUNT |
|-------------------------|--------------|----------------------|
| UTILITIES | | |
| GENERAL | 1201-1223 | \$ 6,915.29 |
| ULSTER WATER | 1201-1206a | \$ 4,649.16 |
| HALCYON PK. WATER | 1201-1202 | \$ 379.94 |
| SPRING LAKE WATER | 1201-1204 | \$ 236.99 |
| BRIGHT ACRES WATER | 1201 | \$ 203.31 |
| WHITTIER SEWER | 1201-1204 | \$ 1,635.83 |
| ULSTER SEWER | 1201-1203 | \$ 6,160.14 |
| SPECIAL LIGHT | 1201-1206 | \$ 2,612.46 |
| ALL OTHERS | | |
| GENERAL | 1201-12159 | \$ 111,505.08 |
| HIGHWAY | 1201-1244 | \$ 63,486.97 |
| WHITTIER SEWER | 1201-1205 | \$ 932.51 |
| ULSTER SEWER | 1201-1223 | \$ 16,581.12 |
| ULSTER WATER | 1201-1229 | \$ 12,411.88 |
| HALCYON PK. WATER | 1201-1203 | \$ 408.80 |
| SPRING LAKE WATER | 1201-1203 | \$ 33,622.40 |
| BRIGHT ACRES WATER | 1201-1208 | \$ 2,613.61 |
| CHERRY HILL WATER | 1201-1202 | \$ 50.00 |
| GLENERIE WATER | 1201-1204 | \$ 3,137.25 |
| INSURANCE (ALL FUNDS) | 1201-1216 | \$ 72,620.13 |
| MEDICARE REIMB. | | \$ 5,594.40 |
| CAPITAL PROJECTS | | |
| TRUST & AGENCY | 1201 | \$ 360.00 |
| BRIGHT ACRES WATER | 1201 | \$ 18.82 |
| GLENERIE WATER | 1201-1205 | \$ 1,788.65 |
| DRAINAGE PROJECTS | 1201-1205 | \$ 42,752.10 |
| EAST KINGSTON WATER | 1201 | \$ 600.00 |
| WASHINGTON AVE. SEWER | 1201 | \$ 7,057.50 |
| | TOTAL | \$ 398,334.34 |

2nd by Councilman Brink
A Roll Call vote was taken

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To accept Transfer of Oak Ridge Terrace to the Town of Ulster as a Town Road.

Council Member Wise motioned to approve the following;
Acceptance of Road – Oak Ridge Terrace

Whereas, the Ulster Highway Superintendent, Donald Tinnie, has inspected a roadway off of Fawn Hill and has determined that it has been completed in substantial conformance with the town highway standards and is suitable for dedication as a town road, and

Whereas, Brinnier and Larios, has inspected the road and also recommends the town acceptance of the roadway; now therefore

Be it resolved, that the Ulster Town Board hereby accepts the roadway from JMW Trust to be known as “Oak Ridge Terrace” and any performance bond or other security for the construction of the road is hereby released and terminated; and

Further be it resolved that the Ulster Town Clerk or his designee is hereby empowered and directed to record any deed of dedication and release and file the supporting papers in the Ulster Town Clerk and the Ulster County Clerk’s Office in accordance with provisions of section 171 highway law and article 9 real property law.

2nd Councilman Van Kleeck

A Roll Call Vote was taken – Four Ayes – Supervisor Wadnola was absent

Council Member Wise motioned to approve the following:

RESOLUTION OF THE TOWN BOARD OF THE TOWN OF ULSTER DATE THIS 20th DAY OF DECEMBER, 2004 REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO ESTABLISH A UNIFORM MAXIMUM SPEED LIMIT OF 30 MILES PER HOUR WITHIN THE AREA KNOWN AS SKYTOP, TOWN OF ULSTER, ZIP CODE 12401, AS SHOWN ON A MAP ATTACHED HERETO AS EXHIBIT A AND MADE A PART HEREOF

WHEREAS, the area known as Skytop in the Town of Ulster is a area consisting mainly of residences and has been serviced by Town roads rather than any major Highways or boulevards, and

WHEREAS, there are people of all ages living within that area, childcare centers, etc., which require special safety considerations,

NOW, THEREFORE BE IT RESOLVED that the maximum speed limit of 30 miles per hour should be established in the Skytop area of the Town of Ulster, included in zip code 12401 and it is further

RESOLVED, that a copy of this petition be presented to the County Commissioner of Highways and Bridges of the County of Ulster and to the Dept. of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law as part of a request to the Department of Transportation to establish a uniform speed limit of 30 miles per hour in conformity with this Resolution.

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2nd by Councilman Artist

A Roll Call Vote was taken – Four Ayes – Supervisor Wadnola was absent

To change the days of operation of the transfer station to Tuesday, Friday and Saturday as a cost saving measure.

Councilman Van Kleeck motioned to table the matter pending further information

2nd by Council Member Wise

A Roll Call Vote was taken – Four Ayes – Supervisor Wadnola was absent

Councilman Van Kleeck motioned to approve the following:

BUDGET MODS:

GENERAL FUND:

| | Transfer From | | Transfer To | |
|-----------|----------------------|-----------|-------------------------|----------|
| A1110.404 | Training/Conf. | A1110.402 | Equipment | 1,300.00 |
| A1110.400 | Stenographers | A1110.410 | Computer Technology | 2,000.00 |
| A1990.400 | Contingency | A1220.410 | Computer Technology | 500.00 |
| A1990.400 | Contingency | A1320.100 | Bookkeeper Salary | 5,382.00 |
| A1990.400 | Contingency | A1320.200 | Computer Equipment | 400.00 |
| A1990.400 | Contingency | A1320.403 | Office Supplies | 400.00 |
| A1990.400 | Contingency | A1320.410 | Computer Technology | 3,300.00 |
| A1990.400 | Contingency | A1341.100 | Purchasing Clerk Salary | 4,100.00 |
| A1990.400 | Contingency | A1345.400 | Meetings & Instructions | 300.00 |
| A1990.400 | Contingency | A1410.403 | Office Supplies | 150.00 |
| A1990.400 | Contingency | A1450.409 | Repairs & Supplies | 116.00 |
| A1990.400 | Contingency | A1450.412 | Rent - Polling Places | 150.00 |
| A1990.400 | Contingency | A1620.406 | Telephone | 7,500.00 |
| A1990.400 | Contingency | A1620.409 | Repairs & Supplies | 1,900.00 |
| A1990.400 | Contingency | A1670.415 | Legal Notices | 2,000.00 |
| A1990.400 | Contingency | A3310.434 | Street Signs, Signals | 2,000.00 |
| A1355.101 | Off. Mngr., Clerk | A1355.100 | Assessor Salary | 2,178.50 |
| A1355.101 | Off. Mngr., Clerk | A1355.403 | Office Supplies | 400.00 |
| A3620.102 | Clerks Wages/Bldg. | A3620.200 | Office Equip. | 1,400.00 |
| A3620.102 | Clerks Wages | A3620.403 | Office Supplies | 800.00 |
| A3620.102 | Clerks Wages | A3620.410 | Computer Technology | 400.00 |
| A3620.102 | Clerks Wages | A3620.420 | Gas & Oil | 1,100.00 |
| A3620.102 | Clerks Wages | A3620.421 | Vehicle Maintenance | 132.00 |
| A3620.102 | Clerks Wages | A5010.403 | Office Supplies | 30.00 |
| A3620.102 | Clerks Wages | A5132.406 | Telephone | 600.00 |
| A3620.102 | Clerks Wages | A5132.409 | Repairs & Supplies | 1,500.00 |
| A3620.102 | Clerks Wages | A5132.454 | Maintenance | 8,000.00 |
| A1355.101 | Off. Mngr., Clerk | A6140.400 | Home Relief | 6,500.00 |
| A1355.101 | Off. Mngr., Clerk | A6510.423 | Supplies & Flags | 38.00 |
| A7140.101 | Program Personnel | A7110.406 | Telephone | 600.00 |

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| | | | | |
|-----------|--------------------|-----------|---------------------------|----------|
| A7140.101 | Program Personnel | A7310.423 | Supplies - Tools | 20.00 |
| A8020.100 | Clerks Wages/Plan. | A8010.102 | Clerks Wages / Zoning | 6,500.00 |
| A8020.100 | Clerks Wages/Plan. | A8010.415 | Legal Notices | 50.00 |
| A8020.100 | Clerks Wages/Plan. | A8020.400 | Planner | 625.00 |
| A8160.100 | Recycling Wages | A8160.404 | Printing - Permits | 500.00 |
| A8160.100 | Recycling Wages | A8160.421 | Vehicle Maintenance | 500.00 |
| A8160.100 | Recycling Wages | A8160.430 | Uniform Rental & Cleaning | 300.00 |

DRAINAGE PROJECT:

| | Transfer From | | Transfer To | |
|--------------|----------------------|--------------|--------------------|-----------|
| HDR-5110.200 | Construction | HDR-9950.900 | Interfund Transfer | 38,489.43 |

ULSTER WATER:

| | | | | |
|--------------|---------------|--------------|----------------------|----------|
| SW1-8320.400 | Engin. Serv. | SW1-1910.400 | Unallocated Insur. | 5,000.00 |
| SW1-8310.101 | O.T. Earnings | SW1-1910.400 | Unallocated Insur. | 7,600.00 |
| SW1-8320.409 | Rep.&Supplies | SW1-8310.403 | Office Supplies | 380.00 |
| SW1-8320.409 | Rep.&Supplies | SW1-8310.406 | Telephone | 250.00 |
| SW1-8320.409 | Rep.&Supplies | SW18320.430 | Uniform Cleaning | 600.00 |
| SW1-8340.201 | Truck | SW1-9055.800 | Disability Insurance | 33.00 |
| SW1-8340.201 | Truck | SW1-9060.800 | Hosp. & Dental | 1,200.00 |
| SW1-8340.201 | Truck | SW1-1989.400 | Grants Writer | 600.00 |

HALCYON PARK:

| | | | | |
|--------------|--------|--------------|-----------------|--------|
| SW2-8320.250 | Meters | SW2-8320.409 | Rep. & Supplies | 900.00 |
|--------------|--------|--------------|-----------------|--------|

BRIGHT ACRES WATER:

| | | | | |
|--------------|----------------|--------------|--------------------|--------|
| SW4-9730.700 | B.A. Note Int. | SW4-8320.409 | Rep.&Supplies,Pipe | 300.00 |
|--------------|----------------|--------------|--------------------|--------|

GLENERIE WATER:

| | | | | |
|--------------|----------------|--------------|--------------------|----------|
| SW6-9730.700 | B.A. Note Int. | SW6-8320.409 | Rep.&Supplies,Pipe | 2,650.00 |
| SW6-9730.700 | B.A. Note Int. | SW6-8340.420 | Gas & Oil | 10.00 |

WHITTIER SEWER:

| | | | | |
|--------------|-------------|--------------|--------------------|--------|
| SS1-1990.480 | Contingency | SS1-1910.400 | Unallocated Insur. | 173.00 |
|--------------|-------------|--------------|--------------------|--------|

ULSTER SEWER:

| | | | | |
|--------------|---------|--------------|--------------------|----------|
| SS2-8110.437 | Schools | SS2-1910.400 | Unallocated Insur. | 4,805.00 |
| SS2-8110.100 | Wages | SS2-1910.400 | Unallocated Insur. | 7,385.00 |

WASHINGTON AVE. Revenue HWS-5710 Serial Bond \$99,000.00

SEWER CAP. PROJ. Approp. HWS-8130.200 Construction 99,000.00

MODIFY ORIG. BUDGET

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| | | | | | |
|-----------------------------|--|-------------------------|----------------|----------------|--------------|
| SET UP BUDGET | Revenue | HEW-5710 | Serial Bond | \$2,360,000.00 | |
| E. KING. WATER DIST. | Approp. | HEW-1990.400 | Contingency | 108,000.00 | |
| | | HEW-8310.401 | Administrative | 92,000.00 | |
| | | HEW-8310.400 | Engineering | 363,000.00 | |
| | | HEW-8310.200 | Construction | 1,796,450.00 | |
| GENERAL FUND | Modify Appropriation A3120.201 (Police Vehicles) to be funded through A5110 (Appropriated Reserve-Equipment) for purchase of a Chevy Impala with police package, lettering & light equip. | | | | \$23,977.93 |
| GENERAL FUND | Modify Appropriation A9950.900 (Transfer Capital Project Fund) to be funded through A5110 (Approp. Reserve-Equip) for purchase of a 2005 Mack Truck & Dump Body for the Highway Dept. | | | | \$102,452.31 |
| HIGHWAY FUND | Modify Revenue D5031 (Interfund Transfer) & Appropriation D5130.200 (Equipment) transfer of funds from Equipment Reserve for the purchase of a 2005 Mack Truck and Dump Body for the Highway Dept. | | | | \$102,452.31 |
| HIGHWAY FUND | Modify Revenue D5031 Interfund Transfer | | | \$38,489.43 | |
| | Appropriations: D5110.100 Wages | | | 10,762.68 | |
| | | D5110.413 Equip. Rental | | 27,726.75 | |
| GENERAL FUND | Modify Appropriations to be funded through Fund Balance (A5990) : | | | | \$123,149.00 |
| | A9010.800 | State Retirement | | \$ 2,514.00 | |
| | A9015.800 | P&F Retirement | | 20,635.00 | |
| | A9060.800 | Hosp. & Dental | | 5,000.00 | |
| | A1355.418 | Legal/Profess. Servs. | | 23,000.00 | |
| | A1420.400 | Legal Fees | | 10,000.00 | |
| | A1910.400 | Unallocated Insurance | | 18,000.00 | |
| | A8160.401 | Dumping Costs | | 44,000.00 | |
| SPRING LAKE WATER | Modify Appropriation SW3-8320.455 (Water Cost) to be funded through SW3-5990 (Fund Balance) in the amount of | | | | \$16,626.00 |
| CHERRY HILL WATER | Modify Appropriation SW5-8320.455 (Water Cost) to be | | | | |

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funded through SW5-5990 (Fund Balance) in the amount of:
\$2,401.00

HIGHWAY FUND

Modify Revenue D3501 (State Aid, Chips) & Appropriation
D5112.200 (CHIPS Program) additional State Aid not
budgeted \$282.42

2nd by Council Member Wise

A Roll Call was taken – 2 Ayes – 2 Nays by Councilman Artist and Councilman Brink
Supervisor Wadnola was absent

Councilman Van Kleeck motioned to rescind the prior motion

2nd by Council Member Wise

All Ayes

Council Member Wise motioned to approve the above listed budget mods as submitted

2nd by Councilman Van Kleeck

3 Ayes - 1 Nays by Councilman Artist - Supervisor Wadnola was absent

Councilman Wise motioned to adjourn the meeting at 8:03 PM

2nd by Councilman Artist

Four Ayes - Supervisor Wadnola was absent

Respectfully submitted by

Jason Cosenza, RMC

Ulster Town Clerk